

Curriculum Development Committee

2001-2002 End-of-Year Report

Committee Charge: To ensure that Pellissippi State's programs and courses meet the needs of students, business and industry, and the local community.

2001-2002 Membership:

Bob Stern, chair, David Brown, Carolyn Carson, Cathy Clay, Karen Cornell, Roger Crowe, Ely Driver, Jonathan Fowler, Sydney Gingrow, Jonathan Lamb, Cheryl Leach, Anita Maddox, Bill Nichols, Paul Ramp, Candance Reaves, Ella Ruggles

I. 2001-2002 Committee Functions and Accomplishments:



Review and evaluate Pellissippi State Policies and Procedures related to curriculum and curriculum development processes to ensure consistency between policy and practice. Make recommendations for improvements where needed.

- Investigate the change to audit deadline at other TBR institutions and revisit the issue of extending PSTCC's deadline
- Develop a permanent subcommittee to review credit for life experience applications.

RESULTS

The CDC investigated the audit deadline and associated procedures. The issue of extending the credit to audit deadline was discussed at several meetings. Based on departmental input with a majority against extending the deadline, the date to change from credit to audit will remain as is (the last day to add). Members agreed to change the statement in the catalog from "Audit students must attend class" to "Audit students are expected to attend class" since there is no way to enforce the current policy.

The Credit for Life Experience subcommittee reviewed recent credit awarded for life experience and found that the most recent award did not fulfill the requirements of College policy. The subcommittee agreed to meet with the appropriate department to discuss proper documentation.



Work with Acquisitions Coordinator (Karen Cornell) to determine what areas of library collections need to be developed and relay that information to members' departments to provide better coverage and allotment of library materials.

RESULTS

Karen Cornell presented information regarding library collections at the September 27, 2001, CDC meeting. At the time, the library had the budget/resources to order new books and materials for different programs. She encouraged early participation because it can take 6-8 months to receive new books for program reviews. Members reported the information to their departments and told them to contact their library representative if they knew of areas in the collection that could use additional resources. Karen Cornell has also followed up periodically with acquisition requests via the faculty-staff email listserv.



As needed, review new and revised program and credit course offerings. Curriculum reviews should include consideration of

- Alignment with customer and/or discipline needs
- Consistency with institutional mission, College goals, and Academic and Student Affairs goals
- Compliance with TBR, SACS, and if applicable, program accrediting agency requirements

Additional consideration should be given to new and revised credit course proposals to ensure

- Consistency with the College's standard syllabus format
- Clarity of course objectives and expectations for student performance
- Unwarranted proliferation of courses and duplication of courses across the curriculum are avoided

RESULTS

Tables presented at the end of this report (see Attachment 1) summarize the committee's work in reviewing course and program proposals. Extensive changes were made in consideration of the new 2-year catalog format. All career/technical programs reduced their total hours required for graduation. The Automotive Technology and the Chemical/Environmental Engineering Technology programs were deactivated due to low enrollment. A new associate of applied science degree program in Social Services was approved. The Computer Science and Information Technology program deactivated several courses and modified prerequisites to keep the program current and to accommodate the new guided elective options. In addition, significant changes were made to the Networking and Photography courses taught under the General Technology program. Other programs with significant prerequisite changes include: Paralegal Studies, Office Systems Technology, and Video Production Technology. Due to the THEC moratorium on new program proposals, no new programs were approved, although program proposals for Photography, Security Administration & Technology, a Food Preparation Technical Certificate, and a new associate of fine arts degree were under development. University parallel changes are referenced in the tables.

- Work with faculty and academic department heads to revise curriculum proposals that do not meet institutional standards.

RESULTS

CDC members communicate the results of the committee's evaluation of curriculum proposals. Committee representatives advise department heads and faculty on revisions needed in CDC meetings, by email, and in individual conferences.

- Evaluate the College's curriculum development system and make recommendations for improvement.

RESULTS

Last year's changes to the curriculum development process have reduced paperwork and saved time for the CDC members and related staff. No revisions to the process were suggested.

As implemented last year, the UTK articulation agreements were submitted to faculty who advise in the program area being reviewed. CDC members delivered the agreements to their departments and feedback was solicited and incorporated into the revision process.

- Evaluate general Associate of Arts and Associate of Science degree requirements and make recommended changes for the 2002-2004 catalog.

RESULTS

The following changes were made to the Associate of Arts and Associate of Science degree requirements: The following courses were added as choices for the mathematics requirement: MATH 1410, The Structure of the Number System, MATH 1420, Geometry/Statistics, MATH 1735, Calculus I with Precalculus: Part I. GEOL 1040 and 1300, Physical Geology & The Environment W/ Lab, were added as an approved lab science sequence for the natural sciences requirement. CST 1010, Introduction to Computers & Operating Systems W/ Lab, and CGT 1030, Introduction to Macintosh Graphic Design, were removed as choices for the computer introduction requirement. ENGL 2331, African-American Literature, was added as a choice for the literature and/or humanities requirement. HUM 2010, Exploring the Humanities, was removed as a choice for the humanities requirement because it was deactivated. HUM 2810, Introduction to Film Studies, and PHIL 2420, Ethical Theory & Its Business Applications, were added as choices for the humanities requirement.

- Improve communication of curriculum policies and procedures by --providing periodic departmental presentations/reports; items needing coverage through departmental meetings include the College attendance policy, master and class syllabi, process for submitting curriculum changes, and availability of

- curriculum development resources on the web.
- including status report of curriculum changes in meeting minutes.
- placing curriculum proposal status report on the web and update regularly.

