STUDENT RECREATION CENTER
PAYROLL DEDUCTION AUTHORIZATION

I am requesting that Pellissippi State Community College deduct from my payroll check $16.00 per semester for Student Recreation Center Fees. (Should the enrollment become effective after the beginning of the semester, the entire fee must be paid.)

This deduction is to be effective ______________, 2_______ semester, and it will continue each semester until cancelled in writing through the payroll office. I understand that each semester deduction will be made in full and from paychecks as follows:

Fall: September
Spring: February
Summer: June

Should the enrollment become effective after the beginning of the semester, the deduction will be made in the first paycheck following the effective date.

Employee’s Signature

__________________________________________________________________

Employee’s Printed Name

__________________________________________________________________

Date Signed