

Minutes
Curriculum Development Committee
Alexander 220, September 27, 2007, 3:00

Members Present

Ashley Boone
Sharon Burlingame
Karen Cornell
Luanne Dagley
William "Biff" Farrell
Sydney Gingrow
Judy Gosch
Terry Hansen
Ann Kronk
Carolyn Renier
Pat Riddle, chair

Members Absent

Kathleen Affholter
Cindy Alexander
Margaret Jenkins
Mike Hudson
Sarah McMurray

AGENDA ITEMS DISCUSSED

- I. CDC Minutes: Corrections, Committee approval**
- II. DSP Redesign Update**
- III. Withdrawal Deadline Update**
- IV. TBR General Education**
- V. Common Course Numbering**
- VI. Curriculum Proposals**
- VII. Deadlines for Catalog Changes**
- VIII. Next Meeting**

ACTIONS TAKEN

I. CDC Minutes

The CDC minutes and their corrections for 9/13/07 were approved.

II. DSP Redesign Update

Joanne Thomasson shared the New Course Forms for Developmental Studies with the committee. These forms will be approved through TBR, but CDC wanted to stay informed.

Math courses will be consolidated into a single course containing 9 modules

- A pilot class/study (DSPM0890) will occur in Spring 08.
- The pilot will compare 3 technology software systems for aiding students in working in the areas of their specific deficiencies (after initial diagnostic testing).
- In addition to the technology based delivery, Math Centers will be created to support students. Class instructors and trained tutors will be available at the Math Centers for ongoing assistance.
- Students will sign up for three 1 hour modules at a time.
- The effectiveness of the pilot will be determined by comparison with the traditional class format using the Parallel Sections Method for analysis.

Reading and Writing courses will be combined into 3 combination classes.

- Initial placement in the appropriate class will be based on ACT scores.

- The highest level class (DSPW0801/ENGL1010) will be a combination class with English1010 for 5 hours of credit.
- One stand alone reading class will be offered (DSPR0800)

Study Skills will be revised to be a college level course (COLL1500).

- This revision is occurring to encourage all students to take a college study skills course.
- The design for the course will be based on FOE feedback and coordinated with enhancement courses being offered to first year students at other colleges.
- The course will be designed to meet the requirements for transfer credit to other colleges.

The Spring 08 pre-registration and registration process for DSP classes will involve paper registration with an approval stamp. (SIS will not be used because this is the last semester of SIS use; adding new information would not be a good time investment.) Students who do not pass a pre-requisite for the new courses will be removed by doing a “pre-requisite check” at the beginning of Spring 08 semester.

III. Withdrawal Deadline Update

Pat Riddle reported that he had discussed the status of our recommendation with Dr. Anthony Wise. Dr. Wise confirmed that the recommendation had been sent to Learning Council; that the recommendation had been tabled for discussion; and that the minutes for Learning Council would be checked to determine the current status of the recommendation.

IV. TBR General Education Courses

Pat Riddle reported that PHIL1500 has been added to and MUS1040 has been deleted from the General Education courses.

V. Common Course Numbering

Pat Riddle said that he will discuss with Berta Ward our Common Course Numbering recommendations that we are submitting to her and Dr. Wise. This discussion will include

- the recommendation that Speech remain a 2000 level course and
- the inability to adopt the common TBR numbering for two PSTCC economic courses.

VI. Curriculum Proposals

Judy Gosch distributed copies of three course change proposals and one program change proposal.

- ART2000 (Special Topics in Studio Art) course proposal was reviewed for the second time, and a vote was taken.
- WEB2603 (Server-side Web Development [PHP/ASP]) course proposal was received and previewed.
- VPT2960 (Remote Field Production) course proposal was received and previewed.
- AST (Associate of Science in Teaching) program proposal was received and previewed. The committee asked Judy Gosch to request the rationale for not requiring MATH1530 (Elementary Probability and Statistics) and POL1010 (U.S. Government & Politics) but rather offering them as alternative options to other courses MATH1010 and SOC 1010.
- WEB2603, VPT2960, and AST program proposal will be voted on at the October 11, 2007 meeting.

Pat Riddle noted that future Career Tech Program Change proposals will need to have a **Fall semester “change effective”** date. This rule will not apply to New Course proposals.

VII. Deadlines for Catalog Changes

Judy Gosch and Pat Riddle reported that faculty members are doing a good job of submitting catalog changes.

VIII. Next Meeting

Ron Bellamy and Greg Walters will be coming to the next meeting to present their 8 new course proposals for CSIT and MT certificate programs. These proposals are currently being reviewed by department heads..

The next meeting will be Thursday, 10/11/07 at 3:00 PM in AL 220.