

**Minutes
Curriculum Development Committee
Alexander 220, May 3, 2001**

MEMBERS	PRESENT	ABSENT
Charlie Anderson	X	
Cathy Clay		X
David Brown	X	
Jonathan Lamb	X	
Anita Maddox		X
Keith Norris	X	
Paul Ramp	X	
Candance Reaves		X
Ella Ruggles		X
Ann Snodgrass	X	
Bob Stern, chair	X	
Chuck Wright		X
Karen Cornell		X
Joan Newman		X
Bill Nichols	X	
Cheryl Leach	X	

OTHERS: Sheryl Burnette

AGENDA ITEMS DISCUSSED

- I.** Approval of April 25, 2001 Minutes
- II.** Curriculum Issues: THEA 2250 and AFA degree
- III.** End-of-Year Business (Evaluation, Membership, Functions, Goals)
- IV.** Policy Revisions (Credit to Audit and Independent Study)

ACTIONS TAKEN

- I.** The April 25, 2001 minutes were approved as written.
- II.** The reactivation of THEA 2250 was approved with the stipulation that ENGL 1010 be added as a prerequisite and that the second sentence in the course description be modified. Charles Miller agreed to the changes.
The Tennessee Board of Regents is discussing a possible new degree, the Associate of Fine Arts, which would transfer into the existing Bachelor of Music and the Bachelor of Fine Arts degrees. This would allow students in the visual and performing arts areas to graduate from a two-year TBR institution without taking additional courses that are not required by the receiving four-year institution.
- III.** CDC members were asked to reflect on the committee's work over the year and offer suggestions or comments. Members noted that a full week is needed to review curriculum changes. They were not always given enough time to review materials before the meetings. They also wanted curriculum change deadlines to be more strictly enforced. Members suggested that an initial CDC meeting be conducted during in-service to welcome and inform new members about CDC procedures as well as to get a head start on the semester's issues. Another suggestion was to create a cover sheet for the curriculum change materials sent to members that highlights potential problem areas or places to review carefully within the packet of materials. The responses to the suggestions will be fully discussed in the CDC End-Of-Year report.
The following members rotated off the committee this year and were thanked for their years of dedication and service to the committee: Charley Anderson, Keith Norris, Ann Snodgrass, Chuck Wright, and Joan Newman. The Curriculum Office will contact department heads for new member suggestions. Bob Stern was voted unanimously to remain as CDC chair for another year.
The committee's functions were reviewed, and suggestions for next year's goals were discussed. This information will be covered in more detail in the CDC End-Of-Year report.
- IV.** The committee discussed changing the date that students can change from credit to audit and from audit to credit. Sheryl Burnette contacted Mr. Dewey Batson during the meeting to investigate the existing date and its location in the semester, and he said that the number of students taking courses for credit must be finalized for the 14th day reporting (which affects school funding). Since moving the deadline past the 14th day is not an option, the committee agreed to leave the date where it currently is. The audit date discussion led to a discussion of the withdrawal deadline which will be discussed further in the departments.
The independent study policy is currently being updated and will be sent to CDC members via email to vote on the revisions.

Recorded by: Cheryl Leach, May 8, 2001

Copies: Committee Members	Cindy Tanner	Jim Bruns
Joe Andrews	Phyllis Pace	Dewey Batson
Dennis Adams	Eunice Reynolds	Academic Department Heads
Mike Hudson	Doris Ivie	Program Coordinators
Linda Randolph	Ann Munz	Julia Wood
Leigh Ann Touzeau	Linda Pinkard	Carolyn Carson