

COSA

Council of Student Advocates

Pellissippi State Student Leader Application

Ambassador Student Activities Board New Student Orientation Leader

The Council of Student Advocates (COSA) is a dynamic, cohesive and diverse team of student leaders who serve as ambassadors, student activities board, and new student orientation leaders. COSA promotes student success by mentoring, guiding, and advocating for the student body. By providing engaging co-curricular activities and programs that promote learning and personal development COSA creates vital connections and support for our students to achieve their goals. In addition to serving on college and TBR committees, COSA provides valuable partnership with the College Administration regarding student issues and concerns.

Check appropriate box indicating the position for which you are applying

- Ambassador**
- Student Activities Board**
- New Student Orientation Leader**

All applicants must submit the following packet to be considered for an interview:

- ▶ Student Leader Application
- ▶ Unofficial copy of college transcript
- ▶ Two recommendation forms from a PSCC faculty or staff person or an off-campus supervisor
- ▶ Commitment Statement

COSA
Pellissippi State Student Leadership Team

Name _____

Campus:

Pellissippi

Blount

Division

Magnolia

Telephone _____

Email _____

1. List clubs and organizations you are involved in presently or have been involved in during high school or at another college.

2. Have you attended any college activities or new student orientations?
____ Yes ____ No
If yes, what?

3. Why you want to be a student leader for Pellissippi State?

4. List one or more things you appreciate about being a student at Pellissippi State.

5. List one or more items you think is/are important for new students to know in the first three weeks of the semester.

References

Please list three people that have supervised you in any work or volunteer capacity. We will contact these people for references.

1. Name: Phone:
Company/Organization: Title:
Position you had while working/volunteering:

2. Name: Phone:
Company/Organization: Title:
Position you had while working/volunteering:

3. Name: Phone:
Company/Organization: Title:
Position you had while working/volunteering:

Pellissippi State Community College
Recommendation for the Council of Student Advocates

Name of Applicant _____

This applicant is applying for a student leadership position with the Council of Student Advocates.

How long have you known the applicant? _____

What is your working relationship with the applicant? _____

On a scale of 1 to 5, how would you rate the applicant?

	1=low	5=high	0=no opinion or not qualified to evaluate				
1. Dependability	0	1	2	3	4	5	
2. Communication	0	1	2	3	4	5	
3. Listening Skills	0	1	2	3	4	5	
4. Enthusiasm	0	1	2	3	4	5	
5. Self Discipline	0	1	2	3	4	5	
6. Flexibility	0	1	2	3	4	5	
7. Professionalism	0	1	2	3	4	5	
8. Works well with others	0	1	2	3	4	5	
9. Leadership Ability	0	1	2	3	4	5	
10. Confidentiality	0	1	2	3	4	5	

Your Name _____ Telephone Number _____

Position or Title _____ School/College/Business _____

Signature _____ Date _____

Pellissippi State Community College
Recommendation Form for the Council of Student Advocates

Name of Applicant _____

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Your Name _____ Telephone Number _____

Position or Title _____ School/College/Business _____

Signature _____ Date _____

COSA

Responsibilities Commitment

The Council of Student Advocates (**COSA**) is a dynamic, cohesive and diverse team of student leaders who serve as ambassadors, student activities board, and new student orientation leaders. COSA promotes student success by mentoring, guiding, and advocating for the student body. By providing engaging co-curricular activities and programs that promote learning and personal development, COSA creates vital connections and support for our students to achieve their goals. In addition by serving on college and TBR committees, COSA provides valuable partnership with the College Administration regarding student issues and concerns.

Qualifications and Characteristics

- A. Maintain a minimum GPA of 2.5 and at least 6 credit hours (summer semester exempt from credit hours).
- B. Effective communication skills: excellent reading, writing, and public speaking skills.
- C. Trustworthiness: ability to maintain confidentiality and to keep commitments
- D. Strong interpersonal skills: excellent listening skills, self-confidence, and personal presentation.
- E. Demonstrated self-respect, respect for others and personal accountability.
- F. Willingness to assume and visibly demonstrate leadership.

Responsibilities

1. Work assigned hours; exact schedules to be determined with respective supervisor.
2. Participate in COSA meetings as deemed necessary.
3. Assist in developing and implementing activities that promote student success.
4. Serve as ambassadors for the College by giving campus tours and working College events.
5. Represent the student body at various college functions and College committees that enhance the college mission.
6. Participate in all leadership training events.
7. Professional dress and behavior when serving as ambassador or student representative for committees, councils, etc.
8. Check email daily and respond when requested within 24 hours.
9. Submit accurate timesheets on due dates.

Specific Duties

Ambassadors

1. Serve as ambassadors for the College by giving campus tours and working College events.
2. Assist students at self-service counter in Admissions.

Student Activities Board

1. Assist in the development and implementation of co-curricular events for students.
2. Facilitate "Voice Out" open forums with the student body.
3. Coordinate focus groups and one-on-one communication opportunities with students and administration when needed to address special issues.

Performance

There may be situations that arise when job standards are not being fulfilled by a student leader. In such cases, individual meetings will be scheduled to determine goals to improve performance. The tool most commonly used for this is the Probation Agreement.

Commitment Statement

My signature indicates my knowledge, understanding, and agreement to abide by PSCC policies and the standards expected of me to serve in the role of COSA student leader as stated above.

Printed name

Signature

Date