Class Hours: 3.0  Credit Hours: 3.0
Laboratory Hours:  Date Revised: Fall 07

NOTE: This course is not designed for transfer credit.

Catalog Course Description:

This course is a continuation of Security Management I with the student applying principles of management to security administration. Topics include personnel management, security planning, regulatory compliance, organizational leadership and communication.

Entry Level Standards:

The student is expected to be able to read on the college level, to write using correct spelling and grammatical structure and to utilize basic research techniques. Problem solving and analytical skills are also important.

Prerequisites:

SEAT 1500

Textbook(s) and Other Course Materials:


I. Week/Unit/Topic Basis:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
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<tbody>
<tr>
<td>1</td>
<td>Review Security Principles</td>
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<tr>
<td>2 - 3</td>
<td>Chapter 10: Security Officer Operations</td>
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<tr>
<td>4</td>
<td>Business/security communication; preparing security briefings; Preparing for media opportunities. Handouts</td>
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<tr>
<td>5 - 6</td>
<td>Chapters 13,14, 18: Employee screening and investigations</td>
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<tr>
<td>7</td>
<td>Chapters 15-16: Emergency Management; Managing Bomb Incidents</td>
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<tr>
<td>8</td>
<td>Chapters 20: Workplace Violence</td>
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<tr>
<td>9 - 10</td>
<td>Chapter 19 and supplemental information: Executive Protection.</td>
</tr>
<tr>
<td>11 - 12</td>
<td>The Security Plan: Developing and training the plan. Systematic approach to developing a quality training program. Handouts</td>
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</tbody>
</table>
The Security Plan: Exercising the security plan. Integrating the emergency plan with other entities as part of an overall counter-terrorism/disaster strategy. Handouts

Review and Final Examination

II. Course Objectives*:

A. Explain protocols and procedures for managing a Guard Force. I, II, III, IV
B. Explain and discuss importance of communications: Conducting briefings, and media opportunities with respect to Security Operations I, III, IV
C. Demonstrate basic understanding of conducting a background investigation. I, II, III, IV
D. Apply security principles related to Executive Protection. I, II, III, IV
E. Demonstrate a basic understanding of Bomb Incident Management. II, III, IV
F. Address the dynamics and the potential conflicts with respect to workplace violence. I, II, III

*Roman numerals after course objectives reference goals of the SEAT program.

III. Instructional Processes*:

Students will:

1. Analyze and evaluate oral and/or written expression by listening critically for elements that reflect an awareness of the situation, audience, purpose, and diverse points of view. Communication Outcome, Transitional Strategy, Active Learning Strategy
2. Manage and coordinate basic information gathered from multiple sources for the purpose of problem solving and decision-making. Communication Outcome, Transitional Strategy, Active Learning Strategy
3. Frame a comparative context through which they can critically assess the ideas, forces, and values that have created the modern world. Humanities Outcome, Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy
4. Examine legal and ethical issues related to security operations and management. Communication Outcome, Humanities Outcome, History Outcome, Transitional Strategy, Active Learning Strategy
5. Participate in extensive discussion exercises. Communication Outcome, Humanities Outcome, Social/Behavioral Outcome, Transitional Strategy, Active Learning Strategy
6. View video tapes of various positions regarding USA Patriot Act, US Foreign Policy, Counterterrorism strategies, etc. to acquaint students with the objective analytical tools which are vital in any deliberative process. Social/Behavioral Outcome, Communication Outcome, History Outcome, Transitional Strategy, Active Learning Strategy
7. Identify information resources, facilities, and personnel appropriate to their needs. Evaluate retrieved information according to its relevance, and use it for making decisions. Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy
8. Analyze historical facts and interpretations. History Outcome, Transitional Strategy, Active Learning Strategy
Strategies and outcomes listed after instructional processes reference TBR’s goals for strengthening general education knowledge and skills, connecting course work to experiences beyond the classroom, and encouraging students to take active and responsible roles in the educational process.

IV. Expectations for Student Performance*

Upon successful completion of this course, the student should be able to:

1. Articulate principles that form the basis for a sound Security Strategy. A, B, C, D, E
2. Apply fundamental management/leadership concepts and principles to "real-world" scenarios. A, B, C, D, E, F, G
3. Apply the elements of risk and risk-reduction measures to develop a comprehensive security plan. A, B, C, D, E, F
4. Describe existing organizational arrangements and plans of governmental, military, non-profit, and private organizations to deal with major disasters. A, B, C, D, E, F
5. Identify and use Web-based sources of information. A, B, C, D, E, F, G, H
6. Participate in teams to analyze various legal, social and ethical concerns that face both government and private sector with respect to security management. A, B, C, D, E, F, G, H
7. Use a "tabletop" exercise as a tool to practice applying concepts and principles to a target neighborhood. A, B, C, D, E, F, G, H
8. Identify the different types of technology that are currently available to emergency planners that will prevent, detect, respond, and mitigate emergency situations. A, B, C, D, E, F, G, H

*Letters after performance expectations reference the course objectives listed above.

V. Evaluation:

A. Testing Procedures:

   Midterm exam:  15%
   Final exam:    15%

B. Additional Expectations:

   Attendance:   25%
   Students must attend at least 80% of all scheduled classes. Lecture, demonstration, and classroom participation are the primary methods of disseminating information. Attendance will count for 25% of the student's final grade.

   Quizzes:      20%
   Quizzes and tests will be given online. Students must be able to access the Internet to take these examinations. Quizzes and tests will count for 20% of the student’s grade.

   Research Paper  15%
   Homework:      10%
   Students will be required to turn in at least one research paper of approximately 12 pages and complete homework assignments and/or group work throughout the semester. The research paper will count for 15% of the student’s grade for this class.
Homework assignment and group work will count for 10% of the final grade for this course.

Students may be required to post comments on the SEAT Web Discussion Board.

All tests and papers will be graded for spelling and English usage in addition to content and format.

Late papers will not be accepted nor will make-up tests be given without specific approval of the instructor.

Any student encountering academic difficulty during the term is strongly encouraged to meet with the instructor to discuss options and solutions.

C. Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90-100</td>
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<tr>
<td>B+</td>
<td>87-89</td>
</tr>
<tr>
<td>B</td>
<td>80-86</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
</tr>
<tr>
<td>C</td>
<td>70-76</td>
</tr>
<tr>
<td>D</td>
<td>60-69</td>
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<tr>
<td>F</td>
<td>59 and below</td>
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</tbody>
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VI. Policies:

A. Attendance Policy:

Pellissippi State Technical Community College expects students to attend all scheduled required instructional activities. As a minimum, students in all courses MUST BE PRESENT for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course (Pellissippi State Catalog).

B. Academic Dishonesty:

Plagiarism, cheating, and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are immediately responsible to the instructor of the class. In addition to other possible disciplinary sanctions which may be imposed through the regular Pellissippi State procedures as a result of academic misconduct, the instructor has the authority to assign an F or a zero for the exercise or examination or to assign an F in the course.

C. Accommodations for disabilities:

If you need accommodations because of a disability, if you have emergency medical information to share, or if you need special arrangements in case the building must be evacuated, please inform the instructor immediately. Please see the instructor privately after class or in his/her office. Students must present a current accommodation plan from a staff member in Services for Students with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may be contacted by going to Goins 127 or 131 or by phone: 694-6751 (Voice/TTY) or 539-7153.
D. Other Policies:

College-owned or -operated computing resources are provided for use by students of Pellissippi State. All students are responsible for the usage of Pellissippi State's computing resources in an effective, efficient, ethical and lawful manner.