



**POLICY 08:02:00  
INSTITUTIONAL EFFECTIVENESS**

The office of Institutional Effectiveness, Assessment and Planning functions as a liaison and coordinating unit with other administrative and academic areas in compiling data, generating institutional reports and plans, and developing studies and proposals for improvement of programs and services. The Institutional Effectiveness office is also responsible for supporting and overseeing the activities of the Institutional Review Board (IRB) for the protection of human research subjects. Activities include conducting research studies, administering surveys and local, state and federal reporting.

Assistance and coordination roles are assigned as appropriate in various other ongoing institutional data collection and reporting activities, communications, and special periodic plans and reports. Research and planning information files are maintained, and the office responds to various data requests as well as refers inquirers to other appropriate sources. The office of Institutional Effectiveness, Assessment and Planning is the official source for institutional data.

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Approved: Executive Council, March 4, 1991  
Approved: President Allen G. Edwards, September 11, 2001  
Reviewed/Recommended: President's Staff, June 15, 2009  
Approved: President Allen G. Edwards, June 15, 2009  
Reviewed/Recommended, President's Council, August 25, 2014  
Approved President L. Anthony Wise, Jr. August 25, 2014