

**PELLISSIPPI STATE COMMUNITY COLLEGE  
MASTER SYLLABUS**

**CAMPUS BROADCAST I: STUDIO OPERATIONS  
VPT 1090**

**Class Hours: 3.0**

**Credit Hours 3.0**

**Laboratory Hours: 0.0**

**Dates Revised Fall 2016**

**Catalog Course Description:**

Hands-on workshop providing beginning students with an opportunity to participate in live-to-tape studio television productions and to support VPT 1500 students as production crew for a variety of in- studio productions. Camera, teleprompter, and character generator (graphics) operation; sound support and other technical aspects of production are included.

**Prerequisites:**

None

**Textbook(s) and Other Reference Materials:**

None

**I. Week/Unit/Topic**

<b>Week</b>	<b>Topic</b>
1	Discuss syllabus and desired outcomes of this course.
2	Camera operation
3	Studio positions
4	Work on other studio positions
5	Review studio positions
6	Do studio run through
7	Work as many positions as possible
8	Studio practice
9	Studio review
10	Back to studio work
11	Final programs start
12	Taping of final programs continue
13	Finish taping final programs
14	Review final tapings
15	Finals

## II. Course Objectives\*:

- A. Develop a team-oriented attitude by sharing in the responsibility and outcome of a group project(s). V
- B. Exposure to the process of being a part of a crew for live and taped broadcast format television programming. I, III, IV
- C. Perform all studio positions. I, II, IV

\*Roman numerals after course objectives reference the Career Program Goals and the General Education goals found at the [VPT Curriculum and Instructional](#) page.

## III. Expected Student Learning Outcomes\*:

Upon successful completion of this course, the student should be able to:

- 1. Establish hands-on skills with basic studio video equipment. C
- 2. Incorporate the production techniques and technologies of film, radio, and television into production ready scripts. B
- 3. Contribute to production units in a positive manner. A, B
- 4. Participate in all aspects of program generation. A
- 5. Be better prepared for more advanced VPT classes. B, C

\*Letters after performance expectations reference the course objectives listed above.

## IV. Evaluation:

### A. Evaluation Procedures:

Evaluation will be based on demonstration of the basic competencies in all areas. Attendance is the most important aspect of this class for the student can learn whether or not they have a real interest in the area of video production.

### B. Grading Scale:

90 – 100	A
80 – 89	B
70 - 79	C
60 - 69	D
Below 60	F

## V. Policies:

### A. Attendance Policy:

Pellissippi State expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding distance learning courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of Academic Affairs, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy may be addressed to the head of the department in which the course was taken. If further action is warranted, the

appeal may be addressed to the vice president of Academic Affairs.

VPT Program:

The VPT program believes a more stringent requirement is realistic because of the contractual commitment made by the College with local area employers. Therefore, to successfully complete VPT courses, students must attend at least 85% of classes. To be considered “in attendance”, students are expected to be in class at the scheduled starting time for that class. Students will be considered “tardy” from that time until 10 minutes after the scheduled starting time. Three such “tardies” shall constitute an “absence”. Students arriving any time after 10 minutes beyond the scheduled time for a class will be considered “absent”.

B. Academic Dishonesty:

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

- Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
- Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
- Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one’s own work.
- Taking an exam for another student.
- Providing others with information and/or answers regarding exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.
- Any of the above occurring within the Web or distance learning environment.

Please see the Pellissippi State Policies and Procedures Manual, Policy 04:02:00 Academic/Classroom Conduct and Disciplinary Sanctions for the complete policy.

C. Accommodations for disabilities:

Students that need accommodations because of a disability, have emergency medical information to share, or need special arrangements in case the building must be evacuated should inform the instructor immediately, privately after class or in her or his office. Students must present a current accommodation plan from a staff member in Disability Services (DS) in order to receive accommodations in this course. [Disability Services](#) (<http://www.pstcc.edu/sswd/>) may be contacted via [email](#) or by visiting Alexander 130.

D. Other Policies:

Any act of misuse, vandalism, malicious or unwarranted damage or destruction, defacing, disfiguring, or unauthorized use of property/equipment belonging to Pellissippi State is subject to disciplinary sanction.

No handheld media devices or laptops are allowed in class unless otherwise noted. Students will receive a warning; a second infringement will result in an absence for the class. No gaming, using Facebook, texting or instant messaging will be tolerated on any VPT campus workstations during class.