

**PELLISSIPPI STATE COMMUNITY COLLEGE
MASTER SYLLABUS**

**BUDGETED PRODUCTION
VPT 2330**

Class Hours: 3.0

Laboratory Hours: 0

***This course is not designed for transfer credit.**

Credit Hours: 3.0

Date Revised: Fall 2017

Catalog Course Description

A project course focusing on production management principles and budgeting in a collaborative environment. Students will produce a video for a client while working within a fixed budget and deadline.

Prerequisites

VPT 1211

Textbook(s) and Other Course Materials

Film & Budgets, most recent edition Michael Wiese and Deke Simon Handouts as needed

Week/Unit/Topic Basis

Week Topic

- 1 Discuss syllabus and desired outcomes of this course. Discuss project requirements and establish project milestones and dates.
- 2 Establish production teams and discuss position or positions for group member. Discuss
- 3 Concepts, treatments, and production schedules.
- 4 Script outline due.
- 5 Script due.
- 6 Return Scripts and do rewrites.
- 7 Pre-production.
- 8-9 Pre-production and production continues.
- 10 Production phase continues.
- 11-13 Post-production continues.
- 14 All projects completed by end of week.
- 15 Final project review and critique.

Course Goals

NOTE: Roman numerals after course objectives reference goals of the VPT program.

The course will

- A. Enhance effective use of assessing audience characteristics, which suggest appropriate writing styles and approaches. III, IV
- B. Enhance effective use of formatting a script so that it is appropriate for the various media. I, III, IV
- C. Guide students toward developing the ability to design scripts, which are scaled to the client needs in terms of communications and overall production costs. I, II, III
- D. Guide students toward developing and implementing a detailed production plan and interface with clients. III, IV, V
- E. Enhance effective use of time and resources within deadline parameters. I, V
- F. Enhance effective use of willingness and ability to meet deadline requirements. I, IV

Expected Student Learning Outcomes

NOTE: Capital letters after Expected Student Learning Outcomes reference the course goals listed above.

The student will

- 1. Identify audience profiles, which can be used to determine suitable concept approaches and writing styles. A, B, C
- 2. Apply production techniques and technologies of motion picture media into production ready scripts. B, C
- 3. Demonstrate, in written form, the ability to create 3 or more approaches for the solution of particular communications problems. B, D
- 4. Identify and employ basic elements of creative writing. A, D
- 5. Develop and implement detailed production plan. C, E
- 6. Demonstrate effective use of time and resources within deadline parameters. E
- 7. Develop and direct a production team. E, F

Evaluation

Testing Procedures: N/A

Laboratory Expectations: 60% of grade

Project grade will be weighed against the student's original plan, commitment and meeting the clients need. Periodic milestones will be established and graded so that the student can be apprised of his/her progress as the class develops.

Field Work: 40% of grade

The following four areas will combine to determine 40% of the grade:

1. Completion of written assignments on time
2. In class attendance, participation and in-class writing
3. Effort, growth, dedication, perseverance
4. Mastery of basic writing skills, creative talent, ability to focus and concentrate.

Other Evaluation Methods

N/A.

Grading Scale

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
below 60	F

Policies

Attendance Policy

Pellissippi State expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding distance learning courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of Academic Affairs, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy may be addressed to the head of the department in which the course was taken. If further action is warranted, the appeal may be addressed to the vice president of Academic Affairs.

Academic Dishonesty

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

- Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
- Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.
- Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one's own work.
- Taking an exam for another student.
- Providing others with information and/or answers regarding

exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.

- Any of the above occurring within the Web or distance-learning environment.

Please see the Pellissippi State Policies and Procedures Manual, Policy 04:02:00 Academic/Classroom Conduct and Disciplinary Sanctions for the complete policy.

Accommodations for disabilities

Students that need accommodations because of a disability, have emergency medical information to share, or need special arrangements in case the building must be evacuated should inform the instructor immediately, privately after class or in her or his office. Students must present a current accommodation plan from a staff member in Disability Services (DS) in order to receive accommodations in this course. [Disability Services](#) (<http://www.pstcc.edu/sswd/>) may be contacted via [Disability Services email](#) or by visiting Alexander 130.

Other Policies

Any act of misuse, vandalism, malicious or unwarranted damage or destruction, defacing, disfiguring, or unauthorized use of property/equipment belonging to Pellissippi State is subject to disciplinary sanction.

No handheld media devices or laptops are allowed in class unless otherwise noted. Students will receive a warning; a second infringement will result in an absence for the class.

No gaming, using Facebook, texting or instant messaging will be tolerated on any VPT campus workstations during class.

Anyone caught using the class computers for any of these activities during class time will receive a "Computer Absence" meaning your workstation and therefore, your attention, is absent from the class. These will be treated the same as a Tardy violation, meaning three computer absences will result in a actual recorded full absence and possibly effecting your grade.