Students, when you register for classes this semester, be sure to sign up to receive your 1098-T electronically.

What’s a 1098-T?
A 1098-T is the form that colleges provide students each January for education tax credits. You’ll need it when you file your taxes.

Why should I choose to receive my 1098-T electronically?
If you choose to receive the 1098-T electronically, it ensures that you’ll have the tax information when you want it rather than waiting for it to arrive by mail. Also, electronic receipt is more environmentally friendly and economical than using the mail system.

How do I sign up?
You can sign up to receive the statement electronically at any time, but it’s best to do it when you register for classes. Just follow the steps below.

LOG IN TO MYPPELLISSIPPI

CLICK ON THE STUDENT TAB.
CLICK ON STUDENT ACADEMIC SERVICES.
CLICK ON STUDENT ACCOUNT.
CLICK ON ACCOUNT MANAGEMENT CENTER.
CLICK CONTINUE.

At the same time, you may want to set up your parent or spouse as an authorized user in the payment system. The person you designate will be able to access your account to make payments for tuition and fees. Once you are in the payment system, just click the tab at the top for “Authorized Users.”

What if I don’t choose to receive the 1098-T electronically?
Pellissippi State will mail your 1098-T to the address you have provided. Please ensure your address is current in MyPellissippi.

The 1098-T provided by the College shows only your charges and scholarships/grants. Any payments made to your student account will not appear on your 1098-T. This information is available in the payment system under Account Activity or in MyPellissippi under Payment History.