Minutes  
Curriculum Development Committee  
Alexander 220, December 6, 2001

MEMBERS  
PRESENT  
ABSENT
David Brown  
Carolyn Carson  
Cathy Clay  
Karen Cornell  
Roger Crowe  
Ely Driver  
Jonathan Fowler  
Sydney Gingrow  
Jonathan Lamb  
Cheryl Leach  
Anita Maddox  
Bill Nichols  
Paul Ramp  
Candance Reaves  
Ella Ruggles  

Bob Stern, chair  

OTHERS: Sheryl Burnette

AGENDA ITEMS DISCUSSED
I. Approval of 11/15/01 Minutes  
II. Curriculum Changes: 5 Program Changes  
III. Vote on Audit Date  
IV. Master Syllabi Responsibilities  
V. AA/AS and AAS Degree Requirements

ACTIONS TAKEN
I. Minutes were approved as written.  
II. All program changes were approved as written. All EMT programs reduced their total hours by at least one course.  
III. Based on departmental input with a majority against extending the deadline, the date to change from credit to audit will remain where it is (the last day to add).  
IV. Now that all the master syllabi (over 600) have been edited and posted to the web to meet SACS standards, each department will be allowed to make minor revisions to their syllabi without submitting them to the Curriculum Office. Since the Curriculum Office receives around 100 syllabi revisions per semester, there is some delay in getting them processed. Allowing the departments to process their own syllabi will reduce the turnaround time. Each department’s designee will have access to the web site to revise and re-post syllabi. CDC members agreed to regularly monitor their department’s syllabi to ensure consistency in format, policies, and procedures.  
V. Members were again asked if they had any additions and/or deletions to the elective options for the AA/AS general degree and the AAS career/technical degree. This issue was first raised last spring. Members will notify Cheryl Leach by Friday, December 14, if their departments have any suggestions.

Recorded by: Cheryl Leach, December 7, 2001

COPIES: Committee Members  
Academic Dept Heads  
Program Coordinators
Site Campus Administrators  
Jim Bruns  
Dennis Adams  
Joe Andrews
Dewey Batson  
Doris Ivie  
Mike Hudson  
Ann Munz
Linda Pinkard  
Phyllis Pace  
Leigh Ann Touzeau  
Linda Randolph
Eunice Reynolds  
Julia Wood  
Cindy Tanner  
Sheryl Burnette

CDC 2001-2002  
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