PELLISSIPPI STATE TECHNICAL COMMUNITY COLLEGE
MASTER SYLLABUS

DOCUMENTARY PRODUCTION
VPT 2770

Class Hours: 3.0  Credit Hours: 3.0
Laboratory Hours: 0.0  Date Revised: Spring 07

NOTE: This course is not designed for transfer credit.

Catalog Course Description:

An advanced project class focusing on the documentary form as an opportunity for an individualized expression. Each student will be responsible for the creation of a documentary designed to communicate his or her point of view on a topical and/or controversial subject or issue.

Entry Level Standards:

Students must be able to read and write at the college level. Students shall have completed prior coursework in basic, intermediate and advanced production. Students shall have demonstrated ability to perform all technical aspects of production and be able to conceptualize, develop and produce entire class project within deadline parameters, with supervision.

Prerequisites:

VPT 2330 and consent of instructor

Textbook(s) and Other Reference Materials Basic to the Course:

Documentary For The Small Screen by Paul Kriwaczek. Examples of documentaries and it is strongly advised that student utilize textbooks required from previous VPT classes and equipment operations manuals for reference.

I. Topic Basis: General list of topics to be covered for this course

1  Discuss syllabus and outcome expected of this course. Define and discuss project requirements and establish project milestones and dates.

2  Concepts, treatments, and production schedules reviewed.

3  Concepts due and talk about the journals they are to be keeping.

4  Treatments due. Establish production teams if needed.

5-8  Pre-production and production continue.

9  Production phase complete.

10-12  Post- production
13. All projects completed by end of week.
14. Project review and critique.
15. Final Exam

II. Course Objectives*:

A. Employ project management skills. I, IV, V
B. Demonstrate working knowledge of principles of audience analysis, design of program objectives, and program evaluations. I, III, IV, V
C. Demonstrate ability to apply accepted aesthetic conventions to completed work. I, III, V
D. Demonstrate high degree of technical mastery. IV,V
E. Demonstrate willingness and ability to meet deadline requirements. II, V
F. Design and create a compelling video documentary. I,IV,V

*Roman numerals after course objectives reference goals of the VPT program.

III. Instructional Processes*:

Students will:

1. Employ project management skills. Active Learning Strategy, Transitional Strategy
2. Develop and refine their video production skills. Active Learning Strategy, Transitional Strategy, Technological Literacy Outcome
3. Learn the importance (or re-enforce) the importance of deadlines. Transitional Strategy, Communication Outcome
4. Understand the importance of pre-production planning. Transitional Strategy, Communication Outcome
5. Use the best production skills for production development. Technological Literacy Outcome, Active Learning Strategy
6. Internalize the work ethic by regularly attending class, being punctual, being dependable, cooperating with the teacher and other classmates contributing to class discussion and projects, and acting in a professional manner. Active Learning Strategy, Transitional Strategy, Communication Outcome

*Strategies and outcomes listed after instructional processes reference Pellissippi States goals for strengthening general education knowledge and skills, connecting coursework to experiences beyond the classroom, and encouraging students to take active and responsible roles in the educational process.

IV. Expectations for Student Performance*:

Upon successful completion of this course, the student should be able to:

1. Develop and implement detailed production plan. A, D
2. Demonstrate effective use of time and resources within deadline parameters. E
3. Organize and direct a production team. B, D

4. Define audience in terms of demographics and needs to be addressed in terms of specific communication objectives. B

5. Design and implement evaluation tool. B, D

6. Observe and employ techniques that lead to the establishment of high production values in the finished video project. B, D

7. Exercise awareness and willingness to meet project deadlines and milestones. E

8. Utilize a non-linear editing system. D

9. Observe and employ techniques which lead to the establishment of high production values in the completed video project, i.e., well manages and motivated audio, lighting, visual composition, edit pacing, etc. B,C

*Letters after performance expectations reference the course objectives listed above.

V. Evaluation:

A. Testing Procedures:

N/A

B. Laboratory Expectations: 60% of grade

Lab and production work should be accomplished during scheduled class periods. Scheduling lab and production work at other times should be in addition to, not in lieu of, regularly scheduled class times.

C. Field Work: 40% of grade

Several criteria have been established for successful completion of this class. The correlation between the message intended for the chosen audience and the actual perceived message will be considered. Attention to technical detail will merit significant consideration. Organizational skills and project management skills will be assessed. Finally, achievement of production milestones will provide a foundation for the successful completion of the course.

D. Other Evaluation Methods:

N/A

E. Grading Scale:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
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<tbody>
<tr>
<td>90 - 100</td>
<td>A</td>
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<tr>
<td>80 - 89</td>
<td>B</td>
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<tr>
<td>70 - 79</td>
<td>C</td>
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<tr>
<td>60 - 69</td>
<td>D</td>
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<tr>
<td>below 60</td>
<td>F</td>
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VI. Policies:

A. Attendance Policy:
Pellissippi State Technical Community College expects students to attend all scheduled instructional activities. As a minimum, students in all courses must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course (Pellissippi State Catalog). Individual departments/programs/disciplines, with the approval of the vice president of Academic and Student Affairs, may have requirements that are more stringent.

**VPT Program:**

The VPT program believes a more stringent requirement is realistic because of the contractual commitment made by the College with local area employers. Therefore, to successfully complete VPT courses, students must attend at least 85% of classes. To be considered “in attendance”, students are expected to be in class at the scheduled starting time for that class. Students will be considered “tardy” from that time until 10 minutes after the scheduled starting time. Three such “tardies” shall constitute an “absence”. Students arriving any time after 10 minutes beyond the scheduled time for a class will be considered “absent”.

**B. Academic Dishonesty:**

In keeping with college-wide policies, the student is expected to adhere to the general rules and regulations relevant to academic and classroom misconduct as outline in the catalog.

**C. Accommodations for disabilities**

If you need accommodations because of a disability, if you have emergency medical information to share, or if you need special arrangements in case the building must be evacuated, please inform the instructor immediately. Please see the instructor privately after class or in his/her office. Students must present a current accommodation plan from a staff member in Services with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may contact by going to Goins 127 or 131 or by phone 694-6751 (Voice/TTY) or 539-7153.

**D. Other Policies:**

Any act of misuse, vandalism, malicious or unwarranted damage or destruction, defacing, disfiguring, or unauthorized use of property/equipment belonging to Pellissippi State is subject to disciplinary sanction.