NOTE: This course is not designed for transfer credit.

Catalog Course Description:

This course is considered the capstone course of the SEAT Program. Upon completion of this course, students will have the opportunity to take the examination that, if passed with a score of 70% or better, will result in national certification with the International Foundation of Protection Officers (IFPO) as a Certified Protection Officer (CPO). This certification is recognized throughout the industry as indicative of achievement of the basic skills necessary to be a security professional. There are other certifications available as one progresses through the security industry, but the CPO is the basic foundation for all others. The course covers alarm system fundamentals, field notes and report writing, traffic control, patrol principles, information security, explosive devices and hazardous materials, effective communications, VIP protection, use of the riot baton, basic handgun techniques, use of force, liability issues, and much, much, more.

Entry Level Standards:

The student is expected to be able to read on the college level, to write using correct spelling and grammatical structure and to utilize basic research techniques. Problem solving and analytical skills are also important.

Prerequisites:

None

Textbook(s) and Other Course Materials:


I. Week/Unit/Topic Basis:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>* The Evolution of Asset Protection and Security, Unit I</td>
</tr>
</tbody>
</table>
| 2    | * Field Notes and Report Writing, Unit II  
      | * Observation Skills and Memory  
      | * Patrol Principles  
      | * Safety and the Protection Officer |
| 3    | * Physical Security Applications, Unit III  
      | * Alarm System Fundamentals  
      | * Central Alarm Stations and Dispatch Centers |
II. Course Objectives*:

A. Demonstrate proper methods of taking field notes and writing professional reports. I, II, III, IV, V

B. Instruct proper methods of patrol procedures. I, II, III
C. Give students opportunity to develop observation skills. I, II, III, IV
D. Demonstrate best practices for officer safety. I, II, III, IV
E. Articulate principles of effective communication. I, II, III, IV, V
F. Promote Security Awareness. I, II, IV

*Roman numerals after course objectives reference goals of the SEAT program.

III. Instructional Processes*:

Students will:

1. Analyze and evaluate oral and/or written expression by listening critically for elements that reflect an awareness of the situation, audience, purpose, and diverse points of view. Communication Outcome, Transitional Strategy, Active Learning Strategy

2. Manage and coordinate basic information gathered from multiple sources for the purpose of problem solving and decision-making. Communication Outcome, Transitional Strategy, Active Learning Strategy

3. Frame a comparative context through which they can critically assess the ideas, forces, and values that have created the modern world. Humanities Outcome, Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy

4. Examine legal and ethical issues related to security operations and management. Communication Outcome, Humanities Outcome, History Outcome, Transitional Strategy, Active Learning Strategy

5. Participate in extensive discussion exercises. Communication Outcome, Humanities Outcome, Social/Behavioral Outcome, Transitional Strategy, Active Learning Strategy

6. View video tapes of various positions regarding USA Patriot Act, US Foreign Policy, Counterterrorism strategies, etc. to acquaint students with the objective analytical tools which are vital in any deliberative process. Social/Behavioral Outcome, Communication Outcome, History Outcome, Transitional Strategy, Active Learning Strategy

7. Identify information resources, facilities, and personnel appropriate to their needs. Evaluate retrieved information according to its relevance, and use it for making decisions. Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy

8. Analyze historical facts and interpretations. History Outcome, Transitional Strategy, Active Learning Strategy

*Strategies and outcomes listed after instructional processes reference TBR’s goals for strengthening general education knowledge and skills, connecting course work to experiences beyond the classroom, and encouraging students to take active and responsible roles in the educational process.

IV. Expectations for Student Performance*:

Upon successful completion of this course, the student should be able to:

1. Articulate principles that form the basis for a sound Security Strategy. A, B, C, D, E

2. Apply fundamental concepts and principles to "real-world" scenarios. A, B, C, D, E, F
3. Describe existing organizational arrangements and plans of governmental, military, non-profit, and private organizations to deal with major disasters. A, B, C, D, E, F

4. Identify and use Web-based sources of information. A, B, C, D, E, F

5. Understand the various legal, social and ethical concerns that face both government and private sector with respect to security management. A, B, C, D, E, F

*Letters after performance expectations reference the course objectives listed above.

V. Evaluation:

A. Testing Procedures:

   - Midterm exam: 15%
   - Final exam: 15%

B. Additional Expectations:

   - Attendance: 25%
     Students must attend at least 80% of all scheduled classes. Lecture, demonstration, and classroom participation are the primary methods of disseminating information. *Attendance will count for 25% of the student's final grade*

   - Quizzes: 20%
     Quizzes and tests will be given online. Students must be able to access the Internet to take these examinations. *Quizzes and tests will count for 20% of the student’s grade.*

   - Research Paper 15%

   - Homework: 10%
     Students will be required to turn in at least one research paper of approximately 12 pages and complete homework assignments and/or group work throughout the semester. *The research paper will count for 15% of the student’s grade for this class. Homework assignment and group work will count for 10% of the final grade for this course.*

   Students may be required to post comments on the SEAT Web Discussion Board.

   All tests and papers will be graded for spelling and English usage in addition to content and format.

   Late papers will not be accepted nor will make-up tests be given without specific approval of the instructor.

   Any student encountering academic difficulty during the term is strongly encouraged to meet with the instructor to discuss options and solutions.

C. Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90-100</td>
</tr>
<tr>
<td>B+</td>
<td>87-89</td>
</tr>
<tr>
<td>B</td>
<td>80-86</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
</tr>
<tr>
<td>C</td>
<td>70-76</td>
</tr>
</tbody>
</table>
VI. Policies:

A. Attendance Policy:

Pellissippi State Technical Community College expects students to attend all scheduled required instructional activities. As a minimum, students in all courses MUST BE PRESENT for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course (Pellissippi State Catalog).

B. Academic Dishonesty:

Plagiarism, cheating, and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are immediately responsible to the instructor of the class. In addition to other possible disciplinary sanctions which may be imposed through the regular Pellissippi State procedures as a result of academic misconduct, the instructor has the authority to assign an F or a zero for the exercise or examination or to assign an F in the course.

C. Accommodations for disabilities:

If you need accommodations because of a disability, if you have emergency medical information to share, or if you need special arrangements in case the building must be evacuated, please inform the instructor immediately. Please see the instructor privately after class or in his/her office. Students must present a current accommodation plan from a staff member in Services for Students with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may be contacted by going to Goins 127 or 131 or by phone: 694-6751(Voice/TTY) or 539-7153.

D. Other Policies:

College-owned or -operated computing resources are provided for use by students of Pellissippi State. All students are responsible for the usage of Pellissippi State's computing resources in an effective, efficient, ethical and lawful manner.