



Please Note:
 You should receive a response via your student email account in five to seven business days.

Satisfactory Academic Progress Appeal Form

10915 Hardin Valley Road P.O Box 22990 Knoxville, Tennessee 37933-0990 Phone: 865-694-6565 Fax: 865 539-7691

Complete the following information and return your appeal to the Financial Aid Office.
 You may mail the form and accompanying documentation to PSCC Financial Aid Office, 10915 Hardin Valley Rd. Knoxville, TN 37933, or fax it to (865) 694-6577.

Name: (Print clearly!) _____		Student ID: P _____		
Address: _____				
Street	Apt. #	City	State	Zip
Email Address: _____		@pstcc.edu		Phone: () _____

Satisfactory Academic Progress Requirements:

To maintain eligibility for **financial aid**, regulations require all recipients maintain Satisfactory Academic Progress (SAP). This means that students must pass at least **66.7% of all hours attempted** (non passing grades are W, I, N, U, and F).

Why did you lose eligibility for federal aid? (check all that apply)

- Withdrew from the College or earned no credit hours.
- Passed less than 66.7% of attempted hours with acceptable grades ('W' is an attempt with a non passing grade)
- I had extenuating personal or medical circumstances which prevented me from meeting the above requirement(s)
- GPA less than 2.0.

NOTE : Documentation is very important. Written statements from doctors or other individuals who have knowledge of your situation can make a difference.

Your statement as to why you did not meet the progress standards _____

Your statement of plans you have made to prevent repetition of the failure _____

Please initial:

_____ I understand that I must meet Satisfactory Academic Progress requirements to maintain eligibility for financial aid. If my appeal is approved I must continue to pass at least 66.7% of the hours attempted each semester.

_____ I understand that even if I provide a personal statement and documentation to support my appeal it may still be denied.

_____ If I do not attend a semester I am registered for and **DO NOT** drop the classes before the first day of class, I will owe money to the college.

NOTE: Go on-line to your MYPellissippi account to check your financial aid status. Click on the "Financial Aid Status" tab, and then go to "eligibility."

Student Signature: _____ Date: _____

For Office Use Only	
Appeal Denied []	Appeal Approved [] Conditions _____
FAA _____	Date _____