PELLISSIPPI STATE COMMUNITY COLLEGE
MASTER SYLLABUS

GRAMMAR II
ESOL 0942

Class Hours: 5.0  Credit Hours: 3.0
Laboratory Hours: 0.0  Revised: Fall 2013

Catalog Course Description:
A study that investigates the more complicated aspects of English grammar that create difficulties for non-native speakers. Application of the learned structures to writing on the sentence and paragraph level is emphasized in this class.

Entry Level Standards:
None

Prerequisites:
ESOL 0941 or a score greater than or equal to 7 on the ESL Writing Placement Test

Corequisites:
ESOL 0932 Writing II

Textbook(s) and Other Course Materials:

I. Week/Unit/Topic Basis:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
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<tbody>
<tr>
<td>1</td>
<td>Chapters 1 and 2: Overview of tenses</td>
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<td>2</td>
<td>Chapter 3: Focus on Perfect and Progressive Tenses</td>
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<td>3</td>
<td>Chapter 5: Adverb Clauses of Time</td>
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<td>4</td>
<td>Chapter 6: Subject Verb Agreement</td>
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<td>5</td>
<td>Chapter 7: Nouns and Pronouns</td>
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<td>6</td>
<td>Chapter 9: Modals and Meaning</td>
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<td>7</td>
<td>Chapter 10: Modals and Certainty</td>
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<td>8</td>
<td>Chapter 11: Active and Passive Voice</td>
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<td>9</td>
<td>Chapter 12 and 13: Subordinate Clauses</td>
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</table>
II. Course Goals*:

The course will

A. Reinforce standard English spellings in written composition. I
B. Explain correct usage of verb tenses. I
C. Apply rules of grammar to exercises, speech, and writing. I
D. Demonstrate effective oral communication skills in both formal and informal situations. I, III, VII

*Roman numerals after course objectives reference general education goals.

III. Expected Student Learning Outcomes*:

Students will be able to:

1. Capitalize properly. The student will capitalize appropriate words in a sentence and in parts of friendly and business letters. A, B, C
2. Use commas in dates, addresses, and series. The student will demonstrate an ability to use commas correctly in addresses, in dates, and in words and phrases in a series. A, B, C
3. Use ending punctuation of sentences. The student will demonstrate an ability to use appropriate punctuation to end sentences. A, B, C
4. Use contractions. The student will demonstrate an ability to form contractions correctly. A, B, C, D
5. Form plurals of nouns. The student will choose the correct plural forms of regular and irregular nouns. A, B, C
6. Use possessive forms of nouns and pronouns. The student will demonstrate an ability to use correct possessive forms of nouns and pronouns. A, B, C
7. Recognize case usage of pronouns. The student will correctly choose the nominative and objective cases of personal pronouns in simple and compound structures. A, B, C, D
8. Recognize principal parts of verbs. The student will correctly choose the principal parts of verbs. A, B, C
9. Recognize parts of speech. The student will identify the part of speech of a designated word in a sentence. A, B, C
10. Identify simple subjects and predicates. The student will identify the simple subject and predicate of a given sentence. A, B, C

* Capital letters after Expected Student Learning Outcomes reference the course goals listed above.

IV. Evaluation:

A. Testing Procedures:

70% of grade

B. Laboratory Expectations:

n/a

C. Field Work:

n/a

D. Other Evaluation Methods:

Homework 30% of grade

E. Grading Scale:

A = 94-100%
B = 87-93%
C = 80-86%
F = below 80%

V. Policies:

A. Attendance Policy:

Pellissippi State expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding distance learning courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of Academic Affairs, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy may be addressed to the head of the department in which the course was taken. If further action is warranted, the appeal may be addressed to the vice president of Academic Affairs.

Students whose cumulative absences, regardless of the reason, total more than ten percent of the regular class meetings will be penalized for each absence above ten percent as follows:

3 day/week classes  15 points per absence deducted from the final grade
2 day/week classes  25 points per absence deducted from the final grade
1 day/week classes  50 points per absence deducted from the final grade

Absences are counted from the first day of class, not the day a student enters class.

Students attending linked ESLW 0700-0800 courses will follow attendance requirements based on the above cumulative absence design but customized to the linked course format by their individual linked-course professor.
B. Academic Dishonesty:

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

• Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
• Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
• Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one’s own work.
• Taking an exam for another student.
• Providing others with information and/or answers regarding exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.
• Any of the above occurring within the Web or distance learning environment.

Please see the Pellissippi State Policies and Procedures Manual, Policy 04:02:00 Academic/Classroom Conduct and Disciplinary Sanctions for the complete policy.

C. Accommodations for disabilities:

Students that need accommodations because of a disability, have emergency medical information to share, or need special arrangements in case the building must be evacuated should inform the instructor immediately, privately after class or in her or his office. Students must present a current accommodation plan from a staff member in Services for Students with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may be contacted by sending email to disabilityservices@pstcc.edu, or visiting Goins 127, 132, 134, 135, 131. More information is available at http://www.pstcc.edu/sswd/.

D. Other Policies:

Withdrawal:
Students placed and enrolled in a Learning Support ESOL course are not permitted to withdraw except for serious circumstances. Students wishing to withdraw should discuss this matter first with their instructor and then must confer with a counselor. The counselor will notify the student of the decision to allow him/her to withdraw.

Tardies:
Students in all classes will be permitted three unpunalized tardies. However, beginning with the fourth tardy, five points will be deducted from the final grade for each time the student is late to class. Students who leave class early will also be counted tardy.