RESULTS

A packet of pertinent curriculum development materials was distributed to all curriculum development committee members in an effort to elucidate the steps in the College's curriculum development process. The packet included an outline of the curriculum change process, new curriculum change forms, a handout on choosing which form to use, a master syllabus template with instructions provided, departmental deadlines for curriculum changes, and a list of contacts for questions.

Committee members collected feedback from their respective departments on proposed policy changes such as the audit deadline throughout the year.

- Ensure the goals of general education are reflected in the offerings, programs and degrees offered by the College.

RESULTS

Syllabi revisions that include instructional processes developed in support of general education goal achievement were completed. All master syllabi (approximately 600) are available at:

http://www.pstcc.cc.tn.us/departments/curriculum_and_instruction/currinfo/c-menu.htm

It was suggested that since all the master syllabi are now on the web, individual departments should be allowed to make minor revisions to their syllabi without submitting them to the Curriculum Office. CDC members had agreed to regularly monitor their department's syllabi to ensure consistency in format, policies, and procedures. However, the technical expertise and time required to post and search the syllabi involved more than was first realized. Therefore, the Curriculum Office will continue to revise and post the syllabi. The CDC recommended that revisions to master syllabi be limited to one per academic year. Revisions will be submitted at the end of each spring semester and the syllabi will be posted before the start of the following fall semester.

The first draft of the revised TBR general education core proposal arrived in April 2002. The final draft was sent in July with responses accepted through October. The original draft added a speech course and a social/behavioral sciences course to the core and eliminated PE activities. It also requires 2-year schools to reduce all of their degree programs to 60 hours (120 hours for 4-year schools) unless accrediting boards require more hours. Changes will be effective Fall 2004.

- Communicate the results of the committee's efforts with faculty, staff, administration, and students through appropriate means including distribution of minutes and an end-of-year report containing
 - a summary of the committee's activities
 - a summary of new and deleted courses
 - an evaluation of the committee's operations and support for accomplishing its mission and goals, and
 - suggestions on membership and goals for the following academic year.

RESULTS

Members met with faculty and administrators, as needed, in the process of carrying out the committee's 2000-2001 functions. Department heads, faculty, and the vice president of Academic and Student Affairs were welcomed at committee meetings throughout the year. Minutes from committee meetings were distributed to the Vice President of Academic and Student Affairs, Vice President of Economic and Community Development, Dean of Student Affairs, Director of Admissions/Records, Director of Student Development, Dean of Instructional Programs, academic department heads, Director of Certificate Programs, Director of Grants Development, Publications Coordinator, program coordinators, Director of Career Services, Registrar, Director of Educational Improvement, site campus administrators, Doris Ivie, and Cheryl Slayden.

The following were suggested for membership to the 2002-2003 committee: Gail Burris, Business & Computer Technology; Yolanda Sankey, Natural & Behavioral Sciences; Todd Yazdi, Liberal Arts; Paul

Baxter, Engineering and Media Technologies; Paul Ramp, Natural & Behavioral Sciences, chair. A second mathematics representative has not yet been chosen.

II. Proposed Committee Functions for 2002-2003:

1. Review and evaluate Pellissippi State Policies and Procedures related to curriculum and curriculum development processes to ensure consistency between policy and practice. Make recommendations for improvements where needed.
 - Continue to review and evaluate credit for life experience applications.
2. As needed, review new and revised program and credit course offerings. Curriculum reviews should include consideration of
 - Alignment with customer and/or discipline needs
 - Consistency with institutional mission, College goals, and Academic and Student Affairs goals
 - Compliance with TBR, SACS, and if applicable, program accrediting agency requirementsAdditional consideration should be given to new and revised credit course proposals to ensure
 - Consistency with the College's standard syllabus format
 - Clarity of course objectives and expectations for student performance
 - Unwarranted proliferation of courses and duplication of courses across the curriculum are avoided
3. Work with faculty and academic department heads to revise curriculum proposals that do not meet institutional standards.
4. Evaluate general Associate of Arts and Associate of Science degree requirements and make recommended changes for the 2004-2006 catalog in compliance with TBR's new general education proposal.
5. Continue to improve communication of curriculum policies and procedures by
 - providing periodic departmental presentations/reports; items needing coverage through departmental meetings include the College attendance policy, master and class syllabi, process for submitting curriculum changes, and availability of curriculum development resources on the web; a standard report format/outline will be developed to aid members in disseminating information to their departments.
 - include status report of curriculum changes in meeting minutes.
 - place curriculum proposal status report on the web and update regularly.
6. Ensure the goals of general education are reflected in the offerings, programs and degrees offered by the College.
7. Communicate the results of the committee's efforts with faculty, staff, administration, and students through appropriate means including distribution of minutes and an end-of-year report containing
 - a summary of the committee's activities
 - a summary of new and deleted courses
 - an evaluation of the committee's operations and support for accomplishing its mission and goals, and
 - suggestions on membership and goals for the following academic year.

III. Committee Evaluation:

Committee Composition – Committee members agreed that representation from academic and other areas of the college was adequate and made no recommendations for change.

Committee Support – Committee members felt that support for committee operations is adequate. Recommendations for improved functioning were made and are listed below.

Committee Meetings – Per last year’s suggestion, a permanent CDC meeting time of Thursday’s at 3:00 p.m. was established so department heads can coordinate members’ teaching schedules around that time. Committee members who must miss meetings should send a departmental representative in their stead.

Suggestions for Improvement –

Members noted that the deadlines for curriculum changes should be better enforced. A reminder of the curriculum change deadlines will be delivered to department heads.

Per last year’s suggestion, an initial CDC meeting during fall in-service will be conducted to acquaint new members with committee functions and processes, to review the CDC member notebook, to update members on summer curriculum changes and to begin any new or pending business.

