

**PELLISSIPPI STATE COMMUNITY COLLEGE  
MASTER SYLLABUS**

**COLLEGE SUCCESS  
COLL 1500**

**Class Hours: 3.0**

**Credit Hours: 3.0**

**Laboratory Hours: 0.0**

**Revised: Spring 2017**

**Catalog Course Description**

A course designed to empower students to reach their educational, career and life goals. This class introduces students to a wide range of strategies, techniques and self-management tools commonly recognized to lead to success. This course is for college-level credit and is designed to transfer.

**Prerequisites**

None

**Textbook(s) and Other Course Materials**

TBA

**Week/Unit/Topic Basis**

Week Topic

1. COURSE ORIENTATION: Introduction to Higher Education
2. Study Skills
3. Study Skills
4. Career Research and Project
5. Career Research and Project
6. Career Research and Project
7. Academic Plan Project
8. Academic Plan Project
9. Academic Plan Project
10. Campus Resources
11. Campus Resources
12. Campus Resources
13. Capstone/Final Essay/Project
14. Capstone/Final Essay/Project
15. FINAL EXAM PERIOD

**Course Goals**

Note: Roman numerals after course objectives reference goals of General Education Program.

The course will

- A. Expand the student's understanding of the academic standards involved in college courses. I.6; VII.1-6
- B. Enhance the student's knowledge of college resources. I.6; VII.3
- C. Increase the student's capacity for making connections with peers, faculty, and others in the college community. II.3
- D. Foster the student's ability to set clear personal and academic goals. I.6; VII.3, 4, 6
- E. Develop an awareness of the study practices and habits of mind that contribute to academic success in higher education. I.6; II.3; VII. 4,5 6

### **Expected Student Learning Outcomes**

Note: Capital letters after Expected Student Learning Outcomes reference the course goals listed above.

The student will

1. Identify and/or utilize PSCC campus resources that could prove helpful for their academic and personal success. B, D
2. Practice and strengthen behaviors that contribute to academic success in higher education:
  - a. Understand and adhere to expectations for behavior in the college environment as stated in the Student Code of Conduct in the College Catalog, the course syllabus, as well as in verbal or written classroom instructions; A, E
  - b. Utilize a time management strategy to schedule time commitments both in and out of school; D, E
  - c. Demonstrate effective and consistent organization of course materials, both hard copy and digital; E
  - d. Employ effective strategies for reading college-level texts; A, E
  - e. Utilize a range of note-taking methods; A, E
  - f. Practice various study methods used to prepare for different types of exams and quizzes; A, E
  - g. Recognize and implement strategies useful for completing various types of assignments; A, E
  - h. Initiate conversations with instructors, especially to discuss progress in class; A, C, E.
  - i. Work in collaborative relationships with peers; C, E
  - j. Identify career skills and interests and investigate career options; B, C, D
  - k. Map out a personal academic plan leading to completion of PSCC degree or certificate requirements. B, C, D
3. Develop the habits of mind that contribute to academic success in higher education:
  - a. Explain the difference between growth and fixed mindsets; D, E
  - b. Recognize that college, like life, may present unfamiliar or uncomfortable situations and formulate strategies to help overcome and adapt to this kind of experience; A, B, C, D, E
  - c. Complete difficult and/or challenging tasks; A, D, E
  - d. Use both positive and negative feedback from instructors and peers; A, C, E
  - e. Demonstrate critical thinking; A, E

- f. Use self-evaluation strategies to improve academic progress; A, D, E
- g. Recognize the role that personal responsibility plays in college and beyond. A, D, E

## **Evaluation**

### **Major assignments:**

Five or six major assignments will constitute approximately 70% of the final grade and will be weighted at the discretion of the instructor.

- Study Skills Project
- Career Project
- Academic Plan Project
- Campus Resources Project
- Capstone/Final Essay/Project
- Unit Tests and Quizzes

### **Other assignments and expectations:**

These may constitute approximately 30% of the final grade and may be weighted at the discretion of the instructor.

- Exercises
- Presentations
- Journals
- Quality of Student Engagement

Within the limits outline above, the instructor is free to set individual performance standards. Each instructor will adhere to the College attendance policy and the policy on academic dishonesty as described below.

## **Policies**

### **Attendance Policy**

Pellissippi State expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding distance learning courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of Academic Affairs, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy may be addressed to the head of the department in which the course was taken. If further action is warranted, the appeal may be addressed to the vice president of Academic Affairs.

### **Academic Dishonesty**

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

- Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
- Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
- Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one's own work.
- Taking an exam for another student.
- Providing others with information and/or answers regarding exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.
- Any of the above occurring within the Web or distance learning environment.

Please see the Pellissippi State Policies and Procedures Manual, Policy 04:02:00 Academic/Classroom Conduct and Disciplinary Sanctions for the complete policy.

### **Accommodations for Disabilities**

Students that need accommodations because of a disability, have emergency medical information to share, or need special arrangements in case the building must be evacuated should inform the instructor immediately, privately after class or in her or his office. Students must present a current accommodation plan from a staff member in Disability Services (DS) in order to receive accommodations in this course. [Disability Services](#) (<http://www.pstcc.edu/sswd/>) may be contacted via [Disability Services email](#) or by visiting Alexander 130.