

CDC Meeting Minutes
10/29/09

Members Present: Charley Anderson, Craig Anderson , Minoo Askari, Sharon Burlingame, Bill Davis, Linda Ellams, Alex Fitzner, Tom Gaddis (Guest), Judy Gosch, Maggie Jenkins, Jeff Lockett, Sarah McMurray, Pat Riddle, Dawn Roberts, Bob Stern (Chair), Daryl Thomas.

All previously discussed English courses have been approved and submitted to TBR.

Judy Gosch requested volunteers for a new recorder. Ms. Gosch suggested one of the new members volunteer. Sarah McMurray will take notes for today's CDC meeting with a new recorder being assigned next meeting.

Tom Gaddis, program coordinator for Business Administration, Hospitality concentration presented additional information regarding the proposed Culinary Arts program. Mr. Gaddis has reviewed the master syllabi and considered the questions raised during the October 22 meeting. Some of the points discussed by Mr. Gaddis are as follows:

- The Culinary Arts classes will be similar to the classes offered at the University of Tennessee.
- Classes will begin as lecture and move to a lab setting.
- If TBR approves the Culinary Arts program, a description will be included in the new PSCC catalog which goes to publication December 5.
- The prerequisites for the first two courses have been removed because they are fast track.
- The Culinary Arts syllabi will be reviewed next semester in CDC.

The attendance policy was discussed again. PSCC policy states students must be present for 75% of the class but instructors have the liberty to set stricter standards as approved by individual departments. Faculty senate did not want to discuss changing the attendance policy.

The subcommittees reported on syllabi assigned. PHO 1700, PHO 1890, PHO 2010, PHO 2890 and MET 2065 were approved if suggested changes were made. Ms. Gosch will meet with Dr. Jeffries to discuss appropriateness of suggested changes.

Ms. Gosch has received the WEB curriculum and will send them out to CDC for review.

The next CDC meeting will be November 5th at 3:30 in AL 220.