Members expressed strong interest in continuing their work with the TBR general education proposal that was begun in April 2002.

ATTACHMENT 1:

2002-2004 PELLISSIPPI STATE CURRICULUM CHANGES

NOTE: Courses are listed under their 2001-2002 prefix, number and title throughout. See specific charts for changes.

NEW COURSES 2002-2004		
Course Prefix & Number	Designed for Transfer (X)	Course Title
ART 1610	X	Basic Printmaking (reactivation)
CGT 1950		Design Fundamentals
CGT 2045		Advanced Photoshop
CGT 2240		Advanced Computer Illustration
CSIT 2445		Oracle Application Development
CSIT 2465		Object-Oriented Database Application Development
CSIT 2550		Advanced Database Management Systems
CSIT 2645		Introduction to Internet Software Development
CSIT 2655		Advanced Java Programming
CSIT 2880		Advanced Internet Development
MKT 2350		Buyer Behavior (Reactivation)
MKT 2550		Sales/Event Marketing
ECEd 2080	X	Children's Literature
EDU 1200		Student Leadership
EET 2330		Advanced Microprocessors I
EET 2340		Advanced Microprocessors II
ENGL 2331	X	African-American Literature
HUM 2810	X	Introduction to Film Studies
INP 2100		Delivering Insurance Services
IDT 1600		Visualization Techniques
IDT 2022		Portfolio
MATH 1410	X	The Structure of the Number System
MATH 1420	X	Geometry/Statistics
MSAF 1010	X	The Air Force Today I
MSAF 1020	X	The Air Force Today II
MSAF 1030	X	Leadership Laboratory I
MSAF 1040	X	Leadership Laboratory II
MSAF 2010	X	The Development of Air Power I
MSAF 2020	X	The Development of Air Power II
MSAF 2030	X	Leadership Laboratory III
MSAF 2040	X	Leadership Laboratory IV
NETW 1215		Administering Server (LAN)
NETW 1510		Routing Configuration (WAN)
NETW 2510		Routing, Switching & WAN Services (WAN)
NETW 2530		Designing Security (WAN)
NETW 2540		Building Scalable Networks (WAN)
NETW 2800		Special Topics in Networking
PHO 2060		Advanced Digital Imaging Techniques
PHO 2950		Independent Photographic Projects
PHED 2000	X	Special Topics in Physical Education
THEA 2250	X	Creative Drama
VPT 1010		Sound Production
VPT 1040		Technical Video Production
WEB 2000	X	Professional Web Development Tools
WEB 2100	X	Introduction to Photoshop
WEB 2110	X	Motion Vector Graphics
WEB 2120	X	Audio/Video for the Web
WEB 2300	X	Web Scripting Languages

WEB 2400	X	Web Project Management
WEB 2500	X	Problem Solving for the Web W/ E-Commerce
WEB 2700	X	Programming for Web Developers
WEB 2800	X	Database Web Development
WEB 2900	X	Web Developer Exit Project

TITLE CHANGES 2002-2004

Course Prefix & Number	Designed for Transfer (X)	Old Title	New Title
ACC 2571		Internship	Computer Accounting Internship
CET 2020		Construction, Management, Scheduling & Codes	Project Management W/ Lab
CET 2140		Geohydrology	Geohydrology W/ Lab
CET 2220		Site Planning & Development	Site Planning & Development W/ Lab
CSIT 1020	X	Introduction to Computer Science Transfer	Introduction to Computer Science
CSIT 1110		Introduction to Computer Science Technology	Introduction to Information Technology
CSIT 1400	X	Data Structures W/ Lab	Data Structures
CSIT 2425		SQL/Oracle Database Applications	SQL Applications Using Oracle
CSIT 2490		Special Applications Project	Special Topics in Information Technology
CSIT 2911		Computer Science Technology Internship	Computer Science & Information Technology Internship
MKT 2471		Marketing Internship	E-Commerce/Marketing Internship
GEOL 2020	X	Environmental Geology	The Environment W/ Lab
INP 1700		Loss Exposure & Risk Management	Ethics, Insurance Perspectives & Insurance Contract Analysis
MATH 1010	X	Fundamentals of Mathematics	Survey of Mathematics
MATH 1130	X	Precalculus A	College Algebra
MATH 1730	X	Precalculus I	Precalculus
MET 1001		Introduction to Mechanical Engineering Technology	Computer Applications for Engineering Technologies
MUS 1782	X	Contemporary Keyboard/Music Major (one-hour lesson)	Contemporary Piano Styles/Music Major (one-hour lesson)
NSC 2700	X	Special Topics in Natural Sciences	Special Topics in Biology
NETW 1220		Windows Administration	Administering Network Infrastructure (LAN)
NETW 2000		Directory Services Administration	Administering Active Directory Services (LAN)
NETW 2010		Directory Services Infrastructure	Designing Directory Services Infrastructure (LAN)
NETW 2020		Designing Security	Designing Security (LAN)
NETW 2030		Designing Network Infrastructure	Designing Network Infrastructure (LAN)
NETW 2100		Exchange Server	Administering Exchange Server (LAN)
NETW 2110		SQL Server Administration	Administering SQL Server (LAN)
NETW 2900		Internship	Networking Internship
OST 1005	X	Microsoft Word	Word
OST 1100		Keyboarding I on the Computer	Keyboarding I
OST 1105		Keyboarding II/Speed & Accuracy on the Computer	Keyboarding II/Speed & Accuracy
OST 1211		Word/Excel/PowerPoint I	Word/Excel/PowerPoint
OST 2015		Microsoft Office Integration	Office Integration
OST 2811	X	Advanced Web Graphics	Advanced Computer Graphics
LAW 1000		Professional Responsibility	Introduction to Law & Ethics
PHO 1010		Advanced Photography Techniques	Advanced Photographic Techniques
PHO 2040		Black & White Darkroom Techniques	Black & White Darkroom Techniques I
PHO 2780		Special Photographic Projects	Special Topics in Photography
VPT 1000		Beginning Broadcast Production	Campus Broadcast I
VPT 1400		Writing for Television	Scriptwriting for Mass Media

