PELLISSIPPI STATE COMMUNITY COLLEGE
MASTER SYLLABUS

LEARNING SUPPORT ENGLISH A
ENGL 0800

Class Hours: 2.0 Credit Hours: 3.0
Laboratory Hours: 0.0 Revised: Fall 2014

Catalog Course Description:

Development of process-based writing strategies in preparation for college level courses across the curriculum as well as the workplace. The course emphasizes writing effective paragraphs and essays. Successful completion of ENGL 0800 satisfies the requirement for Learning Support Writing Competency Level One.

Entry Level Standards:

Scores earned on the placement test will be used to determine placement in the class. Recommended for students required to take LS English, Math AND Reading. Students are encouraged to also register for COLL 1500.

Prerequisites:

Placement Test Score of 2, 3, or 4

Textbook(s) and Other Course Materials:

- USB Flash Drive
- Access to word processor and high-speed internet (on OR off campus)
- Paper and pencils or pens (always have these on hand) AND headphones or ear buds

I. Week/Unit/Topic Basis:

Each unit is identified by a number. This course covers 0801-0803.

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<tr>
<th>Week</th>
<th>Unit</th>
<th>Topic</th>
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<tbody>
<tr>
<td>1</td>
<td>Course Introduction</td>
<td>Learning styles; email; online course; introduction to the writing process</td>
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<td>2</td>
<td>0801—Descriptive paragraphs</td>
<td>Paragraph Structure, topic sentences</td>
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<tr>
<td>3</td>
<td>0801</td>
<td>Descriptive language and review of conventions (throughout)</td>
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<td>4</td>
<td>0801</td>
<td>Narrative Paragraph writing</td>
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II. Course Goals*:

The course will

A. Stimulate students’ curiosity about themselves, their world, and other people in it as a means of increasing critical thinking skills and idea generation for critical writing. (I. 1, 7)

B. Introduce students to the writing process as a discipline by which to improve their ability to write focused, articulate paragraphs and essays. (I. 2, 3, 4, 5, 6)

C. Reinforce good mechanics of writing a paragraph and/or an essay. (I. 2, 3, 4)

D. Introduce students to patterns for writing, such as narrative, cause and effect, comparison and contrast, and argument. (I. 3, 4, 5)

E. Introduce students to basic technology skills related to writing, saving, and sending files in e-mail and in the online course management system. (VII. 1, 2, 4)

F. Encourage students to become independent learners in grammar study, so that they may be independent writers with college-level writing assignments. (I. 4, 5)

G. Introduce students to a variety of resources for idea generation, research, and documentation. (VII. 5, 6)

H. Expose students to tasks, materials, and resources that will highlight the diversity of their local communities and the world at large. (I.1, II. 3 & III.1, 2)

*Roman numerals after course objectives reference TBRs general education goals.

III. Expected Student Learning Outcomes*:
Students will be able to:

1. Generate ideas appropriate to a specific assignment. (A, B, C, D, G)

2. Write coherent and well-organized paragraphs, each containing a topic sentence and appropriately supportive details. (A, B, C, D, E, F, G)

3. Write well-developed narrative essays that illustrate the five essential elements of a plot, as well as show good use of first-person narrative voice and concrete/abstract description. (A, B, C, D, G)

4. Write a descriptive summary that shows thorough understanding of the source material and displays understanding of the difference between main points and supporting details. (A, B, C, D, F, G)

5. Write well-developed paragraphs that show integration of source material with critical thinking response. (A, B, C, D, F, G)

6. Use transitional words and phrases that lead the reader smoothly from one point to the next within a single paragraph, as well as from one paragraph to the next. (A, B, C, D, E, F, G)

7. Generate introductory paragraphs that engage the audience, provide background info, and build up to a specific, descriptive thesis statement. (A, B, C, D, E, F, G, H)

8. Generate conclusion paragraphs that reiterate the purpose of the essay and leave the reader with a final thought. (A, B, C, D, E, F, G)

9. Develop ideas for writing with a specific audience in mind and details intended to be compelling and interesting to that audience. (A, B, C, D, E, F, G, H)

10. Compose using clear, descriptive language that is free from repetition, cliché, slang, or jargon. (A, B, C, D, E, F, G, H)

11. Compose complete sentences with correct punctuation, varied structure, and smooth flow. (B, C, D, E, F)

12. Cite and document outside sources, and format submitted work, according to MLA style. (D, E, F, G)

* Capital letters after Expected Student Learning Outcomes reference the course goals listed above.

