

**Minutes
Curriculum Development Committee
Alexander 220, March 15, 2001**

MEMBERS	PRESENT	ABSENT
Charlie Anderson	X	
Cathy Clay		X
David Brown	X	
Jonathan Lamb		X
Anita Maddox		X
Keith Norris	X	
Paul Ramp		X
Candance Reaves	X	
Ella Ruggles		X
Ann Snodgrass		X
Bob Stern, chair	X	
Chuck Wright		X
Karen Cornell		X
Joan Newman		X
Bill Nichols		X
Cheryl Leach		X

OTHERS: Sheryl Burnette, Maggie Jenkins, Ben Sugg, Berta Ward

AGENDA ITEMS DISCUSSED

- I.** Physical Education Requirement (revisiting the need for two different activities)
- II.** Update on new programs
 - A. Title III Grant—NETW with EET and New Media (PHO, CGT, VPT)
 - B. Three new concentrations in CST
 - C. Possible Program in Security Administration
- III.** PHED 2000—Special Topics (New Course)
- IV.** Proposed 2002-2004 UTK Articulation Agreements
- V.** Article Regarding Curriculum Change Process
- VI.** Policy Revision Subcommittee

ACTIONS TAKEN

- I.** PSTCC's requirement that students take two different PHED activities was discussed in the context of the significance of physical education as a component of general education and in light of TBR's physical education requirement. Ms. Jenkins' view is that the requirement for separate activities might be too rigid because many PHED courses are similar in fundamental nature to human performance courses that are repeatable for credit at many institutions. Ms. Jenkins' proposal would still require taking two different PHED courses but would add the option of the two courses being within the same activity as long as the two course numbers are different. The issue will be revisited at the next meeting when PHED faculty can be present.
- II.** A Title III grant was submitted for strengthening career/technical programs by including courses from other disciplines, e.g. elements of electrical engineering and new media programs in combination with networking. Computer Science Technology will submit a proposal to add three new concentrations: programming, web development, and database development. All three concentrations will have a common first-year curriculum during which students will decide which of the three concentrations is best suited for them. Discussion of the proposed Security Administration program clarified the focus of the program on administrative and technical aspects of security (as opposed to the duties of the individual private security officer.)
- III.** PHED 2000, Special Topics in Physical Education, was passed unanimously as a new course after discussion of syllabus content and variable credit hour issues.
- IV.** The proposed UTK articulation agreements were distributed and preliminarily discussed. The change to a two-year agreement cycle with UTK was observed. Questions and feedback regarding revisions should be referred to Cheryl Leach by the end of March.
- V.** There was general consensus on the article; no problems were voiced.
- VI.** The Credit for Life Experience policy was revised to be in compliance with SACS criteria. Documentation requirements have been strengthened, including clearly defined steps for fulfillment of the parameters for awarding credit and submission of a portfolio documenting progression through these points. Specifics will be distributed to members through campus mail. Motion passed unanimously. The adequacy of independent study criteria was discussed and determined to be more exacting than that of most neighboring schools. The GPA requirement in certificate coursework was clarified as being a 2.0 average in work applicable to the certificate. The 20-hour residency requirement for the awarding of a second degree was reiterated. Discussion of the attendance policy was revisited and then tabled until a later date.

Recorded by: Ben Sugg March 26, 2001

Copies:	Committee Members	Cindy Tanner	Jim Bruns	Joe Andrews
		Phyllis Pace	Dennis Adams	Academic Department Heads
		Eunice Reynolds	Doris Ivie	Program Coordinators
		Linda Randolph	Julia Wood	Leigh Ann Touzeau
		Linda Pinkard	Carolyn Carson	