VPT 1500		Campus Broadcast I	Campus Broadcast II
VPT 2100		Post Production	Video Editing
VPT 2300		Production Seminar	Budgeted Production
VPT 2310		Sound Production for Media	Advanced Sound Production
VPT 2500		Campus Broadcast II	Campus Broadcast III
VPT 2600		Group Project	Independent Study
VPT 2700		Directed Project	Documentary Production
VPT 2820		Advanced Writing for TV	Advanced Scriptwriting
VPT 2900		Campus Broadcast III	Campus Broadcast IV

DEACTIVATED COURSES 2002-2004		
Course Prefix & Number	Designed for Transfer (X)	Course Title
AMT		All Automotive Technology Courses
ART 1710	X	Survey of Contemporary Art
CHT		All Chemical/Environmental Engineering Technology Courses
CGT 2170		Professional Practices
CST 1010	X	Introduction to Computers & Operating Systems W/ Lab
CST 1330		Computer Programming for Engineers
CST 1670		Introduction to Programming Using RPG
CST 2005		Computer Systems in Automotive Technology
CST 2110		COBOL Programming
CST 2210		Numerical Applications Using FORTRAN
CST 2310		Accelerated C Programming
CST 2415		PC Operating Systems
CST 2420		dBASE Programming Applications W/ Lab
CST 2455		Networking & PC Communications
CST 2475		IBM AS/400 Operation, Use & Management
CST 2510		Database Management Systems
CST 2670		Advanced RPG Programming
CST 2710		Systems Programming & Concepts
CST 2870		Application Development Performance Programming
MKT 2220		Principles of Selling
MKT 2500		Services Marketing & Quality
MKT 2530		Event Marketing
EET 1015		Automotive Electricity W/ Lab
EET 2005		Automotive Electronics W/ Lab
EET 2105		Automotive Electronic Troubleshooting W/ Lab
EET 2320		Microprocessors II W/ Lab
EET 2710		PC Repair & Networking
HEA 2210	X	Health, Safety & Nutrition
HIST 2020H	X	Honors U.S. History II
HUM 2010		Exploring the Humanities
IDT 1400		Perspective & Rendering Techniques
MGT 2060		Business Law
MATH 0990	X	Geometry
MUS 2100	X	Musical Production
NETW 1200		Windows Professional
NETW 1210		Windows Server
NETW 1500		Basic Routing Configuration
NETW 1520		Advanced Routing Configuration
NETW 2120		Upgrading Operating Systems
NETW 2500		Routing & Switching
NETW 2520		WAN Services
OST 1221		WordPerfect
OST 2014		Word/Excel/PowerPoint II
LAW 1005		Principles of American Law
PHYS 1050		Physics for Technology W/ Lab
PHED 2130	X	Ice Skating
SOC 2200	X	Policing in America
VPT 1100		Technical Video Production I
VPT 1300		Technical Video Production II
WEB 1000	X	Orientation to Online Learning

PREREQUISITE/COREQUISITE CHANGES 2002-2004

Course Prefix & Number	Designed for Transfer (X)	Old Prerequisite/Corequisite	New Prerequisite/Corequisite
ACC 2571		Prerequisite: Completion of 15 hours of ACC courses with minimum 2.5 GPA in ACC courses , second-year status and consent of department head Corequisite: None	Prerequisite: Completion of 15 hours of ACC courses with minimum 2.5 GPA in ACC courses; seeking an A.A.S. degree as a Computer Accounting major; and a completed internship application submitted to the Coordinator of BCT Internships prior to enrollment in the course and the beginning of the term. Application is available on the web: www.ptcc.cc.tn.us/departments/bctpi . Corequisite: None
CGT 1030		Prerequisite: None Corequisite: ART 1011, 2950; no corequisite for non-CGT majors	Prerequisite: None Corequisite: ART 1011 and CGT 1950; no corequisite for non-CGT majors
CGT 1100		Prerequisite: ART 1011, 2950; CGT 1030 Corequisite: CGT 1110	Prerequisite: ART 1011 and CGT 1030 and 1950 Corequisite: CGT 1110
CGT 2160		Prerequisite: CGT 1100 or consent of instructor Corequisite: None	Prerequisite: CGT 1100 and 2040; or consent of instructor Corequisite: None
CID 1210		Prerequisite: IDT 1500 for IDT majors; CID 1100 for non-majors Corequisite: MATH 1730 or 1731 for CIDD majors; MATH 1010, or 1130, or 1530 for IDT majors	Prerequisite: IDT 1350 and 1500 for IDT majors; CID 1101 for non-majors Corequisite: College-level math for IDT majors; MATH 1730 or 1731 for CIDD majors
CSIT 1020		Prerequisite: MATH 1730 or equivalent Corequisite: MATH 1830 or 1910	Prerequisite: None Corequisite: MATH 1730 or equivalent
CSIT 1410		Prerequisite: CSIT 1540 Corequisite: None	Prerequisite: CSIT 1110 and 1540 Corequisite: None
CSIT 1560		Prerequisite: CSIT 1540 or C programming experience Corequisite: None	Prerequisite: CSIT 1110; and 1540 or C programming experience Corequisite: None
CSIT 1810		Prerequisite: CSIT 1540 Corequisite: None	Prerequisite: CSIT 1110 and 1540 Corequisite: None
CSIT 2425		Prerequisite: CST 1110 or dept. approval Corequisite: None	Prerequisite: CSIT 1560 or dept. approval; and CSIT 1810 Corequisite: None
CSIT 2470		Prerequisite: CST 1010 or 1110 or dept. approval Corequisite: None	Prerequisite: CSIT 1560 or dept. approval Corequisite: None
CSIT 2610		Prerequisite: CST 1540 or dept. approval Corequisite: College-level math	Prerequisite: CSIT 1560 or dept. approval Corequisite: None
CSIT 2625		Prerequisite: CST 1540; ENGL 1010 Corequisite: None	Prerequisite: CSIT 1560 or dept. approval; and ENGL 1010 Corequisite: None
CSIT 2650		Prerequisite: CST 1540 or dept. approval Corequisite: None	Prerequisite: CSIT 1560 or dept. approval Corequisite: None
CSIT 2665		Prerequisite: CST 1540 or dept. approval Corequisite: None	Prerequisite: CSIT 1560 or dept. approval Corequisite: None
CSIT 2680		Prerequisite: CST 1540 or dept. approval Corequisite: None	Prerequisite: CSIT 1560 or dept. approval Corequisite: None
CSIT 2690		Prerequisite: CST 1540 or dept. approval Corequisite: None	Prerequisite: CSIT 1560 or dept. approval Corequisite: None
CSIT 2810		Prerequisite: CST 2510 or dept. approval;	Prerequisite: CSIT 1560 or dept. approval;

