PELLISSIPPI STATE TECHNICAL COMMUNITY COLLEGE
MASTER SYLLABUS

PORTFOLIO
IDT 2022

Class Hours: 1.0 Credit Hours: 1.0
Laboratory Hours: 1.0 Revised: Spring 04

NOTE: This course is not designed for transfer credit.

Catalog Course Description:

Capstone course in which student design projects are reviewed in order to improve presentation
techniques and skills for the purpose of employment in the interior design field. Overall professional
presentation standards will be covered as well as various methods of portfolio development including
photographing and digitizing projects for inclusion in portfolio. May include reworking design projects
and presentation concepts.

Entry Level Standards:

The student is expected to read at college level, to write using correct spelling and grammatical
structure and to utilize basic research techniques.

Prerequisites:

IDT 1500

Corequisites:

IDT 2110 or 2210

Textbook(s) and Other Course Materials:

No book required
Materials: As required through semester

I. Week/Unit/Topic Basis:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
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<tbody>
<tr>
<td>1</td>
<td>Introduction to course</td>
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<tr>
<td>2</td>
<td>Overview of Portfolio Evaluation forms. Handout and review of how to build a professional design portfolio; pertinent design nomenclature: demonstration critique.</td>
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<tr>
<td>3</td>
<td>Review of individual portfolios: Self-Evaluation forms, critique, formulation of timeline for individual portfolio development.</td>
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<td>4-6</td>
<td>Portfolio formats: Guest lecturers; review of various professional portfolio formats. Portfolio development; review of individual timeline status.</td>
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<td>7-9</td>
<td>Presentation techniques: Peer evaluations; presentation rehearsals; portfolio development. Individual and group instruction.</td>
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<tr>
<td>10-14</td>
<td>Continue portfolio development. Individual and group instruction.</td>
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<tr>
<td>15-16</td>
<td>Presentation of individual portfolios: Interviews; critiques; jury evaluations. (Summary results will be provided each student through critique feedback and a follow-up written performance evaluation by the jury.)</td>
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II. Course Objectives*:

A. Assist the student in the development of a professionally formatted portfolio that demonstrates his / her individual conceptual, technical, and craft aptitudes. I,II,III,IV,V,VI

B. Assist the student in self-evaluation of completed works, clarification of career goals and commitment to excellence. I,II,III,IV,V,VI

C. Participate in group critiques of personal works completed during previous coursework, reworking projects as required. I,II,III,VI

D. Prepare the student for design evaluation and presentation of the design portfolio using appropriate visual/verbal criteria. I, II, III, IV, V,VI

*Roman numerals after course objectives reference goals of the IDT program.

III. Instructional Processes*:

Students will:

1. Complete a written self-evaluation Portfolio Review form. Communication Outcome, Personal Development Outcome, Active Learning Strategies

2. Participate in group peer critiques, applying objective design evaluation criteria as a basis for identifying portfolio strengths and weaknesses. Communication Outcome, Personal Development Outcome, Problem Solving / Decision Making Outcome, Cultural Diversity and Social Adaptation Outcome, Technological Literacy Outcome, Numerical Literacy Outcome, Transitional Strategies, Active Learning Strategies

3. Review optional portfolio formats as a prelude to the development of their individual design portfolio. Communication Outcome, Personal Development Outcome, Problem Solving/Decision Making Outcome, Technological Literacy Outcome, Numerical Literacy Outcome, Active Learning Strategies

4. Present their design portfolios to and complete an interview with a professional jury using standard visual / verbal formats. Communication Outcome, Personal Development Outcome, Problem Solving/Decision Making Outcome, Cultural Diversity and Social Adaptation Outcome, Technological Literacy Outcome, Numerical Literacy Outcome, Transitional Strategies, Active Learning Strategies

*Strategies and outcomes listed after instructional processes reference Pellissippi State’s goals for strengthening general education knowledge and skills, connecting coursework to experiences beyond the classroom, and encouraging students to take active and responsible roles in the educational process.

IV. Expectations for Student Performance*:

Upon successful completion of this course, the student should be able to:

1. Organize and format a professional portfolio of personal design work. A, B, C

2. Understand the performance expectations for a successful portfolio review. A, B, C, D

3. Precisely, accurately articulate design evaluation in both oral and visual formats. B, C, D

4. Demonstrate through portfolio:
   - basic drawing skills, hand / eye coordination sufficient for placement in an interior design-related position. A, C, D
   - an understanding of the fundamentals of color theory and the elements and principles of design. A, C, D
   - a level of craftsmanship sufficient for placement in an interior design-related position. A, C, D
- a level of computer skills sufficient for placement in an interior design-related position. A, C, D
- design skills; i.e., layout, visual communication, accurate symbology, illustration, applied color, visual hierarchy, spatial organization sufficient for placement in an interior design-related position. A, C, D
- conceptual problem-solving skills for placement in an interior design-related position A, C, D

5. Demonstrate through presentation and interview:
- professionalism and commitment to excellence sufficient for success in the interior design field. A, B, C, D

*Letters after performance expectations reference the course objectives listed above.

V. Evaluation:

A. Evaluation Procedures:

1. Completion of professionally formatted portfolio: Pass/Fail
2. Presentation of portfolio to professional jury for critique: Pass/Fail
   If Failing grade - recommendation of prescribed developmental studies

B. Grading Scale:

Pass/Fail

VI. Policies:

A. Attendance Policy:

Pellissippi State Technical Community College expects students to attend all scheduled instructional activities. As a minimum, students in all courses must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course (Pellissippi State Catalog). Individual departments/programs/disciplines, with the approval of the vice president of Academic and Student Affairs, may have requirements that are more stringent.

IDT 2022 Class Attendance Policy:

Class attendance for the full period is mandatory for all students. A significant portion of pertinent material and information is given in class. You are responsible for all materials and information given during class. In the event of an absence, information about upcoming classes should be obtained from fellow classmates or the instructor prior to the next class period. It is not the responsibility of the instructor to seek you out to distribute past materials. Attendance will be taken only at the beginning of the class. Parking problems, car problems, babysitter problems, or work scheduling problems do not constitute an excuse for an absence. You will be marked late at five minutes after the class is scheduled to begin. Habitual tardiness may result in the lowering of your final grade, and five tardies will equal one absence.

An absence is not an acceptable reason for failing to submit a project or other assignment that is due on the day of the absence. If a assignment, project, or exercise is due the next class period following an absence, you are still responsible for it.

Two absences are permitted without penalty. Three absences will result in the penalty of a failing grade.

B. Academic Dishonesty:

In keeping with college-wide policies, the student is expected to adhere to the general rules and regulations relevant to academic and classroom misconduct as outlined in the College Catalog & Handbook.