Pellissippi State Community College

Instructions for Academic Suspension Appeal

Instructions for Academic Appeal:

Step 1: Complete the information requested on this form. Include with your application supporting documentation if available.

Step 2: Contact Counseling Services to schedule an appointment with a counselor. There are Counseling Services Offices on each college campus. Bring your completed Academic Appeal Form to this meeting.

Step 3: Meet with counselor to submit Academic Suspension Form and discuss the appeal process.

Step 4: Schedule a second meeting with the counselor to discuss the outcome of the suspension appeal.

The decision of the Suspension Appeal Committee is final.

Name_____ Date_____

Student ID _P_____

Telephone Numbers: Day_____ Evening _____

Appealing Academic suspension for (Circle one) Fall Spring Summer 20___

Have you been suspended before?___yes___no If yes, please provide semester and year_____.

Have you ever been academically suspended from another college/university? ____yes ____no

Please answer the following questions. Use additional paper to completely answer questions.

1. What circumstances led to your suspension? (If your suspension is due to an illness, accident or family emergency, please attach documentation).

2. What steps are you planning to take to improve your performance?