

PELLISSIPPI STATE TECHNICAL COMMUNITY COLLEGE
MASTER SYLLABUS

Security Management II
SEAT 2500

Class Hours: 3.0

Credit Hours: 3.0

Laboratory Hours: 0.0

Revised: FALL 05

NOTE: This course is not designed for transfer credit.

Catalog Course Description:

This course is a continuation of Security Management I with the student applying principles of management to security administration. Topics include personnel management, security planning, regulatory compliance, organizational leadership and communication. (Prerequisite: SEAT 1500)

Entry Level Standards:

The student is expected to be able to read on the college level, to write using correct spelling and grammatical structure and to utilize basic research techniques.

Prerequisites:

SEAT 1500- Security Management I

Textbook(s) and Other Course Materials:

Textbooks:

Fay, John J., *Contemporary Security Management*, 2002, Butterworth-Heinemann, Boston. ISBN 0-7506-7271-4

Other Required Materials:

Selected readings from the library and the Internet

I. Week/Unit/Topic Basis:

Week	Topic
1	Review Security Principles
2	Chapter 10: Security Officer Operations
3	Business/security communication; preparing security briefings; Preparing for media opportunities.
4-5	Chapters 13,14, 18: Employee screening and investigations.
6	Chapters 15-16: Emergency Management; Managing Bomb Incidents.
7	Chapters 19-20: Executive Protection; Workplace Violence
7-8	Chapter 21 and supplemental information: Security Awareness; Terrorism/Criminal Indicators.
9	The Security Plan: develop/review a security plan.

- | | |
|-------|---|
| 10 | The Security Plan: training the plan. Systematic approach to developing a quality training program. |
| 11-12 | The Security Plan: exercising the security plan. Systematic approach to developing an accurate process for testing the weaknesses of an emergency plan. |
| 13-14 | The Security Plan: Integrating the emergency plan with other entities as part of an overall counter-terrorism/disaster strategy. |
| 15 | Final Examination |

II. Course Objectives*:

- A. Explain and discuss importance of communications: conducting briefings, and media opportunities with respect to Security Operations. I, III, IV
- B. Demonstrate basic security management principles and protocols. I, II, III, III, IV
- C. Demonstrate how to implement a security plan. I, II, III, IV, IV
- D. Apply security principles to situations from inventory control to terrorism. I, II, III, IV
- E. Demonstrate an adequate understanding of how political, legal, cultural and economic factors influence security managers. II, III, IV
- F. Address the dynamics and the potential conflicts in balancing the objectives of cultural diversity with the objectives of effective security. Identify and discuss profiling. I, II, III
- G. Explain how technology can be effectively used by the security manager. I, II, III, IV

*Roman numerals after course objectives reference goals of the Security Engineering and Administration Technology (SEAT) program.

III. Instructional Processes*:

Students will:

1. Analyze and evaluate oral and/or written expression by listening critically for elements that reflect an awareness of the situation, audience, purpose, and diverse points of view.
Communication Outcome, Transitional Strategy, Active Learning Strategy
2. Manage and coordinate basic information gathered from multiple sources for the purpose of problem solving and decision-making. *Communication Outcome, Transitional Strategy, Active Learning Strategy*
3. Frame a comparative context through which they can critically assess the ideas, forces, and values that have created the modern world. *Humanities Outcome, Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy*
4. Examine legal and ethical issues related to security operations and management.
Communication Outcome, Humanities Outcome, History Outcome, Transitional Strategy, Active Learning Strategy
5. Participate in extensive discussion exercises. *Communication Outcome, Humanities Outcome, Social/Behavioral Outcome, Transitional Strategy, Active Learning Strategy*

6. View video tapes of various positions regarding USA Patriot Act, US Foreign Policy, Counterterrorism strategies, etc. to acquaint students with the objective analytical tools which are vital in any deliberative process. *Social/Behavioral Outcome, Communication Outcome, History Outcome, Transitional Strategy, Active Learning Strategy*
7. Identify information resources, facilities, and personnel appropriate to their needs. Evaluate retrieved information according to its relevance, and use it for making decisions. *Technological Literacy Outcome, Transitional Strategy, Active Learning Strategy*
8. Analyze historical facts and interpretations. *History Outcome, Transitional Strategy, Active Learning Strategy*

*Strategies and outcomes listed after instructional processes reference Mississippi State's goals for strengthening general education knowledge and skills, connecting coursework to experiences beyond the classroom, and encouraging students to take active and responsible roles in the educational process.

