

**Minutes
Curriculum Development Committee
Alexander 220, March 7, 2002**

MEMBERS	PRESENT	ABSENT
David Brown	X	
Carolyn Carson	X	
Cathy Clay	X	
Karen Cornell	X	
Roger Crowe	X	
Ely Driver	X	
Jonathan Fowler	X	
Sydney Gingrow	X	
Jonathan Lamb	X	
Cheryl Leach		X
Anita Maddox	X	
Bill Nichols	X	
Paul Ramp	X	
Candance Reaves	X	
Ella Ruggles	X	
Bob Stern, chair	X	
OTHERS: Sheryl Burnette, Keith Norris, Berta Ward		

AGENDA ITEMS DISCUSSED

- I.** Vote on 12-6-01 Minutes
- II.** Articulation Updates
- III.** Master Syllabi on Web
- IV.** Credit for Life Experience Review
- V.** SACS
- VI.** Food Prep Certificate
- VII.** DSP Revisions

ACTIONS TAKEN

- I.** Minutes were approved as written.
- II.** As before, CDC members will take articulation agreements back to departments for review. The proposed timeline for 2003-05 articulation revision was approved.
- III.** The vote of 12-6-01 to have departments process their own master syllabi is rescinded. The technical expertise and time required to post and search the syllabi are more involved than was first realized. The Curriculum Office will revert to its previous policy. CDC recommends that revisions to master syllabi be limited to one per academic year. Revisions will be submitted at the end of each spring semester and the syllabi will be posted before the start of the following fall semester.
- IV.** Upon reviewing recent credit awarded for life experience, CDC finds that the most recent award does not fulfill the requirements of college policy.
- V.** Members were apprised of the upcoming SACS visit and what to expect.
- VI.** Keith Norris provided an update on the Food Prep Certificate proposal.
- VII.** DSP revisions were discussed including possible hour reductions and courses that could be added to the DSP Advising Chart. The process for placement and appeal was also reviewed.

Recorded by: Keith Norris, March 7, 2002

COPIES: Committee Members
Academic Dept Heads
Joe Andrews
Dennis Adams
Dewey Batson
Jim Bruns
Sheryl Burnette

Carolyn Carson
Mike Hudson
Doris Ivie
Ann Munz
Phyllis Pace
Linda Pinkard
Program Coordinators

Linda Randolph
Eunice Reynolds
Site Campus Administrators
Cindy Tanner
Leigh Ann Touzeau
Julia Wood