



**POLICY 08:09:00
STOLEN PROPERTY**

Pellissippi State property that is stolen must be recorded on a police report and a PSCC Incident Report. The property custodian is required to contact the Department of Safety and Security (694-6649) and to file a police report with the law enforcement agency that has jurisdiction for that campus. The property custodian will supply the Department of Safety and Security with a copy of the police report, at which time an incident report will be prepared. All documented thefts will be reflected on the Annual Security Report.

Approved: Executive Council, March 4, 1991

Editorial Changes, May 4, 1993

Approved: President Allen G. Edwards, October 10, 2001

Reviewed: President's Staff, December 11, 2006

Approved: President Allen G. Edwards, December 11, 2006

Reviewed/Recommended: President's Council, January 25, 2016

Approved: President L. Anthony Wise Jr., January 25, 2016