

Minutes
Curriculum Development Committee
Alexander 220, February 25, 2010, 3:30 p.m.

| MEMBERS | PRESENT | ABSENT |
|-------------------|----------------|---------------|
| Bob Stern, Chair | X | |
| Charley Anderson | X | |
| Craig Anderson | X | |
| Minoo Askari | | X |
| Sharon Burlingame | X | |
| Karen Cornell | | X |
| Bill Davis | X | |
| Linda Ellams | X | |
| Suzanne Etheridge | X | |
| Alex Fitzner | | X |
| Mike Hudson | | X |
| Maggie Jenkins | X | |
| Jeff Lockett | X | |
| Sarah McMurray | X | |
| Pat Riddle | X | |
| Dawn Roberts | X | |
| Daryl Thomas | X | |

AGENDA ITEMS DISCUSSED

- I. CULN 1000, 1100, 1200, 1300, 1400, 1500, 2000, 2100, 2200, 2300, 2500**
- II. SURV 2560**

ACTIONS TAKEN

I. Each subcommittee for the Culinary Arts syllabi presented minor editorial changes. Comments included how the Course Objective roman numerals are not compatible with the Educational Objectives of the Business Administration degree program items I. and II. The department may want to add additional course objectives that relate to the new courses (J. Gosch will discuss this issue with Cynthia Dempster.) For CULN 2500, Culinary Internship, concern was expressed regarding the use of a standard Attendance Policy and how it relates to an internship and integrity of the course. This issue has been proposed for a future agenda item; J. Gosch will compare with other internship master syllabi. A vote was called to approve CULN courses to go into the catalog as outlined; all eleven were approved.

II. The course description for SURV 2560 continues to be unclear as to punctuation and meaning of concepts within grouping of related items. Bill Davis will work with George Cox on the description, and J. Gosch will send out the description via email next week for comments and/or vote online. A reminder – master syllabi will not include an extended closure policy; however, this will be included on class syllabi.

FOR FUTURE DISCUSSION

- I.** Are AAS program Educational Objectives reviewed each time a concentration is added or deactivated?
- II.** Should the Week/Unit/Topic section of Master Syllabi be changed considering the new delivery systems (WEB, Cohort, FastTrack)?
- III.** Is there a statement about academic integrity from RODP?
- IV.** Review PSCC policy on Master Syllabi

Recorded by: Nancy Crumpley