SECURITY MANAGEMENT I
SEAT 1500

Class Hours: 3.0  Credit Hours: 3.0
Laboratory Hours: 0.0  Date Revised: Fall 07

NOTE: This course is not designed for transfer credit.

Catalog Course Description:

This course is an overview of principles and issues in security management. Topics include personnel management, security planning and evaluation, and organizational leadership and communication.

Entry Level Standards:

College level reading skills; problem solving and analytical skills also important.

Prerequisites:

SEAT 1000

Textbook(s) and Other Course Materials:


I. Week/Unit/Topic Basis:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Chapter 1: Overview of Security Management- a sum of many parts: physical (plant), personnel, and cyber considerations.</td>
</tr>
<tr>
<td>2</td>
<td>Chapter 2: Developing an effective Security Strategy</td>
</tr>
<tr>
<td>3</td>
<td>Chapter 3: Leadership</td>
</tr>
<tr>
<td>4</td>
<td>Chapter 4: Organizing the Security Group</td>
</tr>
<tr>
<td>5</td>
<td>Chapter 5: Managing People</td>
</tr>
<tr>
<td>6</td>
<td>Chapter 6: Managing Resources</td>
</tr>
<tr>
<td>7</td>
<td>Chapter 7: Managing Change</td>
</tr>
<tr>
<td>8</td>
<td>Chapter 8: Decision Making</td>
</tr>
<tr>
<td>9</td>
<td>Chapter 9: Risk Management</td>
</tr>
<tr>
<td>10</td>
<td>Chapter 11: Physical Security</td>
</tr>
</tbody>
</table>
II. Course Objectives*:

A. Present a complete and thorough overview of security management principles. I, III, IV
B. Demonstrate basic security management principles and protocols. I, II, III, III, IV
C. Explain the concept and importance of having a security plan. I, II, III, IV
D. Apply security principles to a variety of situations from inventory control to terrorism. I, II, III, IV
E. Demonstrate an adequate understanding of how political, legal, cultural and economic factors influence security managers. II, III, IV
F. Address the dynamics and the potential conflicts in balancing the objectives of cultural diversity with the objectives of effective security. Identify and discuss profiling. I, II, III
G. Explain how technology can be effectively used by the security manager. I, II, III, IV
H. Explain how to effectively manage people and resources in a crisis situation. I, II, III

*Roman numerals after course objectives reference goals of the SEAT program.

III. Instructional Processes*:

Students will:

1. Analyze and evaluate oral and/or written expression by listening critically for elements that reflect an awareness of the situation, audience, purpose, and diverse points of view. Communication Outcome, Transitional Strategy, Active Learning Strategy

2. Manage and coordinate basic information gathered from multiple sources for the purpose of problem solving and decision-making. Communication Outcome, Transitional Strategy, Active Learning Strategy

3. Participate in Role Playing exercises that train students in managing conflict in the workplace. Humanities Outcome, Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy

4. Examine legal and ethical issues related to security operations and management. Communication Outcome, Humanities Outcome, History Outcome, Transitional Strategy, Active Learning Strategy

5. Participate in extensive discussion exercises. Communication Outcome, Humanities Outcome, Social/Behavioral Outcome, Transitional Strategy, Active Learning Strategy

6. View video tapes of various positions regarding USA Patriot Act, US Foreign Policy, Counterterrorism strategies, etc. to acquaint students with the objective analytical tools which are vital in any deliberative process. Social/Behavioral Outcome, Communication
7. Identify information resources, facilities, and personnel appropriate to their needs. Evaluate retrieved information according to its relevance, and use it for making decisions.

*Strategies and outcomes listed after instructional processes reference TBR's goals for strengthening general education knowledge and skills, connecting course work to experiences beyond the classroom, and encouraging students to take active and responsible roles in the educational process.

IV. Expectations for Student Performance*:

Upon successful completion of this course, the student should be able to:

1. Understand the competing, and often conflicting, issues involving cultural diversity and meaningful security operations. A, B, C, D, E

2. Apply key security management concepts and principles to a variety of "hypothetical" situations. A, B, C, D, E, F, G

3. Discuss types of barriers available to the security manager. A, B, C, D, E, F

4. Explain methods of protecting data from cyber-crime. A, B, C, D, E, F

5. Identify and use Web-based sources of information. A, B, C, D, E, F, G, H

6. Participate in teams to analyze various legal, social and ethical concerns that face both government and private sector with respect to security management. A, B, C, D, E, F, G, H

7. Understand and use a variety of sensors to control ingress and egress, and maintain accountability of personnel. A, B, C, D, E, F, G, H

8. Identify the different types of technology that are currently available to security managers that will prevent, detect, respond, and mitigate emergency situations. A, B, C, D, E, F, G, H

9. Demonstrate knowledge of technical devices used to validate identity. A, B, C, D, E, F, G, H

*Letters after performance expectations reference the course objectives listed above.

V. Evaluation:

A. Testing Procedures:

<table>
<thead>
<tr>
<th>Test</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Midterm exam</td>
<td>15%</td>
</tr>
<tr>
<td>Final exam</td>
<td>15%</td>
</tr>
</tbody>
</table>

B. Additional Expectations:

<table>
<thead>
<tr>
<th>Expectation</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td>25%</td>
</tr>
</tbody>
</table>

Students must attend at least 80% of all scheduled classes. Lecture, demonstration, and classroom participation are the primary methods of disseminating information. 

*Attendance will count for 25% of the student’s final grade*
Quizzes: 20%
Quizzes and tests will be given online. Students must be able to access the Internet to take these examinations. Quizzes and tests will count for 20% of the student’s grade.

Research Paper 15%

Homework: 10%
Students will be required to turn in at least one research paper of approximately 12 pages and complete homework assignments and/or group work throughout the semester. The research paper will count for 15% of the student’s grade for this class. Homework assignment and group work will count for 10% of the final grade for this course.

Students may be required to post comments on the SEAT Web Discussion Board.

All tests and papers will be graded for spelling and English usage in addition to content and format.

Late papers will not be accepted nor will make-up tests be given without specific approval of the instructor.

Any student encountering academic difficulty during the term is strongly encouraged to meet with the instructor to discuss options and solutions.

C. Grading Scale:

A  90-100
B+  87-89
B   80-86
C+  77-79
C   70-76
D   60-69
F   59 and below

VI. Policies:

A. Attendance Policy:

Pellissippi State Technical Community College expects students to attend all scheduled required instructional activities. As a minimum, students in all courses MUST BE PRESENT for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course (Pellissippi State Catalog).

B. Academic Dishonesty:

Plagiarism, cheating, and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are immediately responsible to the instructor of the class. In addition to other possible disciplinary sanctions which may be imposed through the regular Pellissippi State procedures as a result of academic misconduct, the instructor has the authority to assign an F or a zero for the exercise or examination or to assign an F in the course.
C. Accommodations for disabilities:

If you need accommodations because of a disability, if you have emergency medical information to share, or if you need special arrangements in case the building must be evacuated, please inform the instructor immediately. Please see the instructor privately after class or in his/her office. Students must present a current accommodation plan from a staff member in Services for Students with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may be contacted by going to Goins 127 or 131 or by phone: 694-6751(Voice/TTY) or 539-7153.

D. Other Policies:

College-owned or -operated computing resources are provided for use by students of Pellissippi State. All students are responsible for the usage of Pellissippi State's computing resources in an effective, efficient, ethical and lawful manner.