		ENGL 1010 Corequisite: None	and CSIT 1810 and ENGL 1010 Corequisite: None
CSIT 2911		Prerequisite: Completion of all courses through the third semester and department approval and an overall GPA of 2.5 or better; prior to enrollment in the course and the beginning of the term, an application must be completed and approved by the coordinator of BCT internships. Corequisite: None	Prerequisite: Completion of all courses through the third semester of the CSIT curriculum with minimum 2.5 GPA in CSIT courses; seeking an A.A.S. degree as a CSIT major; and a completed internship application submitted to the Coordinator of BCT Internships prior to enrollment in the course and the beginning of the term. Application is available on the web: www.pstcc.cc.tn.us/departments/bctpi . Corequisite: None
MKT 2260		Prerequisite: MKT 2200; OST 1211; eligibility for college-level math Corequisite: None	Prerequisite: None Corequisite: MKT 2350
MKT 2471		Prerequisite: Completion of 15 hours of MKT courses with minimum 2.5 GPA in MKT courses ; second-year status; consent of department head Corequisite: None	Prerequisite: Completion of 15 hours of MKT courses with minimum 2.5 GPA in MKT courses; seeking an A.A.S. degree as an E-Commerce/Marketing major; and a completed internship application submitted to the Coordinator of BCT Internships prior to enrollment in the course and the beginning of the term. Application is available on the web: www.pstcc.cc.tn.us/departments/bctpi . Corequisite: None
ECEd 2010		Prerequisite: ECEd 1010 or dept. approval Corequisite:	Prerequisite: None Corequisite: None
ECEd 2020		Prerequisite: ECEd 1020 Corequisite: ECEd 2010	Prerequisite: None Corequisite: None
ECEd 2040		Prerequisite: ECEd 2020 or dept. approval Corequisite: None	Prerequisite: None Corequisite: None
ECEd 2060		Prerequisite: ECEd 2050 Corequisite: None	Prerequisite: None Corequisite: None
GEOL 2020	X	Prerequisite: None Corequisite: None	Prerequisite: GEOL 1040; no prerequisite for career/technical majors Corequisite: None
HSP 1900		Prerequisite: None Corequisite: HSP 2200	Prerequisite: HSP 1200; seeking an A.A.S. degree as a Hospitality major; and a completed internship application submitted to the Coordinator of BCT Internships prior to enrollment in the course and the beginning of the term. Application is available on the web: www.pstcc.cc.tn.us/departments/bctpi . Corequisite: None
HSP 2900		Prerequisite: HSP 1900 Corequisite: HSP 2210 or 2260 or 2300	Prerequisite: HSP 1900; a minimum 2.5 GPA in HSP courses; seeking an A.A.S. degree as a Hospitality major; second-year status or consent of program coordinator; and a completed internship application submitted to the Coordinator of BCT Internships prior to enrollment in the course and the beginning of the term. Application is available on the web: www.pstcc.cc.tn.us/departments/bctpi . Corequisite: None
IDT 1500		Prerequisite: IDT 1000, 1050, 1300 Corequisite: CID 1210; IDT 1100, 1400	Prerequisite: IDT 1000, 1300 Corequisite: IDT 1100
IDT 2000		Prerequisite: IDT 1100, 1400, 1500; RCS 1200	Prerequisite: IDT 1100 & 1350 & 1500 &

