

**Minutes
Curriculum Development Committee
Alexander 220, March 13, 2003**

MEMBERS	PRESENT	ABSENT
Paul Baxter		X
Ashley Boone	X	
Gail Burris	X	
Carolyn Carson		X
Karen Cornell		X
Roger Crowe	X	
Ely Driver	X	
Jonathan Fowler	X	
Sydney Gingrow	X	
Cheryl Leach	X	
Candance Reaves	X	
Yolanda Sankey	X	
Todd Yazdi	X	
Second Math Representative		X
Paul Ramp, chair	X	
OTHERS: James Bruns, Melanie Paradise		

AGENDA ITEMS DISCUSSED

- I.** Vote on 3/6 Minutes
- II.** General Education Process—Dr. Bruns
- III.** Clarification of Vote on Natural Sciences Category
- IV.** Vote on Communication Category
- V.** Vote on Social/Behavioral Sciences Category

ACTIONS TAKEN

- I.** Minutes were approved as written.
- II.** Dr. Bruns provided a brief history of the process and explained CDC's different role as a general education committee. He provided a comparison of CDC's view of courses vs. the general education committee's view of courses. Emphasis was placed on "general" in general education, consisting of a common body of knowledge that all graduates should have. His test of what constitutes general education: the course is acceptable if it is suitable for any discipline or major. He said that TBR estimated that about 60-70 courses should make the general education list.
- III.** The general education subcommittee of CDC (consisting of faculty members representing departments) approved the following courses for the natural sciences category: BIOL 1110, 1120, 2010, 2020; BOT 1010, 1020; CHEM 1010, 1020, 1110, 1120; GEOL 1040, 1050, 1300; PHYS 1310, 1320, 2010, 2020. The following courses will be requested as exceptions for education majors: BIOL 1310, CHEM 1310, and GEOL 1310. PHYS 1300 will be reviewed at a later date (see official vote counts attached).
- IV.** The general education subcommittee of CDC (consisting of faculty members representing departments) approved the following courses for the communication category: ENGL 1010, 1020; SPH 2100, 2400 (see official vote counts attached).
- V.** The general education subcommittee of CDC (consisting of faculty members representing departments) approved the following courses for the social/behavioral sciences category: ANT 1300; ECN 2010; GEOG 1000; HIST 2040; POL 1010, 1020; PSY 1010, 2400; SOC 1010, 1020; WMN 2200. PSY 2200 resulted in a tie vote so it will be sent through the appeal process (see official vote counts attached).
- VI.** The next meeting is scheduled for Thursday, March 20, 2003, in AL 220 at 3:00.

Recorded by: Cheryl Leach, March 17, 2003

COPIES: Melanie Paradise
Academic Dept Heads
Program Coordinators
Dennis Adams
Sheryl Burnette
Jim Bruns
Cheryl Slayden

Linda Randolph
Mike Hudson
Doris Ivie
Ann Munz
Phyllis Pace
Linda Pinkard

Ann Satkowiak
Eunice Reynolds
Site Campus Administrators
Cindy Tanner
Leigh Ann Touzeau
Julia Wood

CDC Votes: March 13, 2003

Course Prefix & Number	Course Title	Vote Results			
Communication Category					
ENGL 1010	English Composition I	10 = YES	0 = NO	0 = EXCEPT	Passed
ENGL 1020	English Composition II	10 = YES	0 = NO	0 = EXCEPT	Passed
SPH 2100	Public Speaking	10 = YES	0 = NO	0 = EXCEPT	Passed
SPH 2200	Interpersonal Communication	2 = YES	5 = NO	3 = EXCEPT	Rejected
SPH 2400	Business & Professional Speaking	8 = YES	2 = NO	0 = EXCEPT	Passed
Social/Behavioral Sciences Category					
ANT 1200	Prehistoric Archaeology	0 = YES	10 = NO	0 = EXCEPT	Rejected
ANT 1300	Cultural Anthropology	9 = YES	1 = NO	0 = EXCEPT	Passed
CFS 2200	Marriage & Family: Roles & Relationships	1 = YES	9 = NO	0 = EXCEPT	Rejected
CFS 2400	Human Sexuality	1 = YES	9 = NO	0 = EXCEPT	Rejected
ECN 2010	Principles of Economics	10 = YES	0 = NO	0 = EXCEPT	Passed
GEOG 1000	Introduction to Geography	8 = YES	1 = NO	1 = ABSTAIN	Passed
HIST 2040	African-American Studies	6 = YES	4 = NO	0 = EXCEPT	Passed
PHED 2910	Sport in American Society	1 = YES	8 = NO	1 = EXCEPT	Rejected
POL 1010	United States Government & Politics	10 = YES	0 = NO	0 = EXCEPT	Passed
POL 1020	Introduction to Political Science	10 = YES	0 = NO	0 = EXCEPT	Passed
PSY 1010	General Psychology	10 = YES	0 = NO	0 = EXCEPT	Passed
PSY 2010	Biological Basis of Behavior	0 = YES	10 = NO	0 = EXCEPT	Rejected
PSY 2100	Psychology of Human Development	0 = YES	10 = NO	0 = EXCEPT	Rejected
PSY 2200	Behavior & Experience	5 = YES	5 = NO	0 = EXCEPT	Tie; send to appeal process
PSY 2400	Human Development Through the	8 = YES	2 = NO	0 = EXCEPT	Passed

