

Minutes
Curriculum Development Committee
Alexander 220, September 13, 2007, 3:00 PM

Members Present

Kathleen Affholter
Cindy Alexander
Ashley Boone
Sharon Burlingame
Luanne Dagley
William "Biff" Farrell
Sydney Gingrow
Judy Gosch
Margaret Jenkins
Ann Kronk
Sarah McMurray
Carolyn Renier
Pat Riddle, chair

Members Absent

Karen Cornell
Terry Hansen
Mike Hudson

AGENDA ITEMS DISCUSSED

- I. Welcome**
- II. Introduction of Interim Coordinator of Curriculum: Ms. Judy Gosch**
- III. CDC Minutes – volunteer recorder**
- IV. Distribution/Review of Updated Resource Notebook**
- V. Current CDC Issues**
 - A. Summer Curriculum Changes**
 - B. Withdrawal Deadline Update**
 - C. TBR General Education Assessment Proposal**
- VI. Common Course Numbering**
- VII. Curriculum Proposals**
- VIII. DSP Redesign Update**
- IX. Deadlines for Catalog Changes**
- X. Next Meeting**

ACTIONS TAKEN

- I. Welcome**

CDC members were welcomed to 2007-2008 committee work. Twelve of the sixteen members had agreed that Thursday afternoons at 3:00 PM was an acceptable meeting time.
- II. Introduction**

Ms. Judy Gosch was introduced as the Interim Coordinator of Curriculum. Her email is jagosch@pstcc.edu; her phone extension is 7233
- III. Minutes**

Ann Kronk volunteered to record minutes
- IV. Notebook**
 - Judy Gosch distributed copies of the Curriculum Development Committee Resource Notebook, 2007-2008 to the committee members present.
 - TBR changed the names of some of the general education outcomes, and Master Syllabi must reflect the new language. These changes are found in the "Guide to Developing Instructional Process Statements".

V. Current Issues

- A. VPT new courses will be for a gaming certificate.
- B. The new withdrawal deadline recommended by this committee has been sent to Learning Council. The new withdrawal deadline recommendation was for a change to the first day of week seven. Pat Riddle will check on the status of the recommendation with Learning Council.
- C. TBR has not responded to our General Education assessment feedback.

VI. Course Numbering

- TBR has not responded to our suggestions regarding General Education course numbering.
- The committee examined a distributed list “Suggested Additional Common Numbering for Selected General Education Courses”.
- The speech instructors expressed concern about discrepancies between course numbering and course content: the Gen Ed SPCH1010 course should be a 2000-level course and recommend a title change to Fundamentals of Public Speaking. Speech is not recommended for freshmen, a 1000-number is misleading.
- The course numbering for economics was discussed. The TBR schools have two 3 hour economics courses; while PSTCC has a 4 hour class and a 2 hour class. PSTCC differs from TBR because UTK requires most majors to have one 4 hour economics class. Because of this difference we will not be able to adopt the common TBR numbering for the two PSTCC economics courses
- ANTH2020 (Cultural Anthropology) and ANTH 2030 (Intro to Anthropology) seem out of order, number-wise. Shouldn't 2020 be an intro class?

VII. Curriculum Proposals

- The committee has received a hardcopy of the curriculum proposal for Special Topic in Studio Art. The change request was returned to Anne Kinggard for further clarification regarding to where the course will transfer. Once Anne returns the request form with this information, the committee will vote on it.
- The current work on a proposal for a Gaming Curriculum interdisciplinary certificate program was discussed. Pat Riddle will ensure that the proposal go through department head approval before coming to CDC. Greg Walters and Ron Bellamy will be invited to a CDC meeting to present this proposal.
- Pat Riddle is working on a new concentration in Plastics Engineering Technology. This new concentration requires the modification of two current courses and the development of three new courses. All will be submitted to CDC for approval by the stated deadline.

VIII. DSP Redesign

Joann Thomason is working on DSP redesign. This committee will be sent electronic copies of her work.

IX. Catalog Changes

- The deadline for Curriculum Changes is October 31.
- It was reported that the abbreviated paper catalog does not have a DSP chart. This has caused some problems when working with high schools on dual enrollment. A DSP chart needs to be placed in the abbreviated paper catalog.
- CDC members will remind faculty and department heads to help them meet due dates for catalog changes.

X. Next Meeting

The next meeting will be Thursday, 9/27 at 3:00 PM in AL 220