IV. Expectations for Student Performance*:

Upon successful completion of this course, the student should be able to:

1. Articulate principles that form the basis for a sound Security Strategy. A, B, C, D, E
2. Apply fundamental management/leadership concepts and principles to "real-world" scenarios. A, B, C, D, E, F, G,
3. Apply the elements of risk and risk-reduction measures to develop a comprehensive security plan. A, B, C, D, E, F
4. Describe existing organizational arrangements and plans of governmental, military, non-profit, and private organizations to deal with major disasters. A, B, C, D, E, F
5. Identify and use Web-based sources of information. A, B, C, D, E, F, G, H
6. Participate in teams to analyze various legal, social and ethical concerns that face both government and private sector with respect to security management. A, B, C, D, E, F, G, H
7. Use a "tabletop" exercise as a tool to practice applying concepts and principles to a target neighborhood. A, B, C, D, E, F, G, H
8. Identify the different types of technology that are currently available to emergency planners that will prevent, detect, respond, and mitigate emergency situations. A, B, C, D, E, F, G, H

*Letters after performance expectations reference the course objectives listed above.

V. Evaluation:

A. Testing Procedures:

A full explanation of student evaluation will be presented by the Instructor's Supplementary Syllabus the first week of class.

B. Laboratory Expectations:

N/A

C. Field Work:

Students are expected to attend at least one class tour of a local business or government facility to observe security practices in place. The place(s), date(s), and time(s) will be announced by the instructor at least three (3) weeks in advance of the tour. Special clearances may be required by the facility in order to issue appropriate passes into the facility,

D. Other Evaluation Methods:

Class participation, group work, and homework will also comprise the final grade for the course. The instructor will provide full details the first week of class via a syllabus supplement.

All tests and papers will be graded for spelling and English usage in addition to content and format.

Any student encountering academic difficulty during the term is strongly encouraged to meet with the instructor to discuss options and solutions.

E. Grading Scale:

A	93-100
B+	88- 92
B	83- 87
C+	78- 82
C	73- 77
D	65- 72
F	64 and below

VI. Policies:

A. Attendance Policy:

Pellissippi State Technical Community College expects students to attend all scheduled instructional activities. As a minimum, students in all courses must be present for at least 75 percent of their scheduled class and laboratory meetings in order to receive credit for the course. [NOTE: No differentiation is noted for excused/unexcused absences. These will be treated as an absence.] (*Pellissippi State, 2004-2006 Catalog, page 83*)

B. Academic Dishonesty:

Plagiarism, cheating, and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly through participation or assistance, are immediately responsible to the instructor of the class. In addition to other possible disciplinary sanctions which may be imposed through the regular Pellissippi State procedures as a result of academic misconduct, the instructor has the authority to assign an F or a zero for the exercise or examination or to assign an F in the course. (*Pellissippi State, 2004-2006 Catalog, pages 62-63*)

C. Accommodations for disabilities:

If you need accommodation because of a disability, if you have emergency medical information to share, or if you need special arrangements in case the building must be evacuated, please inform the instructor immediately. Privately after class or in the instructor's office.

To request accommodations students must register with Services for Students with Disabilities: Goins 127 or 131, Phone: (865) 539-7153 or (865) 694-6751 Voice/TDD.

D. Other Policies:

Computer Usage Guidelines:

College-owned or –operated computing resources are provided for use by students of Pellissippi State. All students are responsible for the usage of Pellissippi State’s computing resources in an effective, efficient, ethical and lawful manner. (Pellissippi State, 2004-2006 Catalog, pages 67-70)

Late Work:

Late papers will not be accepted nor will make-up tests be given without specific approval of the instructor.