	Lifespan				
SOC 1010	General Sociology	10 = YES	0 = NO	0 = EXCEPT	Passed
SOC 1020	Social Problems & Social Change	9 = YES	1 = NO	0 = EXCEPT	Passed
WMN 2200	Women in Society	8 = YES	2 = NO	0 = EXCEPT	Passed
Natural Science Category					
BIOL 1110	General Biology I	10 = YES	0 = NO	0 = EXCEPT	Passed
BIOL 1120	General Biology II	10 = YES	0 = NO	0 = EXCEPT	Passed
BIOL 1310	Concepts of Biology	2 = YES	0 = NO	8 = EXCEPT	Request TBR Exception
BIOL 2010	Human Anatomy & Physiology I	10 = YES	0 = NO	0 = EXCEPT	Passed
BIOL 2020	Human Anatomy & Physiology II	10 = YES	0 = NO	0 = EXCEPT	Passed
BOT 1010	Fundamentals of Botany I	10 = YES	0 = NO	0 = EXCEPT	Passed
BOT 1020	Fundamentals of Botany II	10 = YES	0 = NO	0 = EXCEPT	Passed
CHEM 1010	Principles of Chemistry	10 = YES	0 = NO	0 = EXCEPT	Passed
CHEM 1020	Basic Organic & Biochemistry	10 = YES	0 = NO	0 = EXCEPT	Passed
CHEM 1110	General Chemistry I	10 = YES	0 = NO	0 = EXCEPT	Passed
CHEM 1120	General Chemistry II	10 = YES	0 = NO	0 = EXCEPT	Passed
CHEM 1310	Concepts of Chemistry	1 = YES	1 = NO	8 = EXCEPT	Request TBR Exception
GEOL 1040	Physical Geology	10 = YES	0 = NO	0 = EXCEPT	Passed
GEOL 1050	Historical Geology	10 = YES	0 = NO	0 = EXCEPT	Passed
GEOL 1300	The Environment W/ Lab	10 = YES	0 = NO	0 = EXCEPT	Passed
GEOL 1310	Concepts of Geology	1 = YES	1 = NO	8 = EXCEPT	Request TBR Exception
PHYS 1310	Mechanics & Heat W/ Lab I	8 = YES	1 = NO	1 = EXCEPT	Passed
PHYS 1320	Mechanics & Heat W/ Lab II	10 = YES	0 = NO	0 = EXCEPT	Passed
PHYS 2010	Non-Calculus Based Physics I	10 = YES	0 = NO	0 = EXCEPT	Passed
PHYS 2020	Non-Calculus Based Physics II	10 = YES	0 = NO	0 = EXCEPT	Passed
History Category					
HIST 1010	Western Civilization I	10 = YES	0 = NO	0 = EXCEPT	Passed
HIST 1020	Western Civilization II	10 = YES	0 = NO	0 = EXCEPT	Passed
HIST 1110	World Civilization I	10 = YES	0 = NO	0 = EXCEPT	Passed
HIST 1120	World Civilization II	10 = YES	0 = NO	0 = EXCEPT	Passed

HIST 2010	U.S. History I	10 = YES	0 = NO	0 = EXCEPT	Passed
HIST 2020	U.S. History II	10 = YES	0 = NO	0 = EXCEPT	Passed

Revised December 12, 2002

Timeline for Evaluating General Education Courses

Wednesday, January 15, 2003

- Vote on process/timeline for evaluating general education courses
- Send general education evaluation forms to departments

Friday, February 28, 2003

- Submission of general education evaluation forms from departments

Thursday, March 6, 2003

- Review and vote on courses for history and natural sciences categories

Thursday, March 13, 2003

- Review and vote on courses for social/behavioral sciences and communication categories

Thursday, March 20, 2003

- Review and vote on courses for humanities and/or fine arts and mathematics category

Thursday, April 10, 2003

Deadline for submission of appeals (If a course is initially rejected by CDC, the department will have the option to resubmit the course with revisions for another vote.)

Thursday, April 17, 2003

- Review final course list and materials to send to TBR
- Celebrate surviving the process!

Procedures for Evaluating Courses for General Education

Evaluation Forms

- Departments will complete general education evaluation forms for each of the current courses they want considered and submit them by February 28, 2003. CDC will review the forms March 6-20.

Voting

- The faculty committee members will cast the deciding vote for general education courses.
- In the event of a tie vote, the vote will be recorded as a rejection and the course will be sent back to the department.
- If a course is initially rejected, the department will have the option to resubmit the course with revisions by April 10 for another vote. Appeals will be reviewed at the April 17 meeting.

TBR Submission

- A final list of courses will be compiled by the end of April and sent to the TBR general education oversight committee for approval.

Questions for TBR

- When will the TBR general education oversight committee meet to review courses? How long will it take to receive approval? Catalog printing deadlines are an issue.
- How will institutions be notified when the TBR general education oversight committee has reviewed the courses?
- In future semesters if new courses are created for general education, how often will the TBR general education oversight committee convene to review them? How long will it take to receive approval? Catalog printing deadlines are an issue.

Long Term Process

- A section will be added to the new course form to determine if the proposed course is to be considered for general education. If so, a general education evaluation form will be submitted with the new course form and the master syllabus. The course will be reviewed for general education at the same time it is reviewed for approval as a new course. If the course is initially rejected for general education, the department will have the option to resubmit the course with revisions within two weeks for another vote.

Posted: [March 21, 2003](#)