		Corequisite: None	1600 & RCS 1200 Corequisite: None
IDT 2010		Prerequisite: IDT 1400, 1500; RCS 1200 Corequisite: None	Prerequisite: IDT 1100 & 1350 & 1500 & 1600 & RCS 1200 Corequisite: None
IDT 2020		Prerequisite: ENGL 1010 Corequisite: None	Prerequisite: ENGL 1010 & IDT 1500; & IDT 2100 or 2200 Corequisite: None
IDT 2300		Prerequisite: IDT 2000, 2020 Corequisite: None	Prerequisite: Consent of instructor Corequisite: None
MGT 2471		Prerequisite: Completion of 15 hours of MGT courses, with minimum 2.5 GPA in MGT courses; second-year status; consent of department head Corequisite: None	Prerequisite: Completion of 15 hours of MGT courses with a minimum 2.5 GPA in MGT courses; seeking an A.A.S. degree as a Management major; and a completed internship application submitted to the Coordinator of BCT Internships prior to enrollment in the course and the beginning of the term. Application is available on the web: www.pstcc.cc.tn.us/departments/bctpi . Corequisite: None
MATH 1010	X	Prerequisite: Two years of high school algebra and ACT math score of at least 19, or DSPM 0850 or equivalent math placement score Corequisite: None	Prerequisite: High school algebra I & II and ACT math score of at least 19; or DSPM 0850; or equivalent math placement score Corequisite: None
MATH 1130	X	Prerequisite: Two years of high school algebra and ACT math score of at least 19, or DSPM 0850 or equivalent math placement score Corequisite: None	Prerequisite: High school algebra I & II and ACT math score of at least 19; or DSPM 0850; or equivalent math placement score Corequisite: None
MATH 1390	X	Prerequisite: Two years of high school algebra, geometry, precalculus, and ACT math score of at least 19; or DSPM 0850 Corequisite: None	Prerequisite: High school algebra I & II, geometry, precalculus, and ACT math score of at least 19; or DSPM 0850 and geometry with instructor recommendation Corequisite: None
MATH 1530	X	Prerequisite: Two years of high school algebra and ACT math score of at least 19, or DSPM 0850 or equivalent math placement score Corequisite: None	Prerequisite: High school algebra I & II and ACT math score of at least 19; or DSPM 0850; or equivalent math placement score Corequisite: None
MATH 1610	X	Prerequisite: Two years of high school algebra and satisfactory placement test scores; or MATH 1130 Corequisite: None	Prerequisite: High school algebra I & II and precalculus and satisfactory placement test scores; or MATH 1130 Corequisite: None
MATH 1720	X	Prerequisite: Two years of high school algebra and ACT math score of at least 19, or DSPM 0850 or equivalent math placement score Corequisite: None	Prerequisite: High school algebra I & II and ACT math score of at least 19; or DSPM 0850; or equivalent math placement score Corequisite: None
MATH 1730	X	Prerequisite: Two years of high school algebra and ACT math score of at least 19, or DSPM 0850 or equivalent math placement score Corequisite: None	Prerequisite: High school algebra I & II and ACT math score of at least 19; or DSPM 0850; or equivalent math placement score Corequisite: None
MATH 1731	X	Prerequisite: Two years of high school algebra and ACT math score of at least 19, or DSPM 0850 or equivalent math placement score Corequisite: None	Prerequisite: High school algebra I & II and ACT math score of at least 19; or DSPM 0850; or equivalent math placement score Corequisite: None
MATH 1830	X	Prerequisite: Two years of high school algebra, precalculus and satisfactory placement scores; or MATH 1130; or MATH 1730 or 1731 Corequisite: None	Prerequisite: High school algebra I & II and precalculus and satisfactory placement scores; or MATH 1130; or MATH 1730 or 1731 Corequisite: None
MATH 1910	X	Prerequisite: Two years of high school algebra,	Prerequisite: High school algebra I & II and

		one year of geometry, trigonometry, and satisfactory placement scores; or MATH 1730 Corequisite: None	geometry and trigonometry and satisfactory placement scores; or MATH 1730 Corequisite: None
NETW 1220		Prerequisite: NETW 1200 Corequisite: None	Prerequisite: NETW 1215 or consent of instructor Corequisite: None
NETW 2000		Prerequisite: NETW 1210 Corequisite: None	Prerequisite: NETW 1215 or consent of instructor Corequisite: None
NETW 2010		Prerequisite: NETW 1220 Corequisite: None	Prerequisite: NETW 1215 or consent of instructor Corequisite: None
NETW 2020		Prerequisite: NETW 1220 Corequisite: None	Prerequisite: NETW 1215 or consent of instructor Corequisite: None
NETW 2030		Prerequisite: NETW 1220 Corequisite: None	Prerequisite: NETW 1215 or consent of instructor Corequisite: None
NETW 2100		Prerequisite: NETW 1210 Corequisite: None	Prerequisite: NETW 1215 or consent of instructor Corequisite: None
NETW 2110		Prerequisite: NETW 1200 Corequisite: None	Prerequisite: NETW 1215 or consent of instructor Corequisite: None
NETW 2900		Prerequisite: Completion of all courses through the third semester with minimum overall GPA of 2.5 and consent of department head Corequisite: None	Prerequisite: Completion of 24 hours of NETW courses with minimum overall GPA of 2.5 and consent of dept. head Corequisite: None
OST 1105		Prerequisite: OST 1100 or equivalent and OST 1005 or 1221 Corequisite: None	Prerequisite: OST 1100 or equivalent and OST 1005 Corequisite: None
OST 2006		Prerequisite: OST 1005 or 1221 Corequisite: None	Prerequisite: OST 1005 Corequisite: None
OST 2300		Prerequisite: OST 2120, 2006, minimum overall GPA of 2.5 or department approval Corequisite: None	Prerequisite: OST 2120 and 2006 and minimum 2.5 GPA in OST courses; or department approval Corequisite: None
OST 2301		Prerequisite: OST 2120, 2006, minimum overall GPA of 2.5 or department approval Corequisite: None	Prerequisite: OST 2120 and 2006 and minimum 2.5 GPA in OST courses; or department approval Corequisite: None
OST 2302		Prerequisite: OST 2120, 2006, minimum overall GPA of 2.5; or department approval; prior to enrollment in the course and the beginning of the term, an application must be completed and approved by the BCT internship coordinator Corequisite: None	Prerequisite: OST 2006 and 2120; must be an OST major seeking an A.A.S. degree and have a minimum GPA of 2.5 in OST courses; and complete a internship application submitted and approved by the Coordinator of BCT Internships prior to enrollment in the course and the beginning of the term. Application is available on the Web: www.pstcc.cc.tn.us/departments/bctpi . Corequisite: None
OST 2340		Prerequisite: OST 1100 and OST 1005 or 1221 Corequisite: None	Prerequisite: OST 1100 and 1005 Corequisite: None
OST 2360		Prerequisite: OST 1105, 2006; ENGL 2950 Corequisite: None	Prerequisite: OST 1105 and 2006 and ENGL 1010 Corequisite: None
OST 2600		Prerequisite: OST 1005 or 1211 or 1221 or equivalent Corequisite: None	Prerequisite: OST 1005 or 1211 or equivalent Corequisite: None
OST 2621		Prerequisite: OST 1005 or 1211 or 1221 or	Prerequisite: OST 1005 or 1211 or equivalent

