

## SIGNING UP FOR THE EXIT EXAM

Login to [MyPellissippi](#)

Find the Student Self-Service box under the **Home** tab.

The screenshot shows the MyPellissippi website interface. At the top, there are navigation tabs for **Home**, **Help**, and **Registration**. Below these, a user is logged in as Donna Kay Lanham. A secondary navigation bar includes **Home**, **Help**, **Registration**, **Financial Aid**, **Tutoring**, **Students**, **Faculty**, and **Employees**. A red arrow points from the **Home** tab area down to two boxes: **Academic Calendar** and **Student Self-Service**.

**Academic Calendar**

- Expunge: Full term, first 5 & 10-week sessions- "Unpaid student schedules deleted today."**  
Tue, Sep 8, 2015
- PSP Reading Group - Magnolia**  
Wed, Sep 9, 2015  
MAGN MA141A Conference Room
- Deadline today for 25% refund on fall 2015 first 10-week session**  
Fri, Sep 11, 2015
- Begin releasing Financial Aid refunds today for fall 2015 full term, first 5 and 10-week sessions**  
Mon, Sep 14, 2015
- Deadline to drop/withdraw with a "W" grade for fall 2015 first 5-week session**  
Mon, Sep 14, 2015
- Community Health Care in Appalachian East Tennessee**  
Wed, Sep 16, 2015  
MAGN MA109 Magnolia Community Room

[See all >](#)

**Student Self-Service**

- **REGISTRATION:**
  - Your Admissions Requirements
  - Your Holds
  - Your Immunization Information
  - Add/Drop Classes
  - Class Search
  - Course Scheduler/Schedule Planner
  - Your Schedule (Detailed Schedule)
  - Your Schedule (Week At A Glance)
- **YOUR RECORDS:**
  - Apply To Graduate
  - Attendance
  - Degree Audit (Degree Works)
  - Disclosure of Records Form (online)
  - Enrollment Verification
  - Exit Testing (Graduation) Reservation System
  - Grades
  - Test Scores
  - Order Official Transcripts
  - Unofficial Transcripts

In the "Your Records" section, find Exit Testing (Graduation) Reservation System

**YOUR RECORDS:**

- [Apply To Graduate](#)
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- [Enrollment Verification](#)
- [Exit Testing \(Graduation\) Reservation System](#)
- [Grades](#)
- [Test Scores](#)
- [Order Official Transcripts](#)
- [Unofficial Transcripts](#)
- [Update Address/E-mail](#)

Choose Sign-Up For an Exit Testing Reservation

## **Exit Testing Reservations**

**NOTE: The testing password must be given to you by your advisor at your advising appointment when you apply to graduate.**

If you have any questions, please contact the Records Office at 865-694-6549.