

PELLISSIPPI STATE COMMUNITY COLLEGE  
MASTER SYLLABUS

**DEVELOPMENTAL WRITING FOR SPEAKERS OF OTHER LANGUAGES  
ESLW 0800**

**Class Hours: 3.0**

**Credit Hours: 3.0**

**Laboratory Hours: 0.0**

**Date Revised: Fall 2012**

**Catalog Course Description:**

A composition course that prepares non-native speakers for college-level writing. Students are introduced to sentence structure, paragraph structure, multi-paragraph compositions, summary writing, documentation methods, and research formats.

**Entry Level Standards:**

Enrollment into the college is based on a TOEFL score of 131 or a passing score on the MELICET test.

**Prerequisites:**

None

**Co-requisites:**

ESLW 0700

**Textbook(s) and Other Course Materials:**

Nietling, Mary. ESL Intermediate Composition. Knoxville, TN, 2007.

Each student should have the following supplies for the course:

- loose-leaf, college ruled, 10.5" x 8" white notebook paper
- black or blue pens
- #2 pencils
- red pen
- PSTCC composition folder

**I. Week/Unit/Topic Basis:**

<b>Week</b>	<b>Topic</b>
1	<b>Week 1:</b> Sentence Structure (Comma splices/Fragments/Fused Sentences)
2	<b>Week 2:</b> Paragraph Structure (Topic Sentences and Development)
3	<b>Week 3:</b> Writing Paragraphs
4	<b>Week 4:</b> The Process of Writing (Brainstorming/Outline/Draft/Revision)
5	<b>Week 5:</b> The Essay (Thesis/Introduction/Conclusion)

- 6           **Week 6:** Essay Writing (Explanation) /Revision/Correction
- 7           **Week 7:** Essay Writing (Cause/Effect)/Revision/Correction
- 8           **Week 8:** Essay Writing (Compare/Contrast)/Revision/Correction
- 9           **Week 9:** Summary Writing/Documentation
- 10          **Week 10:** Research Paper /Collecting/Reading/Organizing Research
- 11          **Week 11:** Writing the Research Paper
- 12          **Week 12:** Writing the Research Paper/Internal Documentation
- 13          **Week 13:** Writing the Research Paper/External Documentation
- 14          **Week 14:** Writing the Research Paper/ Revision/Correction
- 15          **Week 15:** Final/Submission of Professional Document; Final Exam Period

**II. Course Goals\*:**

The course will:

- A.       Present effective strategies for writing a variety of multi-paragraph compositions and reports. I
- B.       Require standard mechanical and grammatical conventions in written composition at the essay level. I.5
- C.       Provide instruction on how to proofread carefully and accurately. I.4
- D.       Present methods for developing topics for written composition. I.2
- E.       Review principles for the developing essays in written English. I.5
- F.       Show procedures for producing a full-length college-level research paper. I.3

\*Roman numerals after course objectives reference goals of the university parallel program.

**III. Expected Student Learning Outcomes\*:**

Students will be able to:

- 1.       Set an appropriate reason for writing. A, D
- 2.       Write organized analytical and expository essays using word processing software. A, B, C, D, E
- 3.       Collaborate in teams for peer review of drafts to analyze audience and message, to organize ideas, and to evaluate drafts as to effectiveness and clarity. A, B,
- 4.       Recognize the rules of English grammar and punctuation and apply them in both oral and written work. B

5. Research using traditional library sources, literary databases, the Internet to find information pertinent to writing topics. A, D, E, F
6. Quote, paraphrase, and document source material responsibly and effectively in analytical and expository writing. F
7. Identify the importance of effective written and oral communication in the professional world through viewing films, conducting interviews, and/or listening to guest speakers. A

\* Capital letters after Expected Student Learning Outcomes reference the course goals listed above.

#### **IV. Evaluation:**

##### E. Grading Scale:

Grades for this course are A (excellent), B (above average), C (average), and F (failure). Evaluations for compositions are made considering the following criteria: content, organization, vocabulary, language use, and mechanics.

#### **V. Policies:**

##### A. Attendance Policy:

Pellissippi State expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding distance learning courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of the Learning Division, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy may be addressed to the head of the department in which the course was taken. If further action is warranted, the appeal may be addressed to the vice president of Academic Affairs.

##### B. Academic Dishonesty:

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

- Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
- Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
- Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one's own work.
- Taking an exam for another student.
- Providing others with information and/or answers regarding exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.
- Any of the above occurring within the Web or distance learning environment.

##### C. Accommodations for disabilities:

Students who need accommodations because of a disability, have emergency medical information to share, or need special arrangements in case the building must be evacuated should inform the instructor immediately, privately after class or in her or his office. Students

must present a current accommodation plan from a staff member in Services for Students with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may be contacted by going to Goins 127, 132, 134, 135, 131 or by phone: 539-7153 or TTY 694-6429. More information is available at <http://www.pstcc.edu/sswd/>.

D. Other Policies:

Withdrawal:

Students placed and enrolled in a DSP course are not permitted to withdraw except for serious circumstances. Students wishing to withdraw should discuss this matter first with their instructor and then must confer with a counselor. The counselor will notify the student of the decision to allow him/her to withdraw.

Tardies:

Students in all classes will be permitted three unpenalized tardies. However, beginning with the fourth tardy, five points will be deducted from the final grade for each time the student is late to class. Students who leave class early will also be counted tardy.

Cell phones:

Cellular telephones and paging devices are to be turned off or put on vibration mode while in class. Instructor has discretion as to penalty.