		equivalent Corequisite: None	Corequisite: None
OST 2700		Prerequisite: LAW 1000; OST 1221 Corequisite: None	Prerequisite: LAW 1000 & OST 1005 Corequisite: None
OST 2801		Prerequisite: OST 1005 or 1211 or 1221 or equivalent Corequisite: None	Prerequisite: OST 1005 or 1211 or equivalent Corequisite: None
OST 2811	X	Prerequisite: OST 2801/02/03 or CST 2470 Corequisite: None	Prerequisite: OST 2801 and 2802 and 2803; or CSIT 2645; or equivalent Corequisite: None
OST 2925		Prerequisite: Minimum overall GPA of 2.5 or department approval Corequisite: OST 2300, 2935 and 2950	Prerequisite: Completion of all course work through the third semester; a minimum GPA of 2.5 in the HCOA curriculum; seeking an A.A.S. degree as an OST major; and prior to enrollment in the course and the beginning of the term, an application must be submitted and approved by the Coordinator of BCT Internships. Application is available on the Web at www.pstcc.cc.tn.us/departments/bctpi . Corequisite: None
OST 2935		Prerequisite: OST 1005 or 1221; OST 1105 and 2920 Corequisite: None	Prerequisite: OST 1005, 1105, 2921 Corequisite: None
LAW 1000		Prerequisite: None Corequisite: LAW 1005	Prerequisite: None Corequisite: ENGL 1010
LAW 1050		Prerequisite: LAW 1000, 1005; ENGL 1010 Corequisite: None	Prerequisite: LAW 1000 and ENGL 1010 Corequisite: None
LAW 1060		Prerequisite: LAW 1000, 1005; ENGL 1010 Corequisite: None	Prerequisite: LAW 1000 and ENGL 1010 Corequisite: None
LAW 2010		Prerequisite: LAW 1000, 1005; OST 1221 Corequisite: None	Prerequisite: LAW 1000 and OST 1005 Corequisite: None
LAW 2030		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1050 and 1060 Corequisite: None
LAW 2040		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1000 Corequisite: LAW 1060
LAW 2100		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1000 Corequisite: LAW 1060
LAW 2110		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1000 Corequisite: LAW 1060
LAW 2120		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1000 Corequisite: LAW 1060
LAW 2210		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1050 and 1060 Corequisite: None
LAW 2300		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1050 & 1060 for PARS majors; no prerequisite for MGT majors Corequisite: None
LAW 2500		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1000 Corequisite: LAW 1060
LAW 2600		Prerequisite: LAW 1000, 1005 Corequisite: LAW 1060	Prerequisite: LAW 1000 Corequisite: LAW 1060
VPT 1050		Prerequisite: None Corequisite: VPT 1100	Prerequisite: None Corequisite: VPT 1040
VPT 1500		Prerequisite: VPT 1100, 2100 Corequisite: VPT 1400	Prerequisite: VPT 1000 & 1010 & 1030 & 1040 Corequisite: VPT 1210 & 1400
VPT 2100		Prerequisite: VPT 1100 Corequisite: VPT 1300	Prerequisite: VPT 1030 Corequisite: None
VPT 2210		Prerequisite: VPT 2100	Prerequisite: VPT 1210

		Corequisite: None	Corequisite: None
VPT 2300		Prerequisite: VPT 1300, 2100 Corequisite: None	Prerequisite: VPT 1010 & 1040 & 1210 Corequisite: None
VPT 2310		Prerequisite: None Corequisite: None	Prerequisite: VPT 1010 Corequisite: None
VPT 2600		Prerequisite: Consent of instructor; second-year status Corequisite: None	Prerequisite: VPT 2210 & 2300 & consent of instructor Corequisite: None
VPT 2700		Prerequisite: Consent of instructor; second-year status Corequisite: None	Prerequisite: VPT 1040 & 1400 & 2210 Corequisite: None
VPT 2900		Prerequisite: VPT 1000, 1030, 1100, 1300, 1400, 1500, 2100, 2500 Corequisite: None	Prerequisite: VPT 1400 & 2500 Corequisite: None

