

The Curriculum Development Committee (CDC) recommends courses of action related to educational programs; reviews new curricula, new programs, or substantive changes in existing curricula and programs; and supports and monitors the curriculum development system.

**I. General Guidelines:**

The charge of the committee is to ensure that Pellissippi State Community College's programs and courses meet the needs of students, business and industry, and the local community as well as the requirement of the Tennessee Board of Regents (TBR) and the Tennessee Higher Education Commission (THEC). These requirements include ensuring that college courses and programs reflect the breadth, depth, theory, and practice appropriate to the discipline and degree level. The committee will recommend action as needed to improve specific components of the curriculum; appoint subcommittees and coordinate and communicate their activities as needed; and communicate the results of the committee's efforts to faculty, staff, administration, and students through appropriate means.

**II. Proposals and Curriculum Changes**

New curriculum, program, and certificate proposals and program modification proposals must follow requirements specified in Pellissippi State Policy 03:04:01 Degree Program Addition, Academic Certificate of Credit, Technical Certificate of Credit, Concentration, and Policy 03:04:02 Program Modification. For other curriculum changes, see Pellissippi State Policy 03:04:00 Credit Course Addition/Deletion/Modification.

Complete proposals are submitted to the director of Curriculum and New Program Development by the academic department dean. It is recommended that the academic department dean or other knowledgeable person attend the committee meeting in which the proposal is discussed. After approval by the CDC, proposals are sent to the Chief Academic Officer for approval.

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Approved: Executive Council, March 4, 1991  
Executive Council, September 10, 1991  
Executive Council, September 28, 1992  
Executive Council, June 20, 1994  
Reviewed/Recommended: President's Council, September 18, 1995  
Approved: President Allen G. Edwards, September 18, 1995  
Approved: President Allen G. Edwards, February 11, 1998  
Approved: President Allen G. Edwards, August 6, 2001  
Approved: President's Staff, May 15, 2006  
Approved: President Allen G. Edwards, May 15, 2006  
Editorial Changes, July 2008, July 2009  
Reviewed/Recommended: President's Staff, July 19, 2010  
Approved: President Allen G. Edwards, July 19, 2010  
Reviewed/Recommended: President's Staff, May 9, 2011  
Approved: President Allen G. Edwards, May 9, 2011  
Reviewed/Recommended: President's Council September 26, 2016  
Approved: President L. Anthony Wise, Jr., September 26, 2016