

PELLISSIPPI STATE TECHNICAL COMMUNITY COLLEGE

MASTER SYLLABUS

SEAT 1500 Security Management I

Class Hours: 3.0 **Credit Hours: 3.0**

Laboratory Hours: 0.0 **Revised: FALL 05**

NOTE: This course is not designed for transfer credit.

Catalog Course Description:

This course is an overview of principles and issues in security management. Topics include personnel management, security planning and evaluation, and organizational leadership and communication.

Entry Level Standards:

The student is expected to be able to read on the college level, to write using correct spelling and grammatical structure and to utilize basic research techniques.

Prerequisites:

SEAT 1000- Intro to Security Engineering and Administration Technology

Textbook(s) and Other Course Materials:

Textbooks:

Fay, John J., *Contemporary Security Management*, 2002, Butterworth-Heinemann, Boston. ISBN 0-7506-7271-4

Other Required Materials:

Selected readings from the library and the Internet

I. Week/Unit/Topic Basis:

Week	Topic
1	Chapter 1: Overview of Security Management- a sum of many parts: physical (plant), personnel, and cyber considerations.
2	Chapter 2: Developing an effective Security Strategy
3	Chapter 3: Leadership
4	Chapter 4: Organizing the Security Group
5	Chapter 5: Managing People
6	Chapter 6: Managing Resources
7	Chapter 7: Managing Change
8	Chapter 8: Decision Making
9	Chapter 9: Risk Management
10	Chapter 11: Physical Security
11	Chapter 12: Access Control
12	Chapter 17: Information Security
13-14	Contemporary Issues in Security Management
15	Review and Final Examination

II. Course Objectives*:

- A. Present a complete and thorough overview of Security Principles. I, III, IV
- B. Demonstrate basic security management principles and protocols. I, II, III, IV
- C. Explain the concept and importance of having a security plan. I, II, III, IV
- D. Apply security principles to situations from inventory control to terrorism. I, II, III, IV
- E. Demonstrate an adequate understanding of how political, legal, cultural and economic factors influence security managers. II, III, IV
- F. Address the dynamics and the potential conflicts in balancing the objectives of cultural diversity with the objectives of effective security. Identify and discuss profiling. I, II, III
- G. Explain how technology can be effectively used by the security manager. I, II, III, IV
- H. Explain how to effectively manage people and resources in a crisis situation.. I, II, III

*Roman numerals after course objectives reference goals of the Security Engineering and Administration Technology (SEAT) program.

III. Instructional Processes*:

Students will:

1. Analyze and evaluate oral and/or written expression by listening critically for elements that reflect an awareness of the situation, audience, purpose, and diverse points of view. *Communication Outcome, Transitional Strategy, Active Learning Strategy*
2. Manage and coordinate basic information gathered from multiple sources for the purpose of problem solving and decision-making. *Communication Outcome, Transitional Strategy, Active Learning Strategy*
3. Frame a comparative context through which they can critically assess the ideas, forces, and values that have created the modern world. *Humanities Outcome, Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy*
4. Examine legal and ethical issues related to security operations and management. *Communication Outcome, Humanities Outcome, History Outcome, Transitional Strategy, Active Learning Strategy*
5. Participate in extensive discussion exercises. *Communication Outcome, Humanities Outcome, Social/Behavioral Outcome, Transitional Strategy, Active Learning Strategy*
6. View video tapes of various positions regarding USA Patriot Act, US Foreign Policy, Counterterrorism strategies, etc. to acquaint students with the objective analytical tools which are vital in any deliberative process. *Social/Behavioral Outcome, Communication Outcome, History Outcome, Transitional Strategy, Active Learning Strategy*
7. Identify information resources, facilities, and personnel appropriate to their needs. Evaluate retrieved information according to its relevance, and use it for making decisions. *Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy*
8. Analyze historical facts and interpretations. *History Outcome, Transitional Strategy, Active Learning Strategy*

*Strategies and outcomes listed after instructional processes reference Pellissippi State's goals for strengthening general education knowledge and skills, connecting coursework to experiences beyond the classroom, and encouraging students to take active and responsible roles in the educational process.

IV. Expectations for Student Performance*:

Upon successful completion of this course, the student should be able to:

1. Understand the competing, and often conflicting issues involving cultural diversity and meaningful security operations. A, B, C, D, E
2. Apply key security management concepts and principles to a variety of "hypothetical" situations. A, B, C, D, E, F, G,
3. Discuss types of barriers available to the security manager. A, B, C, D, E, F
4. Explain methods of protecting data from cyber-crime. A, B, C, D, E, F
5. Identify and use Web-based sources of information. A, B, C, D, E, F, G, H
6. Participate in teams to analyze various legal, social and ethical concerns that face both government and private sector with respect to security management. A, B, C, D, E, F, G, H
7. Understand and use a variety of sensors to control ingress and egress, and maintain accountability of personnel. A, B, C, D, E, F, G, H
8. Identify the different types of technology that are currently available to security managers that will prevent, detect, respond, and mitigate emergency situations. A, B, C, D, E, F, G, H
9. Explain the current applications of technology to control sensitive material and/or data. A, B, D, E, F

*Letters after performance expectations reference the course objectives listed above.

V. Evaluation:

A. Testing Procedures:

A full explanation of student evaluation will be presented by the Instructor's Supplementary Syllabus the first week of class.

B. Classroom Expectations:

Students must attend at least 80% of all scheduled classes. Lecture, demonstration, and classroom participation are the primary methods of disseminating information.

C. Computer/Internet:

Quizzes and tests will be given Online via WebCT, or Blackboard. Students must be able to access the

Internet to take these examinations. Students may be required to post comments on the SEAT Web Discussion Board. Specific guidance will be given by instructor.

D. Other Evaluation Methods:

Class participation, group work, and homework will also comprise the final grade for the course.

All tests and papers will be graded for spelling and English usage in addition to content and format.

Late papers will not be accepted nor will make-up tests be given without specific approval of the instructor.

Any student encountering academic difficulty during the term is strongly encouraged to meet with the instructor to discuss options and solutions.

E. Grading Scale:

A	90-100
B	80- 89
C	70- 79
D	60- 69
F	59 and below

VI. Policies:

A. Academic Dishonesty:

Plagiarism, cheating, and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are immediately responsible to the instructor of the class. In addition to other possible disciplinary sanctions which may be imposed through the regular Pellissippi State procedures as a result of academic misconduct, the instructor has the authority to assign an F or a zero for the exercise or examination or to assign an F in the course. (*Pellissippi State, 2004-2006 Catalog, pages 62-63*)

B. Accommodations for disabilities:

If you need accommodation because of a disability, if you have emergency medical information to share, or if you need special arrangements in case the building must be evacuated, please inform the instructor immediately. Privately after class or in the instructor's office.

To request accommodations students must register with Services for Students with Disabilities: Goins 127 or 131, Phone: (865) 539-7153 or (865) 694-6751 Voice/TDD.

C. Other Policies:

Computer Usage Guidelines:

College-owned or -operated computing resources are provided for use by students of Pellissippi State. All students are responsible for the usage of Pellissippi State's computing resources in an effective, efficient, ethical and lawful manner. (*Pellissippi State, 2004-2006 Catalog, pages 67-70*)