

PELLISSIPPI STATE COMMUNITY COLLEGE
MASTER SYLLABUS

COMPOSITION PRACTICE FOR NON-NATIVE SPEAKERS
ENGL 1330

Class Hours: 5.0

Credit Hours: 5.0

Laboratory Hours: 0.0

Date Revised: Spring 2011

Catalog Course Description:

Intensive practice in composition organization and development. A student may be admitted to this course by passing a comprehensive ESL placement test, which includes reading, writing, vocabulary, and grammar. The course may be taken before or with ENGL 1010.

Entry Level Standards:

None

Prerequisites:

The student must achieve a score of 75 on the Michigan Test of English Language Proficiency and must complete an ESL writing sample which demonstrates the ability to perform at the college level as an ESL writer.

Textbook(s) and Other Course Materials:

Azar, Betty S. and Stacy A. Hagen. *Understanding and Using English Grammar*. 4th ed. White Plains, NY: Pearson Longman, 2009. Print.

I. Week/Unit/Topic Basis:

Week	Topic
1	Orientation to course and computers Introduction to essay writing (reading, planning, thesis statements, introductions and conclusions) and Summary writing
2	Finish Summary draft; idioms; grammar test 1
3	Edit Summary Essay; grammar test 2; Example Essay writing
4	Finish Example draft; grammar test 3
5	Edit and finish Example Essay; begin Cause-Effect writing
6	Cause-Effect writing; grammar test 4
7	Finish Cause-Effect draft; grammar test 5
8	Edit and finish Cause-Effect Essay; grammar test 6
9	Comparison-Contrast writing and finish draft

- 10 Edit Comparison-Contrast Essay; grammar test 7
- 11 Finish Comparison-Contrast Essay; grammar test 8; begin Research Essay assignment #1
- 12 Research Essay assignment #2; grammar test 9
- 13 Research Essay assignment #3; grammar test 10; test make-up day
- 14 Research Essay final due; grammar test #11; preparation for final
- 15 Final Exam

II. Course Goals*:

The course will

- A. Guide students in organizing and developing essays for rhetorical patterns (i.e. narration, example, process, comparison/contrast, classification, cause/effect, definition, argumentation) and other special functions (i.e., analysis and research) (I.2, 3)
- B. Extend students' knowledge of utilizing writing processes such as critical reading, planning, organizing, composing, revising, and editing. (I.1, 4)
- C. Build students' skills in the use of correct diction, syntax, usage, grammar, and mechanics in written work. (I.5)
- D. Enhance student knowledge of recognizing and retrieving evidence from multiple sources, including electronic. (I.7, VII.4)
- E. Guide students in managing, coordinating, and documenting that information in their writing. (I.6)

*Roman numerals after course goals reference General Education program.

III. Expected Student Learning Outcomes*:

Students will be able to:

- 1. Appraise assignments and apply guidelines for rhetorical patterns to create appropriate essays for them. (A*)
- 2. Plan, organize, revise, and edit essays. (B)
- 3. Analyze texts and construct essays based on them. (B)
- 4. Write standard English sentences with correct sentence structure, verb forms, punctuation, capitalization, possessives, plural forms, and other matters of mechanics, word choice, and spelling. (C)
- 5. Electronically and otherwise research topics and access information for essays. (D)
- 6. Assess evidence from various sources. (D)
- 7. Integrate and document relevant information into essays to create strong arguments. (E)

* Capital letters after Expected Student Learning Outcomes reference the course goals listed above.

IV. Evaluation:

A. Testing Procedures: 40% of grade

Eleven grammar tests

B. Laboratory Expectations: 0% of grade

N/A

C. Field Work: 60% of grade

Essay writing: drafting, peer reviewing, and revising

D. Other Evaluation Methods:

Within the limits outlined above, the instructor is free to set individual performance standards in rewarding for revisions, folder submission, absenteeism, etc. Each instructor will adhere to the College attendance policy and the policy on academic dishonesty as described below.

E. Grading Scale:

940-1000	A
890-939	B+
840-889	B
790-839	C+
740-789	C
700-739	D
Below 700	F

V. Policies:

A. Attendance Policy:

Pellissippi State expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding distance learning courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of the Learning Division, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy may be addressed to the head of the department in which the course was taken. If further action is warranted, the appeal may be addressed to the vice president of the Learning Division.

B. Academic Dishonesty:

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

- Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
- Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
- Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented

as one's own work.

- Taking an exam for another student.
- Providing others with information and/or answers regarding exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.
- Any of the above occurring within the Web or distance learning environment.

C. Accommodations for disabilities:

Students who need accommodations because of a disability, have emergency medical information to share, or need special arrangements in case the building must be evacuated should inform the instructor immediately, privately after class or in her or his office. Students must present a current accommodation plan from a staff member in Services for Students with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may be contacted by going to Goins 127, 132, 134, 135, 131 or by phone: 539-7153 or TTY 694-6429. More information is available at www.pstcc.edu/departments/swd/.

D. Other Policies:

Correction and Return of Essay Assignments:

The instructor will mark essays with numbers/letters from the ESL Grammar Guide, provided by the instructor, and with instructor comments. Students must make all corrections according to instructor's directions before the grade on an essay is final.