IV. Evaluation:

A. Testing Procedures:

    N/A

B. Laboratory Expectations:

The Learning Commons is a computer lab where all Learning Support students (Math, English, and Reading) will be required to spend a designated amount of hours per week working on course assignments and receiving assistance from Learning Support faculty and trained tutors. All students enrolled in ENGL 0800 must complete two hours of Learning Commons time per week (see also Attendance below).

Scanners will be set up at the entrances of each Learning Commons. You will scan in using a Pellissippi picture ID and choose the course from your schedule that you will be working on.
Your attendance is recorded when you scan in and when you scan out of the LC.

You may complete the required Learning Commons hours for the week at any time in which the LC is open. You must, however, complete your required hours each week; you cannot “roll over” hours from the previous week or “double-up” the following week. While you have a minimum amount of time to spend in the LC each week, there is not a maximum amount you may spend there. You are encouraged to use the Learning Commons whenever you need to in order to complete your assignments and/or receive help from faculty.

C. Field Work:

N/A

D. Other Evaluation Methods:

The grade for the course will be determined by points earned on the assignments and the Course Requirements Grade (CRG). Students receive completion points for all assignments that are submitted to the instructor on time. No late work will be accepted for points. Instructors will give thorough feedback for every written assignment and return those pieces to the students for revision. Students will then resubmit a final draft of the assignments for a revised assignment grade.

Final (revised) Drafts = 40%  
Course Requirements Grade (class/LC attendance, participation, preparation) = 20%  
In Progress Writing Scores = 25%  
Classroom Assignments and Activities = 15%

E. Grading Scale:

A = 94 - 100  
B = 87 – 93  
C = 80 – 86  
F = below 80

V. Policies:

A. Attendance Policy:

Pellissippi State expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding distance learning courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of Academic Affairs, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy may be addressed to the head of the department in which the course was taken. If further action is warranted, the appeal may be addressed to the vice president of Academic Affairs.

1. Attendance, promptness, and participation are essential to academic success. **Attendance is your responsibility.** It is the policy of the Learning Support Department that all students must be present for at least 80% of scheduled class meetings in order to receive credit for the course.

2. You are required to spend **two (2) hours** each week in the Learning Commons. Upon entering the lab, you must scan in with your Pellissippi ID to log your hours. Be aware that you must login to a specific class, and if you begin work for a different class, you must scan out and back in again. All students must fulfill at least 80% of assigned Learning Commons time in order to receive credit for the course.
B. Academic Dishonesty:

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

• Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
• Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
• Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one’s own work.
• Taking an exam for another student.
• Providing others with information and/or answers regarding exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.
• Any of the above occurring within the Web or distance learning environment.

Please see the Pellissippi State Policies and Procedures Manual, Policy 04:02:00 Academic/Classroom Conduct and Disciplinary Sanctions for the complete policy.

C. Accommodations for disabilities:

Students that need accommodations because of a disability, have emergency medical information to share, or need special arrangements in case the building must be evacuated should inform the instructor immediately, privately after class or in her or his office. Students must present a current accommodation plan from a staff member in Services for Students with Disabilities (SSWD) in order to receive accommodations in this course. Services for Students with Disabilities may be contacted by sending email to disabilityservices@pstcc.edu, or visiting Goins 127, 132, 134, 135, 131. More information is available at http://www.pstcc.edu/sswd/.

D. Other Policies:

Withdrawal: Students placed and enrolled in a Learning Support course are not permitted to withdraw except for serious documented circumstances. Students wishing to withdraw should discuss this matter first with their instructor and then must confer with a student development counselor. The counselor will notify the student of the decision to allow him or her to withdraw.

Misc. Info:
• Food and drink are not allowed in any computer lab on campus. Please deposit or dispose of any snacks and beverages before entering.
• Please turn off all cell phones and place them out of sight.
• If you have trouble accessing your Pellissippi email, D2L, or Banner accounts, please call Helpdesk at 865/694-6537.