



**POLICY 05:13:00  
CHECK CASHING - EMPLOYEE**

Pellissippi State faculty and staff are permitted to cash checks for a maximum of \$20 per day at the cashier's window in the Business office.

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Approved: Executive Council, March 4, 1991  
Editorial Changes, April 21, 1993  
Reviewed/no changes  
Approved: President Allen G. Edwards, October 10, 2001  
Reviewed/no changes  
Approved: President Allen G. Edwards, August 21, 2006  
Reviewed/Recommended, no changes, President's Council November 25, 2013  
Approved: President L. Anthony Wise, Jr. November 25, 2013