

Parking and traffic regulations are established and enforced to assure the rights and privileges of visitors, students, faculty, staff, and others who operate motor vehicles at the Pellissippi Campus, Division Street Campus, Blount County Center and Magnolia Avenue Campus. Pellissippi State believes that operating and parking a vehicle on campus are privileges. Vehicles operated on all property owned or controlled by Pellissippi State will comply with all traffic and parking signs and with the laws of the State of Tennessee, in accordance with T.C.A. 55, "Motor and Other Vehicles."

I. Registration of Vehicles

- A. All vehicles operated on the Pellissippi Campus, at Division Street Campus, Blount County Center and Magnolia Avenue Campus by faculty and staff must be properly registered and have a prescribed hang tag. Vehicles include pick-up trucks, vans, and jeeps as well as automobiles.
- B. The person to whom the vehicle is registered is responsible for the vehicle and all violations and citations involving the vehicle. If the person operating the vehicle is not the registrant, and a violation is committed, both the operator and the registrant may be fined.
- C. General parking citations will be issued by the Safety and Security Office beginning the first day of classes each semester. Fire Lane and HC accessible space violations will be ticketed throughout the year.
- D. The faculty and staff registration number must be visible to the eye. It may be hung on the mirror or placed on the dash.
- E. Registrants who are unable to drive their own vehicles on a particular day should leave explanatory notes displayed on the dashboard (along with their hang tag number or signature) to alert the security officer.
- F. Visitors are defined as persons not connected with the College but who occasionally have business or other reasons to be on the campus. Designated visitor space will be provided in parking areas.

II. Division Street Campus

At present, the upper tier parking area surrounding the Division Street Campus is designated faculty and staff and parking for persons with disabilities. Student parking is located in the remaining parking lots located on college property.

III. Blount County Center

Students may park in any space unless otherwise designated.

IV. Magnolia Avenue Campus

Students may park in any space unless otherwise designated.

V. Regulations

- A. Speed limit for all vehicles will not exceed 15 mph except where otherwise posted.
- B. Pedestrians have the right of way over vehicle traffic at all times.
- C. Parking is permitted only in those designated areas for parking.

VI. Traffic Violations

- A. Parking in an unmarked area (grass, sidewalks, road, etc.)
- B. Parking in a restricted area (disabled, fire zone, loading zone, cross walks, etc.)
- C. Parking in a zone other than a designated area
- D. No or non-current faculty and staff parking hang tag or failure to display hang tag
- E. Parking or driving against the flow of traffic on a one way street
- F. Obstructing a driveway
- G. Littering
- H. Blocking the path of another vehicle

VII. Moving Violations

- A. Speeding (15 mph limit)
- B. Excessive noise
- C. Reckless driving
- D. Failure to yield to pedestrians
- E. Failure to come to a complete stop at stop signs
- F. Failure to obey security officers
- G. Driving under the influence of alcohol or narcotics
- H. Operating a vehicle causing loud or unnecessary noise, such as a loud muffler, horns, P.A. systems, or radio, etc.

VIII. Penalties for Violation of Regulations

- A. For illegal parking in loading zones, parking out of classification - \$15.00.
- B. For improper parking in loading zones, parking out of classification - \$15.00.
- C. For illegal parking in fire zone - \$15.00.
- D. The fine for disabled/handicapped parking violations is established by State law and will increase as needed to remain in compliance with State law. For illegal parking in the designated for persons with disabilities zone, - \$200.00.
- E. Motor vehicles illegally parked in these areas are subject to being towed. If a vehicle is towed, the operator will reimburse the towing agent for all towing and storage charges and will also pay any fines assessed by the College.
- F. For exceeding posted speed limit, for driving on college property in a careless or reckless manner, or for any other moving violation such as those listed in T.C.A. 59 - \$15.00.
- G. Faculty and staff - For failure to display decal, failure to remove a decal when required, or transferal of decal to a non-registered vehicle - \$15.00.
- H. Habitual or flagrant disregard of these regulations may respond in disciplinary action and/or revoked parking privileges. Vehicles parked on college property after parking privileges of the operator have been revoked will be towed from the property.
- I. All citations must be paid within fourteen (14) calendar days. Any person who fails to make payment or to request a hearing with the Appeals Committee within this period will be charged a \$5.00 late fee.
- J. A person receiving a citation must present his or her copy along with payment to the cashier.

IX. Appeals of Citations

An Appeals Committee consisting of one student, one faculty member, and one staff member will hear cases where the person receiving a citation feels that he or she has reason(s) which may affect payment of the citation received.

X. Procedures for Appeal

- A. The person receiving a citation may appeal on line at www.pstcc.edu/security/appeal_f.html.
- B. The completed appeal request form must be received by Safety and Security within fourteen days of the date of the citation.
- C. The appeals committee will hear information regarding the citation.
- D. The committee will make a determination of the case by secret ballot.
- E. Appeals are heard the second Friday of each month at 2 p.m. at the Pellissippi Campus.
- F. Late Fee: When a person appeals a citation within the fourteen (14) days appeal period, the \$5100 late fee will not be applied. If the citation is upheld by the Appeals committee, the late fee will be applied if payment for the citation is not made to the Cashier's Office within 24 hours of the appeals hearing.
- G. The failure of a person requesting an appeal to appear before the committee at the appropriate time will be considered a waiver of the right to a hearing.

XI. Appeals Hearing Committee

A. Membership:

1. Faculty Member
2. Staff Member
3. Student

Committee members are chosen from a list of volunteer candidates.

B. Purpose:

To determine if the person receiving a citation has justifiable reason(s) which may affect the citation.

Approved: Executive Council, March 4, 1991
Editorial Changes, May 24, 1993
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