

**Minutes
Curriculum Development Committee
Alexander 220, November 20, 2000**

MEMBERS	PRESENT	ABSENT
Charlie Anderson		X
Cathy Clay		X
Bill Hamlin	X	
Jonathan Lamb	X	
Anita Maddox	X	
Keith Norris		X
Paul Ramp		X
Candance Reaves		X
Ella Ruggles		X
Ann Snodgrass		X
Bob Stern, chair	X	
Chuck Wright		X
Karen Cornell	X	
Joan Newman		X
Bill Nichols		X
Cheryl Leach	X	

OTHERS:

AGENDA ITEMS DISCUSSED

- I. Approval of November 1, 2000 Meeting Minutes
- II. Curriculum Changes
 - A. African-American Studies—Combined into One Course
 - B. EMT Programs—Program Change to Include Addition of Special Topics Course
 - C. VPT—Program Change to include new courses: VPT 1050 and VPT 2900
 - D. General Technology Program Changes
- II. Attendance Policy—Addition to Include Distance Learning Courses
- IV. TBR Proposal for New Program in Web Development Technology (vote will occur on 11-29-2000)

ACTIONS TAKEN

- I. 11/01/2000 minutes were approved as written.
- II. Curriculum Changes
 - A. African-American Studies—Combined into One Course - **Approved**
 - B. EMT Programs—Program Change to Include Addition of Special Topics Course - **Approved**
 - C. VPT—Program Change to include new courses: VPT 1050 and VPT 2900 - **Approved**
 - D. General Technology Program Changes - **Approved**
- III. Attendance Policy - **Approved** (see attached)
- IV. Next meeting, November 29, 2000, at 3:00 in AL 220.

Recorded by: Janet Hardin, November 21, 2000

Copies: Committee Members	Cindy Tanner	Jim Bruns
Program Coordinators	Joe Andrews	Phyllis Pace
Dennis Adams	Eunice Reynolds	Academic Department Heads
Dewey Batson	Mike Hudson	Doris Ivie
Linda Randolph	Ann Munz	Julia Wood
Leigh Ann Touzeau	Linda Pinkard	Carolyn Carson

[CDC 2000-2001](#)

Posted December 12, 2000
...by the Curriculum Department

Attendance Policy Addition to Include Distance Learning Courses

Pellissippi State Technical Community College expects students to attend all scheduled instructional activities. As a minimum, students in all courses (excluding videotape and web courses) must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. Individual departments/programs/disciplines, with the approval of the vice president of Academic and Student Affairs, may have requirements that are more stringent. In very specific circumstances, an appeal of the policy can be addressed to the head of the department in which the course was taken. If further action is warranted, the appeal can be addressed to the vice president of Academic and Student Affairs.