DESCRIPTION CHANGES 2002-2004

Course Prefix & Number	Designed for Transfer (X)	Course Title
ACC 2571		Computer Accounting Internship
CET 1022		Construction Materials W/ Lab
CET 2112		Soil Mechanics W/ Lab
CET 2140		Geohydrology
CET 2220		Site Planning & Development W/ Lab
CID 1100	X	Fundamentals of Technical Drawing W/ Lab
CSIT 1110		Introduction to Information Technology
CSIT 1400	X	Data Structures
CSIT 2425		SQL Applications Using Oracle
CSIT 2490		Special Topics in Information Technology
CSIT 2690		Object Oriented Programming Using C++
CSIT 2911		Computer Science & Information Technology Internship
MKT 2260		Marketing Information
MKT 2471		E-Commerce/Marketing Internship
GEOL 2020	X	The Environment
HSP 1900		Practicum I
HSP 2900		Practicum II
IDT 1350		AutoCAD & CAD Applications for Interior Design
IDT 2020		Professional Practice
MGT 2471		Management Internship
MATH 1010	X	Survey of Mathematics
MATH 1130	X	College Algebra
MATH 1610	X	Finite Mathematics
MATH 1730	X	Precalculus
MATH 1731	X	Technical Precalculus
MET 1001		Introduction to Mechanical Engineering Technology
MET 1050		Strength of Materials
MET 2610		Special Projects: MET
MUS 1782	X	Contemporary Piano Styles/Music Major (one-hour lesson)
NSC 2700	X	Special Topics in Biology
OST 1004		Excel II CBT
OST 1100		Keyboarding I on the Computer
OST 2302		OST Internship
OST 2340		Records Management
OST 2811	X	Advanced Computer Graphics
OST 2925		Medical Practicum
LAW 1060		Legal Research
LAW 2010		Law Office Computing
LAW 2210		Litigation Skills I
LAW 2220		Litigation Skills II
LAW 2300		Contracts & UCC
VPT 1000		Campus Broadcast I
VPT 1020		Special Topics in Video
VPT 1030		Introduction to Desktop Video/Audio
VPT 1400		Scriptwriting for Mass Media
VPT 1500		Campus Broadcast II
VPT 2100		Video Editing
VPT 2210		Advanced Editing
VPT 2310		Advanced Sound Production
VPT 2500		Campus Broadcast III
VPT 2600		Independent Study
VPT 2700		Documentary Production

VPT 2820		Advanced Scriptwriting
VPT 2900		Campus Broadcast IV
VPT 2998		Video Production Technology Internship

COURSE PREFIX/NUMBER CHANGES 2002-2004			
Old Course Prefix & Number	Designed for Transfer (X)	Course Title	New Course Prefix & Number
ART 1510	X	History of Graphic Design & Illustration	CGT 1510
BIOL 2030	X	General Ecology	BIOL 2040
CET 2020		Project Management	CET 2022
CET 2310		Mechanical Systems I W/ Lab	CET 2312
CET 2320		Mechanical Systems II W/ Lab	CET 2322
CID 1100	X	Fundamentals of Technical Drawing W/ Lab	CID 1104
CID 2300		CIDD Project/Internship	CID 2301
All CST courses		*****	Change to CSIT prefix
GEOL 2020	X	The Environment W/ Lab	GEOL 1300
IDT 2000		Hospitality & Retail Design	IDT 2200
IDT 2010		Health Care, Office & Adaptive Use Design	IDT 2100
IDT 2020		Professional Practice	IDT 2021
IDT 2300		Interior Design Practicum	IDT 2400
MATH 1390	X	Calculus I W/ Precalculus: Part I	MATH 1735
MATH 1400	X	Calculus I W/ Precalculus: Part II	MATH 1905
MATH 1610	X	Finite Mathematics	MATH 1630
MET 1001		Introduction to Mechanical Engineering Technology	MET 1002
MET 1050		Strength of Materials	MET 1051
NSC 2700	X	Special Topics in Biology	BIOL 2700
OST 2811	X	Advanced Computer Graphics	WEB 2811
OST 2920		Medical Transcription II	OST 2921
PHO 1010		Advanced Photographic Techniques	PHO 1100
PHO 1130		Nature & Travel Photography	PHO 2100
PHO 2000		Color Printing Techniques	PHO 1600
PHO 2020		Art of Photography	PHO 1200
PHO 2030		Photography Portfolio	PHO 2800
PHO 2040		Black & White Darkroom Techniques I	PHO 1500
PHO 2550		Photojournalism	PHO 2400
PHO 2610		Portrait Photography	PHO 2300
PHO 2680		Commercial Photography	PHO 2200
PHO 2780		Special Photographic Projects	PHO 2700
PHO 2998		Photography Internship	PHO 2900
VPT 2100		Video Editing	VPT 1210
VPT 2310		Advanced Sound Production	VPT 2010
VPT 2820		Advanced Scriptwriting	VPT 2400
VPT 2900		Campus Broadcast IV	VPT 2910

CHANGE IN CREDIT HOURS 2002-2004

Course Prefix & Number	Designed for Transfer (X)	Course Title	Old Credit Hours	New Credit Hours
CET 2020		Project Management	3	2
CET 2310		Mechanical Systems I W/ Lab	4	3
CET 2320		Mechanical Systems II W/ Lab	4	3
CID 1100	X	Fundamentals of Technical Drawing W/ Lab	3	4
CID 2300		CIDD Project/Internship	4	2
GEOL 2020	X	The Environment W/ Lab	3	4
IDT 2020		Professional Practice	3	2
IDT 2300		Interior Design Practicum	4	3
MET 1001		Introduction to Mechanical Engineering Technology	1	3
MET 1050		Strength of Materials	3	4
MET 2610		Special Projects: MET	1-3	2-4
OST 2920		Medical Transcription II	4	3
PHO 2998		Photography Internship	2	3
VPT 2310		Advanced Sound Production	3	4
VPT 2900		Campus Broadcast IV	4	3