Minutes
Curriculum Development Committee
Alexander 220, September 27, 2001

MEMBERS PRESENT ABSENT
David Brown X
Carolyn Carson X
Cathy Clay X
Karen Cornell X
Roger Crowe X
Ely Driver X
Jonathan Fowler X
Sydney Gingrow X
Jonathan Lamb X
Cheryl Leach X
Anita Maddox X
Bill Nichols X
Paul Ramp X
Candance Reaves X
Ella Ruggles X
Bob Stern, chair X

OTHERS: Sheryl Burnette, Mike Hudson, Kathryn Key

AGENDA ITEMS DISCUSSED

I. Approval of 9/6/01 Minutes
II. Curriculum Changes
   A. Recent Minor Curriculum Changes
   B. CGT and VPT Program Changes
   C. Ten new WEB Courses
   D. Three NETW Technical Certificates
III. Catalog Changes (2-Year Cycle)
IV. Library Updates

ACTIONS TAKEN

I. Minutes were approved as written.
II. Curriculum Changes:
   A. A list of recent minor curriculum changes was distributed to the committee (see attached).
   B. Several new WEB courses will be offered as guided electives in similar career/technical programs, so
      the courses can be offered while awaiting program approval from THEC. CGT and VPT will both use
      WEB 2000, 2100 and 2110. CGT will also use WEB 2900. VPT will also use WEB 2120 and 2400.
      The remaining four courses are being considered for inclusion in other BCT programs.
   C. Ten new WEB courses were approved (WEB 2000, 2100, 2110, 2120, 2300, 2400, 2500, 2700, 2800,
      2900). The courses are part of a multi-level credentialing program associated with eLearnIt, which is
      funded by an outside grant. The program is awaiting THEC approval (see item II.B).
   D. The committee reviewed the curriculum outlines for three NETW technical certificate proposals. The
      committee briefly discussed several issues, such as the length (hours) of the programs, marketability to
      local businesses and community, and the choice between institutional and technical certificates.

III. A two-year cycle for catalog changes has been approved by Learning Council and will soon go to President’s
     Staff. The committee discussed possible ramifications for the students, the College and the effect on the
     CDC process. The two-year cycle will begin with the upcoming catalog, 2002-2004.

IV. Library Updates. Currently the library has the budget/resources to order new books and materials for
    different programs. Karen Cornell stated that it can take 6-8 months to received new books for program
    reviews and encouraged early participation. She asked members to tell their departments to contact their
    library representative if they know of areas in the collection that could use additional resources.

V. Since no curriculum changes were received this week, the October 4 meeting was canceled. Members will be
   notified via email of the next meeting date.

Recorded by: Nancy Crumpley, September 28, 2001

COPIES: Committee Members Carolyn Carson Linda Randolph
         Academic Dept Heads Mike Hudson Eunice Reynolds
         Joe Andrews Doris Ivie Site Campus Administrators
         Dennis Adams Ann Munz Cindy Tanner
         Dewey Batson Phyllis Pace Leigh Ann Touzeau
         Jim Bruns Linda Pinkard Julia Wood
         Sheryl Burnette Program Coordinators
### RECENT MINOR CURRICULUM CHANGES

<table>
<thead>
<tr>
<th>Course</th>
<th>Approved Change</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEB 1000</td>
<td>Deletion</td>
<td>There was insufficient instructor support and lab space for the course. In addition, there is now an RODP course that covers this material for online students.</td>
</tr>
<tr>
<td>MATH 1010</td>
<td>Description Change</td>
<td>The description was changed to match the new textbook.</td>
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<tr>
<td>OST 2811</td>
<td>Prefix, Prerequisite, Title, and Description Change (now WEB 2811—Advanced Computer Graphics)</td>
<td>Changed to WEB 2811 so more instructors can teach the course (instead of just OST instructors) and to align course with new RODP course. Content did not change much.</td>
</tr>
<tr>
<td>Local Area Network Operations/Management Institutional Certificate</td>
<td>Pending Deactivation</td>
<td>The institutional certificate will be replaced with three technical certificates IF TBR approves them.</td>
</tr>
<tr>
<td>NETW 1500</td>
<td>Description Change</td>
<td>Changes reflect move from a career/technical program to three technical certificates.</td>
</tr>
<tr>
<td>NETW 1520</td>
<td>Description Change</td>
<td>Changes reflect move from a career/technical program to three technical certificates.</td>
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<tr>
<td>NETW 2010</td>
<td>Prerequisite/Corequisite Change</td>
<td>Changes reflect move from a career/technical program to three technical certificates.</td>
</tr>
<tr>
<td>NETW 2500</td>
<td>Description Change</td>
<td>Changes reflect move from a career/technical program to three technical certificates.</td>
</tr>
<tr>
<td>NETW 2520</td>
<td>Description &amp; Prerequisite/Corequisite Change</td>
<td>Changes reflect move from a career/technical program to three technical certificates.</td>
</tr>
<tr>
<td>NETW 2900</td>
<td>Prerequisite Change</td>
<td>Changes reflect move from a career/technical program to three technical certificates.</td>
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