



**POLICY 05:11:00
TRAFFIC AND PARKING
REGULATIONS**

Parking and traffic regulations are established and enforced to assure the rights and privileges of visitors, students, faculty, staff, and others who operate motor vehicles on any Pellissippi State Campus. Pellissippi State believes that operating and parking a vehicle on campus are privileges. Vehicles operated on all property owned or controlled by Pellissippi State will comply with all traffic and parking signs and with the laws of the State of Tennessee, in accordance with T.C.A. 55, "Motor and Other Vehicles."

(1) Registration of Vehicles

- (a) All vehicles operated on any Pellissippi State Campus by faculty and staff must be properly registered and have a prescribed hang tag.
- (b) The person to whom the vehicle is registered is responsible for the vehicle and all violations and citations involving the vehicle. If the person operating the vehicle is not the registrant, and a violation is committed, both the operator and the registrant may be fined.
- (c) General parking citations will be issued by the Safety and Security Office beginning the first day of classes each semester. Fire Lane and HC accessible space violations will be ticketed throughout the year.
- (d) The faculty and staff registration number must be visible to the eye. It may be hung on the mirror or placed on the dash.
- (e) Registrants who are unable to drive their own vehicles on a particular day should leave explanatory notes displayed on the dashboard (along with their hang tag number or signature) to alert the security officer.
- (f) Visitors are defined as persons not connected with the College but who occasionally have business or other reasons to be on the campus. Designated visitor space will be provided in parking areas.

(2) Regulations

- (a) Speed limit for all vehicles will not exceed 15 mph except where otherwise posted.
- (b) Pedestrians have the right of way over vehicle traffic at all times.
- (c) Parking is permitted only in those designated areas for parking.

(3) Traffic Violations

- (a) Parking in an unmarked area (grass, sidewalks, road, etc.)
- (b) Parking in a restricted area (disabled, fire zone, loading zone, cross walks, etc.)
- (c) Parking in a zone other than a designated area
- (d) No or non-current faculty and staff parking hang tag or failure to display hang tag
- (e) Parking or driving against the flow of traffic on a one way street
- (f) Obstructing a driveway
- (g) Littering
- (h) Blocking the path of another vehicle

(4) Moving Violations

- (a) Speeding (15 mph limit)
- (b) Excessive noise
- (c) Reckless driving
- (d) Failure to yield to pedestrians
- (e) Failure to come to a complete stop at stop signs
- (f) Failure to obey security officers
- (g) Driving under the influence of alcohol or narcotics
- (h) Operating a vehicle causing loud or unnecessary noise, such as a loud muffler, horns, P.A. systems, or radio, etc.

(5) Penalties for Violation of Regulations

- (a) For illegal parking in loading zones, parking out of classification - \$15.00.
- (b) For improper parking in loading zones, parking out of classification - \$15.00.
- (c) For illegal parking in fire zone - \$15.00.
- (d) The fine for disabled/handicapped parking violations is established by State law and will increase as needed to remain in compliance with State law.
- (e) Motor vehicles illegally parked in these areas are subject to being towed.
- (f) For exceeding posted speed limit, for driving on college property in a careless or reckless manner or for any other moving violation such as those listed in T.C.A. 59 - \$15.00.
- (g) Faculty and staff - For failure to display decal, failure to remove a decal when required, or transferal of decal to a non-registered vehicle - \$15.00.
- (h) Habitual or flagrant disregard of these regulations may respond in disciplinary action and/or revoked parking privileges. Vehicles parked on college property after parking privileges of the operator have been revoked will be towed from the property.
- (i) All citations must be paid within 14 calendar days. Any person who fails to make payment or to request a hearing with the Parking Appeals Committee within this period will be charged a \$5.00 late fee.
- (j) A person receiving a citation must present his or her copy along with payment to the cashier.

(6) Appeals of Citations

A Parking Appeals Committee consisting of one student, one faculty member, and one staff member will hear cases where the person receiving a citation feels that he or she has reason(s) which may affect payment of the citation received. Committee members are chosen by the Safety and Security Office from a list of volunteer candidates.

(7) Procedures for Appeal

- (a) The person receiving a citation may appeal online at www.pstcc.edu/security/appeal.php.
- (b) The completed appeal request form must be received by Safety and Security within 14 calendar days of the date of the citation.
- (c) The appeals committee will hear information regarding the citation.

- (d) The committee will make a determination of the case by secret ballot. The committee's decision is final.
- (e) Appeals will be heard the second Friday of each month at 2 p.m. at the Pellissippi Campus.
- (f) Late Fee: When a person appeals a citation within the 14 calendar days appeal period, the \$5.00 late fee will not be applied. If the citation is upheld by the Parking Appeals committee, the late fee will be applied if payment for the citation is not made to the Cashier's Office within 24 hours of the appeals hearing.
- (g) The failure of a person requesting an appeal to appear before the committee at the appropriate time will be considered a waiver of the right to a hearing.

Reviewed/Recommended President's Council October 31, 2011

Approved President L. Anthony Wise, Jr. October 31, 2011

Reviewed/Recommended: President's Council, March 28, 2016

Approved: President L. Anthony Wise, Jr., March 28, 2016