

SIGNING UP FOR THE EXIT EXAM

Login to [MyPellissippi](#)

Find the Student Self-Service box under the **Home** tab.

The screenshot shows the MyPellissippi website interface. At the top, there are navigation tabs for **Home**, **Help**, and **Registration**. Below these, a user is logged in as Donna Kay Lanham. A secondary navigation bar includes **Home**, **Help**, **Registration**, **Financial Aid**, **Tutoring**, **Students**, **Faculty**, and **Employees**. A red arrow points from the **Home** tab area down to two boxes: **Academic Calendar** and **Student Self-Service**.

Academic Calendar

- Expunge: Full term, first 5 & 10-week sessions- "Unpaid student schedules deleted today."**
Tue, Sep 8, 2015
- PSP Reading Group - Magnolia**
Wed, Sep 9, 2015
MAGN MA141A Conference Room
- Deadline today for 25% refund on fall 2015 first 10-week session**
Fri, Sep 11, 2015
- Begin releasing Financial Aid refunds today for fall 2015 full term, first 5 and 10-week sessions**
Mon, Sep 14, 2015
- Deadline to drop/withdraw with a "W" grade for fall 2015 first 5-week session**
Mon, Sep 14, 2015
- Community Health Care in Appalachian East Tennessee**
Wed, Sep 16, 2015
MAGN MA109 Magnolia Community Room

[See all >](#)

Student Self-Service

- **REGISTRATION:**
 - Your Admissions Requirements
 - Your Holds
 - Your Immunization Information
 - Add/Drop Classes
 - Class Search
 - Course Scheduler/Schedule Planner
 - Your Schedule (Detailed Schedule)
 - Your Schedule (Week At A Glance)
- **YOUR RECORDS:**
 - Apply To Graduate
 - Attendance
 - Degree Audit (Degree Works)
 - Disclosure of Records Form (online)
 - Enrollment Verification
 - Exit Testing (Graduation) Reservation System
 - Grades
 - Test Scores
 - Order Official Transcripts
 - Unofficial Transcripts

In the "Your Records" section, find Exit Testing (Graduation) Reservation System

• YOUR RECORDS:

- [Apply To Graduate](#)
- [Attendance](#)
- [Degree Audit \(Degree Works\)](#)
- [Disclosure of Records Form \(online\)](#)
- [Enrollment Verification](#)
- [Exit Testing \(Graduation\) Reservation System](#)
- [Grades](#)
- [Test Scores](#)
- [Order Official Transcripts](#)
- [Unofficial Transcripts](#)
- [Update Address/E-mail](#)

Choose Sign-Up For an Exit Testing Reservation

Exit Testing Reservations

NOTE: The testing password must be given to you by your advisor at your advising appointment when you apply to graduate.

If you have any questions, please contact the Records Office at 865-694-6549.