Instructions for Web Registration

Go to Pellissippi State Technical Community College home page.  http://www.pstcc.edu

Click on P.S. Web (Online Registration)

Click on Enter Student Services

Enter your College Wide ID Number or your Social Security Number

Enter the PIN you created upon your admission. If you have not created your PIN go to “Apply for Admission” on www.pstcc.edu

If you forgot your PIN, click the “I forgot my PIN” link

Click on Login button (Remember to select buttons and menu links only once.)
Select Term
(Once you select the term you will be returned to the last page visited)

Select Registration Status (You may need to clear holds before registering.)

Your assigned advisor’s name and office location can be found under Registration Status

Select Drop/Add Classes from the drop down menu at the top of the page.
Click on the call number box and add the 5 digit number of the class for which you wish to register. Repeat this procedure until all the classes you need are entered.

**Click on Submit**

**To Drop a class go to “Action” and select “Drop.”**

**IMPORTANT** Click on Submit

**PRINT YOUR SCHEDULE**

Select Detailed Schedule from the **Drop Down Menu** at the top of the page under Registration. Account Summary can be found under Student Records. Due date for payment will also be under Account Summary.

**Exit from P. S. Web to keep your information private and secure.**