

**Minutes  
Curriculum Development Committee  
Alexander 220, September 27, 2001**

<b>MEMBERS</b>	<b>PRESENT</b>	<b>ABSENT</b>
David Brown	X	
Carolyn Carson		X
Cathy Clay	X	
Karen Cornell	X	
Roger Crowe	X	
Ely Driver	X	
Jonathan Fowler	X	
Sydney Gingrow	X	
Jonathan Lamb	X	
Cheryl Leach	X	
Anita Maddox		X
Bill Nichols	X	
Paul Ramp	X	
Candance Reaves		X
Ella Ruggles		X
<b>Bob Stern, chair</b>	X	

**OTHERS:** Sheryl Burnette, Mike Hudson, Kathryn Key

**AGENDA ITEMS DISCUSSED**

- I.** Approval of 9/6/01 Minutes
- II.** Curriculum Changes
  - A. Recent Minor Curriculum Changes
  - B. CGT and VPT Program Changes
  - C. Ten new WEB Courses
  - D. Three NETW Technical Certificates
- III.** Catalog Changes (2-Year Cycle)
- IV.** Library Updates

**ACTIONS TAKEN**

- I.** Minutes were approved as written.
- II.** Curriculum Changes:
  - A.** A list of recent minor curriculum changes was distributed to the committee (see attached).
  - B.** Several new WEB courses will be offered as guided electives in similar career/technical programs, so the courses can be offered while awaiting program approval from THEC. CGT and VPT will both use WEB 2000, 2100 and 2110. CGT will also use WEB 2900. VPT will also use WEB 2120 and 2400. The remaining four courses are being considered for inclusion in other BCT programs.
  - C.** Ten new WEB courses were approved (WEB 2000, 2100, 2110, 2120, 2300, 2400, 2500, 2700, 2800, 2900). The courses are part of a multi-level credentialing program associated with eLearnIt, which is funded by an outside grant. The program is awaiting THEC approval (see item II.B).
  - D.** The committee reviewed the curriculum outlines for three NETW technical certificate proposals. The committee briefly discussed several issues, such as the length (hours) of the programs, marketability to local businesses and community, and the choice between institutional and technical certificates.
- III.** A two-year cycle for catalog changes has been approved by Learning Council and will soon go to President's Staff. The committee discussed possible ramifications for the students, the College and the effect on the CDC process. The two-year cycle will begin with the upcoming catalog, 2002-2004.
- IV.** Library Updates. Currently the library has the budget/resources to order new books and materials for different programs. Karen Cornell stated that it can take 6-8 months to received new books for program reviews and encouraged early participation. She asked members to tell their departments to contact their library representative if they know of areas in the collection that could use additional resources.
- V.** Since no curriculum changes were received this week, the October 4 meeting was canceled. Members will be notified via email of the next meeting date.

Recorded by: Nancy Crumpley, September 28, 2001

<b>COPIES:</b> Committee Members	Carolyn Carson	Linda Randolph
Academic Dept Heads	Mike Hudson	Eunice Reynolds
Joe Andrews	Doris Ivie	Site Campus Administrators
Dennis Adams	Ann Munz	Cindy Tanner
Dewey Batson	Phyllis Pace	Leigh Ann Touzeau
Jim Bruns	Linda Pinkard	Julia Wood
Sheryl Burnette	Program Coordinators	

Revised 9/21/01

RECENT MINOR CURRICULUM CHANGES

Course	Approved Change	Reason
WEB 1000	Deletion	There was insufficient instructor support and lab space for the course. In addition, there is now an RODP course that covers this material for online students.
MATH 1010	Description Change	The description was changed to match the new textbook.
OST 2811	Prefix, Prerequisite, Title, and Description Change (now WEB 2811—Advanced Computer Graphics)	Changed to WEB 2811 so more instructors can teach the course (instead of just OST instructors) and to align course with new RODP course. Content did not change much.
Local Area Network Operations/Management Institutional Certificate	Pending Deactivation	The institutional certificate will be replaced with three technical certificates <b>IF</b> TBR approves them.
NETW 1500	Description Change	Changes reflect move from a career/technical program to three technical certificates.
NETW 1520	Description Change	Changes reflect move from a career/technical program to three technical certificates.
NETW 2010	Prerequisite/Corequisite Change	Changes reflect move from a career/technical program to three technical certificates.
NETW 2500	Description Change	Changes reflect move from a career/technical program to three technical certificates.
NETW 2520	Description & Prerequisite/Corequisite Change	Changes reflect move from a career/technical program to three technical certificates.
NETW 2900	Prerequisite Change	Changes reflect move from a career/technical program to three technical certificates.

CDC 2001-2002

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